

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 May 17, 2022

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	PRESENT	ABSENT
Richard J. Fry, Council President	X	
Matthew C. Wagner, Vice President	X	
Jarred R.W. Fry, Council Member	X	
Beverly L. Hackenberg, Council Member	X	
Ellie K. Kreisher, Council Member		X
Bradley M. Sauers, Council Member	X	
David M. Cooney, Mayor	X	
Jeffrey L. Hackenburg, Chief of Police		X
Thomas A. Burkhart, Solicitor	X	
Margaret A. Metzger, Borough Manager	X	
Robert M. Rowe, Borough Project Manager		X
Misty L. Ross, Assistant Secretary	X	

The regular meeting of Mifflinburg Borough Council was called to order at 6:30 PM.

There was one (1) visitor present at this meeting which was Karen Musser.

Mrs. Metzger noted that there was a correction made to the minutes of the Tuesday, April 19, 2022 regular meeting of Mifflinburg Borough Council. Line 56 of the minutes referred to Mr. Miller and it should have been Mr. Smith.

Motion by: Bradley M. Sauers
Second by: Matthew C. Wagner

MOTION: To approve the minutes of the Tuesday, April 19, 2022 regular meeting of Mifflinburg Borough Council.

Approved via unanimous voice vote.

Motion by: Jarred R.W. Fry
Second by: Matthew C. Wagner

MOTION: To approve payment of Bill List # 2022-05 in the amount of \$524,422.21.

Yes – Mr. J. Fry, Mrs. Hackenberg, Mr. Sauers, Mr. Wagner, Mr. R. Fry

No – None

Motion by: Bradley M. Sauers
Second by: Matthew C. Wagner

MOTION: To approve the Mifflinburg Borough Zoning Report for April 2022 and authorize payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$2,100.00.

Yes – Mrs. Hackenberg, Mr. Sauers, Mr. Wagner, Mr. J. Fry, Mr. R. Fry

No – None

Mr. Burkhart announced that Borough Council action is requested to adopt Resolution 2022-20; Amending the regulations governing the Mifflinburg Recreation Area for the promulgation of rules for the Borough of Mifflinburg Dog Park. A copy of the resolution has been included in the information tonight for Borough Council review.

Mrs. Metzger clarified that this resolution amends Section 18-2 of the Mifflinburg Borough Parks and Recreation Ordinance to establish regulations pertaining to the operation of the Mifflinburg Recreation Area, and sets forth Rules and Regulations for the use of the Borough’s Dog Park in the interest of the health and safety of residents, visitors, the public, and their dogs.

66 Motion by: Matthew C. Wagner
67 Second by: Bradley M. Sauers

68
69 **MOTION: To adopt Resolution 2022-20; Amending the regulations governing the Mifflinburg**
70 **Recreation Area for the promulgation of rules for the Borough of Mifflinburg Dog Park.**

71
72 Mr. Burkhart noted that the rules for the Mifflinburg Dog Park were added to the Rules and Regulations
73 for the Public Use of the Mifflinburg Recreation Area as Section 4 (Mifflinburg Dog Park Rules) due to
74 the way the Mifflinburg Borough Parks and Recreation Ordinance is structured.

75
76 Approved via unanimous voice vote.

77
78
79 Mrs. Metzger announced that Borough Council action is requested to adopt Resolution 2022-21;
80 Authorizing and designating David M. Cooney, Mayor, and Margaret A. Metzger, Borough Manager, as
81 the official(s) to execute all documents and agreements between the Borough of Mifflinburg and the
82 Commonwealth Financing Authority to facilitate and assist in obtaining a Greenways, Trails and
83 Recreation Program (GTRP) grant of \$75,000.00 to be used for the preparation of a master plan for the
84 Mifflinburg Community Park. A copy of the resolution has been included in the information tonight for
85 Borough Council review.

86
87 Motion by: Bradley M. Sauers
88 Second by: Matthew C. Wagner

89
90 **MOTION: To adopt Resolution 2022-21; Authorizing and designating David M. Cooney, Mayor,**
91 **and Margaret A. Metzger, Borough Manager, as the official(s) to execute all documents and**
92 **agreements between the Borough of Mifflinburg and the Commonwealth Financing Authority to**
93 **facilitate and assist in obtaining a Greenways, Trails and Recreation Program (GTRP) grant of**
94 **\$75,000.00 to be used for the preparation of a master plan for the Mifflinburg Community Park.**

95
96 Approved via unanimous voice vote.

97
98
99 Mrs. Metzger reminded Borough Council that they took action at the Tuesday, April 20, 2021 regular
100 virtual meeting to proceed with the Mifflinburg Mobile Food Vendor Pilot Program for one (1) year,
101 with an effective start date of Wednesday, April 21, 2021; and to designate Mayor Cooney, Mrs.
102 Metzger, and Chief Hackenburg to be the administrators of the Mifflinburg Mobile Food Vendor Pilot
103 Program with the ability to make the necessary adjustments as they see fit. Both, Mrs. Metzger and
104 Mayor Cooney provided Borough Council with an update on the status of the Mifflinburg Mobile Food
105 Vendor Pilot Program. Mrs. Metzger clarified that Borough Council action is requested to extend the
106 Mifflinburg Mobile Food Vendor Pilot Program for an additional one (1) year.

107
108 Motion by: Beverly L. Hackenberg
109 Second by: Jarred R.W. Fry

110
111 **MOTION: To extend the Mifflinburg Mobile Food Vendor Pilot Program for an additional one (1)**
112 **year.**

113
114 Approved via unanimous voice vote.

115
116
117 Mrs. Metzger announced that Borough Council authorization is requested to provide a letter of support
118 for the following three (3) grant applications:

- 119
120 1. The DIG Furniture Bank, a local non-profit based in Mifflinburg.
121 2. The Mifflinburg Hose Company No. 1's grant application.
122 3. Camp Koala's grant application.

123
124 A copy of the draft letters of support for the DIG Furniture Bank and the Mifflinburg Hose Company
125 No. 1's grant applications have been included in the information tonight. Mrs. Metzger clarified that a
126 letter of support for Camp Koala's grant application has not yet been drafted; however, the letter will be
127 similar to the other two (2) letters of support.

128
129
130

131 Motion by: Bradley M. Sauers
132 Second by: Jarred R.W. Fry

133

134 **MOTION: To provide a letter of support for the DIG Furniture Bank, the Mifflinburg Hose**
135 **Company No. 1, and Camp Koala's grant applications.**

136

137 Approved via unanimous voice vote.

138

139

140 Mrs. Metzger informed Borough Council that the Borough has received a request via email from Jolene
141 Nickel, Education Specialist with Transitions of PA, which reads as follows:

142

143 To the Mifflinburg Borough Council,

144

145 Hello, my name is Jolene Nickel and I am an Education Specialist with Transitions of PA. I
146 stopped in the Borough Office on Monday, May 9th to inquire about reserving pavilion space in
147 the Mifflinburg Community Park on June 13th from 9:30 AM to 12:30 PM.

148

149 Our organization is hosting a half-day Kids Camp, called "Safe Connections". This camp
150 would be available to any child in the MASD in grades 1 thru 5. Throughout the morning we
151 would organize and lead activities that help children learn skills to build safe relationships. We
152 would need space under the pavilion as well as some space in a large grassy area for more
153 active games. At this time, we do not have a definite number of participants, however, we
154 estimate between 20-50 kids and 4-5 staff members.

155

156 We would provide a small snack in the morning (no grilling or electrical outlets required). Our
157 event would simply require use of the pavilion space, a bit of field space, garbage receptacles,
158 and access to the restrooms.

159

160 On May 9th I spoke with Margaret Metzger and she recommended that it would be best to
161 propose this event to the Borough Council for consideration at the next Council meeting, on
162 May 17th. We would be happy to provide any additional information the Borough Council
163 needed to support our request. I have attached our organization's proof of liability/insurance to
164 this e-mail, in addition to the required application for reserving space in the Community Park.

165

166 We appreciate your time and consideration. It would be a wonderful opportunity for us to work
167 with the Mifflinburg community this summer. Please do not hesitate to contact me at any time
168 should you have any questions or concerns.

169

170 Sincerely,

171

172 Jolene Nickel, Education Specialist
173 Transitions of PA

174

175 A copy of the email request has been included in the information tonight. Borough Council action is
176 requested to approve this request contingent upon submission of the security deposit in the amount of
177 \$250.00.

178

179 Motion by: Matthew C. Wagner
180 Second by: Bradley M. Sauers

181

182 **MOTION: To approved the Transitions of PA's request to utilize the Mifflinburg Community**
183 **Park on Monday, June 13, 2022 from 9:30 AM to 12:30 PM to host their half-day Kids Camp,**
184 **called "Safe Connections", contingent upon submission of the security deposit in the amount of**
185 **\$250.00.**

186

187 Approved via unanimous voice vote.

188

189

190

191

192

193

194

195 Mrs. Metzger reminded Borough Council that they previously took action at the Tuesday, March 15,
196 2022 regular Borough Council meeting to approve the Mifflinburg Assembly of God Church's request to
197 move their annual Community Christian Carnival at the Mifflinburg Community Park from Friday, June
198 3, 2022 from 4:00 PM to 8:00 PM to Friday, June 10, 2022. Mrs. Metzger informed Borough Council
199 that she has received a 2nd request from Rev. Johnny Blake, Pastor for the Mifflinburg Assembly of God
200 Church located at 1001 Market Street. The Mifflinburg Assembly of God Church is requesting Borough
201 Council approval for the donation of some free 2022 daily admission pool passes to the Mifflinburg
202 Community Pool to be used as prizes for their free community Christian carnival. A copy of the request
203 has been included in the information tonight. Mrs. Metzger clarified that last year Borough Council
204 approved the donation of ten (10) free 2021 daily admission pool passes to the Mifflinburg Community
205 Pool as prizes for their event.

206
207 Motion by: Beverly L. Hackenberg

208 Second by: Bradley M. Sauers

209

210 **MOTION: To approve the donation of ten (10) free 2022 daily admission pool passes to the**
211 **Mifflinburg Community Pool to be used as prizes for the Mifflinburg Assembly of God Church's**
212 **free Christian carnival for the community on Friday, June 10, 2022 from 4:00-8:00 PM.**

213

214 Approved via unanimous voice vote.

215

216

217 Mrs. Metzger informed Borough Council that the Borough has received a request via email from Donita
218 Keister, Associate Pastor for the Buffalo Valley Church of the Brethren, which reads as follows:

219

220 Dear Margaret and Borough Council,

221

222 Over the past several years prior to the pandemic our Wednesday Summer Day Camp program
223 for kids Kindergarten through 5th grade has enjoyed coming to the pool as part of our day camp
224 program held on six Wednesdays in the summer from mid June – mid July. (Of course the
225 pandemic situation has kept us from utilizing the pool the past 2 years.) We are hoping to once
226 again bring the children to the pool from 1-4 PM each of the six Wednesdays of our program.
227 This year our program begins on June 15th and ends on July 20th. We anticipate that
228 approximately 60-75 children will participate in the afternoon pool activity.

229

230 The borough has been very generous in the past with regards to the admittance fee charged per
231 person, giving us a group rate. We understand that the pool entrance prices have necessarily
232 been increased because of increased costs. Please let us know what our cost would be if,
233 indeed, we are able to come to the pool for our program again this year.

234

235 Sincerely,

236

237 Donita Keister

238 Associate Pastor, Buffalo Valley Church of the Brethren

239

240 A copy of the email request has been included in the information tonight. Borough Council
241 consideration is requested to approve this request.

242

243 A lengthy discussion was held regarding the Buffalo Valley Church of the Brethren's request to be able
244 to use the Mifflinburg Community Pool at a reduced admission rate.

245

246 Motion by: Matthew C. Wagner

247 Second by: Jarred R.W. Fry

248

249 **MOTION: To approve the Buffalo Valley Church of the Brethren's request to utilize the**
250 **Mifflinburg Community Pool on Wednesday afternoons from 1:00-4:00 PM, beginning June 15,**
251 **2022 and ending on July 20, 2022, as part of their Wednesday Summer Day Camp Program., at a**
252 **reduced admission rate of \$4.00/attende.**

253

254 Yes – Mr. Sauers, Mr. Wagner, Mr. J. Fry, Mrs. Hackenberg, Mr. R. Fry

255

256 No – None

257

258

259

260 Mrs. Metzger reported that as previously discussed at the Borough Work Session, some of the family
261 members of the Harry Haney family requested that they be allowed to paint the dugouts at the Harry F.
262 Haney Memorial Park on North 8th Street, and that the Borough would do the clean-up work for them
263 prior to this work. Borough Council consideration is requested to approve the Harry Haney family's
264 request and to authorize the Borough Maintenance Crew to clean to prep for this work.

265
266 Motion by: Matthew C. Wagner

267 Second by: Bradley M. Sauers

268

269 **MOTION: To approve the Harry Haney family's request to paint the dugouts at the Harry F.**
270 **Haney Memorial Park on North 8th Street, and to authorize the Borough Maintenance Crew to**
271 **clean to prep for this work.**

272

273 Approved via unanimous voice vote.

274

275

276 Mrs. Metzger informed Borough Council that the Borough has also received a request via email from the
277 Buffalo Valley Trading Post, located at 407 Chestnut Street, to use part of the Walnut Street municipal
278 parking lot on Saturday, September 10, 2022 for their 2022 Food Truck Stroll event. The Buffalo Valley
279 Trading Post is looking to close off some of the parking spots within the municipal parking lot to place
280 two (2) food trucks. A copy of the email request has been included in the information tonight. Borough
281 Council consideration is requested to approve this request.

282

283 Mayor Cooney stated that he has not received the required Mobile Food Vendor Permit Application for
284 the Buffalo Valley Trading Post's 2022 Food Truck Stroll event and recommended that any approval be
285 subject to the following:

286

- 287 • The mobile food vendors must all complete and gain approval from the Mayor and Chief of
288 Police under the Borough's mobile food vendor rules.
- 289 • They must provide proof of insurance.
- 290 • They work with the Chief of Police and the Mayor to ensure pedestrian and traffic safety.

291

292 Motion by: Matthew C. Wagner

293 Second by: Bradley M. Sauers

294

295 **MOTION: To approve the Buffalo Valley Trading Post's request to use part of the Walnut Street**
296 **municipal parking lot to place two (2) food trucks on Saturday, September 10, 2022 for their 2022**
297 **Food Truck Stroll event, contingent upon completion and submission of the required Mobile Food**
298 **Vendor Permit Application for final approval from the Mayor and Chief of Police, as well as a**
299 **certificate of insurance.**

300

301 Approved via unanimous voice vote.

302

303

304 Mrs. Metzger reported that Borough Council action is requested to hire the following two (2) additional
305 employees for the 2022 Season at the Mifflinburg Community Park/Pool:

306

307 Hannah Loughhead Justin DiPaola.

308

309 Borough Council action is requested to hire these individuals as recommended.

310

311 Motion by: Matthew C. Wagner

312 Second by: Beverly L. Hackenberg

313

314 **MOTION: To hire the additional employees for the 2022 Season at the Mifflinburg Community**
315 **Park/Pool as listed and recommended by the Borough Manager.**

316

317 Approved via unanimous voice vote.

318

319

320

321

322

323 Mrs. Metzger reported that the bid opening for the paving for the 2022 Annual Street and Alley Paving
324 Project was held on Friday, May 13, 2022 at 1:00 PM. A copy of the bid tabulation has been included in
325 the information tonight. There were five (5) bids received and are as follows:

326

327 Paving Bids

328	1. New Enterprize Stone & Lime Co., Inc.	\$ 89,762.00
329	2. Riteway Sealing & Paving, Inc.	\$106,851.96
330	3. Glenn O. Hawbaker, Inc.	\$106,560.75
331	4. Dave Gutelius Excavating, Inc.	\$ 82,183.50
332	5. HRI, Inc.	\$ 95,910.00

333

334 Borough Council action is requested to award the paving proposal to Dave Gutelius Excavating, Inc. in
335 the unit price amount of \$82,183.50, contingent upon receipt of the executed performance and payment
336 bond documents as well as a copy of liability insurance documentation naming the Borough of
337 Mifflinburg as an additional insured in the amount stipulated in the bid specifications.

338
339 Motion by: Beverly L. Hackenberg
340 Second by: Matthew C. Wagner

341
342 **MOTION: To award the paving proposal for the 2022 Annual Street and Alley Paving Project to**
343 **Dave Gutelius Excavating, Inc. on a unit price basis in the amount of \$82,183.50, contingent upon**
344 **receipt of the executed performance and payment bond documents as well as a copy of liability**
345 **insurance documentation naming the Borough of Mifflinburg as an additional insured in the**
346 **amount stipulated in the bid specifications.**

347
348 Yes – Mr. Wagner, Mr. J. Fry, Mrs. Hackenberg, Mr. Sauers, Mr. R. Fry

349
350 No – None

351
352
353 Mrs. Metzger reported that the bid opening for the seal coat for the 2022 Annual Street and Alley Paving
354 Project was held on Friday, May 13, 2022 at 1:00 PM. A copy of the bid tabulation has been included in
355 the information tonight. There were two (2) bids received and are as follows:

356

357 Seal Coat Bids

358	1. Midland Asphalt Materials, Inc.	\$ 92,842.72
359	2. Russell Standard Corporation	\$ 79,975.93

360

361 Borough Council action is requested to award the seal coat proposal to Russell Standard Corporation in
362 the unit price amount of \$79,975.93, contingent upon receipt of the executed performance and payment
363 bond documents as well as a copy of liability insurance documentation naming the Borough of
364 Mifflinburg as an additional insured in the amount stipulated in the bid specifications.

365
366 Motion by: Bradley M. Sauers
367 Second by: Beverly L. Hackenberg

368
369 **MOTION: To award the seal coat proposal for the 2022 Annual Street and Alley Paving Project to**
370 **Russell Standard Corporation in the unit price amount of \$79,975.93, contingent upon receipt of**
371 **the executed performance and payment bond documents as well as a copy of liability insurance**
372 **documentation naming the Borough of Mifflinburg as an additional insured in the amount**
373 **stipulated in the bid specifications.**

374
375 Yes – Mr. J. Fry, Mrs. Hackenberg, Mr. Sauers, Mr. Wagner, Mr. R. Fry

376
377 No – None

378
379
380 Mrs. Metzger provided Borough Council with an update on the status of the Walnut Street
381 Reconstruction Project. Mrs. Metzger reminded Borough Council that they took action at the Tuesday,
382 April 19, 2022 regular Borough Council meeting to award the bids for the Walnut Street Reconstruction
383 Project to Dave Gutelius Excavating, Inc. for a total base bid amount of \$420,596.00 as recommended
384 by Livic Civil. Mrs. Metzger reported that Dave Gutelius Excavating, Inc. has provided the Borough
385 with a Construction Contract Agreement for the Walnut Street Reconstruction Project. Mr. Burkhart has
386 reviewed that agreement and Borough Council action is requested to approve this agreement.

387

388 Motion by: Matthew C. Wagner
389 Second by: Bradley M. Sauers

390

391 **MOTION: To approve the Construction Contract Agreement by and between the Borough of**
392 **Mifflinburg and Gutelius Excavating, Inc. for the Walnut Street Reconstruction Project.**

393

394 Approved via unanimous voice vote.

395

396

397 Mrs. Metzger reminded Borough Council that they took action at the Tuesday, April 19, 2022 regular
398 Borough Council meeting to approve the Consent to Assignment Agreements between the Borough of
399 Mifflinburg and Silvertip, Inc. for the HVAC Contract and the Plumbing Contract for the Borough
400 Equipment Center and the Mifflinburg Hose Company Building Renovations. Mrs. Metzger reported
401 that Silvertip, Inc. intended to reorganize and recapitalize its business by transferring all of its assets,
402 including its right under the Agreement, to Silvertip Acquisition, LLC, a Delaware limited liability
403 company, with the current management team to remain in place; however, the aforesaid reorganization
404 and recapitalization did not go through. Borough Council action is requested to rescind the previous
405 motion made to approve the Consent to Assignment Agreements.

406

407 Motion by: Bradley M. Sauers

408 Second by: Beverly L. Hackenberg

409

410 **MOTION: To rescind the motion made at the Tuesday, April 19, 2022 regular Borough Council**
411 **meeting to approve the Consent to Assignment Agreements between the Borough of Mifflinburg**
412 **and Silvertip, Inc. for the HVAC Contract and the Plumbing Contract for the Borough**
413 **Equipment Center and the Mifflinburg Hose Company Building Renovations.**

414

415 Approved via unanimous voice vote.

416

417

418 Mrs. Metzger provided Borough Council with an update on the status of the Borough Equipment Center
419 located at 6 Industrial Parkway and the Mifflinburg Hose Company Building located at 325 Chestnut
420 Street Renovation. Mr. Rowe reported that Silvertip Inc. has submitted Payment Application No. 4 in
421 the amount of \$16,824.50 for the Plumbing Contract for the Borough Equipment Center and the
422 Mifflinburg Hose Company Building Renovations. A copy of the payment application has been
423 included in the information tonight. Anthony H. Visco Jr. Architects has reviewed the payment
424 application and is recommending that Borough Council take action to approve this payment application.

425

426 Motion by: Bradley M. Sauers

427 Second by: Matthew C. Wagner

428

429 **MOTION: To approve Payment Application No. 4 to Silvertip Inc. for the Plumbing Contract for**
430 **the Borough Equipment Center and the Mifflinburg Hose Company Building Renovations in the**
431 **amount of \$16,824.50.**

432

433 Yes – Mrs. Hackenberg, Mr. Sauers, Mr. Wagner, Mr. J. Fry, Mr. R. Fry

434

435 No – None

436

437

438 Mrs. Metzger reported that Silvertip Inc. has also submitted Payment Application No. 4 in the amount of
439 \$4,469.75 for the HVAC Contract for the Borough Equipment Center and the Mifflinburg Hose
440 Company Building Renovations. A copy of the payment application has been included in the
441 information tonight. Anthony H. Visco Jr. Architects has reviewed the payment application and is
442 recommending that Borough Council take action to approve this payment application.

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452

453 Motion by: Bradley M. Sauers
454 Second by: Jarred R.W. Fry

455

456 **MOTION: To approve Payment Application No. 4 to Silvertip Inc. for the HVAC Contract for the**
457 **Borough Equipment Center and the Mifflinburg Hose Company Building Renovations in the**
458 **amount of \$4,469.75.**

459
460 Yes – Mr. Sauers, Mr. Wagner, Mr. J. Fry, Mrs. Hackenberg, Mr. R. Fry

461
462 No – None

463

464

465 Mrs. Metzger provided Borough Council with an update on the status of the N. 3rd Street and the
466 Mifflinburg Community Park Phase III Stormwater Project. Mrs. Metzger reported that Dave Gutelius
467 Excavating, Inc. has submitted Payment Application No. 1 in the amount of \$113,461.83 for the N. 3rd
468 Street and the Mifflinburg Community Park Phase III Stormwater Project. A copy of the payment
469 application has been included in the information tonight. Mr. Rowe and Livic Civil have reviewed the
470 payment application and are recommending that Borough Council take action to approve this payment
471 application.

472

473 Motion by: Beverly L. Hackenberg
474 Second by: Matthew C. Wagner

475

476 **MOTION: To approve Payment Application No. 1 to Dave Gutelius Excavating, Inc. for the N. 3rd**
477 **Street and the Mifflinburg Community Park Phase III Stormwater Project in the amount of**
478 **\$113,461.83.**

479
480 Yes – Mr. Wagner, Mr. J. Fry, Mrs. Hackenberg, Mr. Sauers, Mr. R. Fry

481
482 No – None

483

484

485 Mrs. Metzger provided Borough Council with an update on the status of the Mifflinburg Dewatering
486 Upgrade Project. Mrs. Metzger reported that Schwing has completed their startup, training, and
487 performance testing requirements for the dewatering equipment. Therefore, HRG, Inc. is recommending
488 that Borough Council take action to approve Invoice No. 37778, the final invoice, to Sherwood-Logan
489 and Associates for the Schwing Dewatering Screw Press System in the amount of \$32,377.40. A copy
490 of the invoice has been included in the information tonight.

491

492 Motion by: Bradley M. Sauers
493 Second by: Beverly L. Hackenberg

494

495 **MOTION: To approve Invoice No. 37778, the final invoice, to Sherwood-Logan and Associates for**
496 **the Schwing Dewatering Screw Press System in the amount of \$32,377.40.**

497
498 Yes – Mr. J. Fry, Mrs. Hackenberg, Mr. Sauers, Mr. Wagner, Mr. R. Fry

499
500 No – None

501

502

503 Mrs. Metzger reminded Borough Council that at the May 3, 2022 Borough Work Session, she presented
504 information on the Susquehanna River Basin Commission (SRBC) Assistance Program as provided by
505 Mrs. Erin Threet, HRG, Inc. Mrs. Metzger reported that Borough Council action is requested to
506 authorize participation in the SRBC Assistance Program for the upcoming permit renewal.

507

508 Motion by: Matthew C. Wagner
509 Second by: Bradley M. Sauers

510

511 **MOTION: To authorize participation in the Susquehanna River Basin Commission (SRBC)**
512 **Assistance Program for the upcoming permit renewal.**

513

514 Approved via unanimous voice vote.

515

516

517 Mrs. Metzger informed Borough Council that she has received a request from Designer Homes for one
518 (1) sewer EDU's for 607 N. 4th Street. A copy of the request has been included in the information
519 tonight. Borough Council action is requested to allocate one (1) sewer EDU's to Designer Homes for
520 607 N. 4th Street. Mrs. Metzger clarified that there are currently twenty-three (23) sewer EDU's
521 available for distribution.

522
523 Motion by: Matthew C. Wagner
524 Second by: Bradley M. Sauers
525

526 **MOTION: To allocate one (1) sewer EDU's to Designer Homes for 607 N. 4th Street.**

527
528 Approved via unanimous voice vote.
529

530

531 Mrs. Metzger reminded Borough Council that they took action at the Tuesday, March 15, 2022 to adopt
532 Resolution No. 2022-14; A resolution approving emergency purchase of Police vehicle. This resolution
533 approved the invoice for the purchase of an outfitted police vehicle, a 2021 Dodge Durango Police
534 Pursuit Vehicle AWD, through John Jones Automotive Group located in Salem, Indiana in light of the
535 emergency in question. The total purchase price of the police vehicle is \$54,749.00 which includes
536 dealer installed emergency equipment. The only thing that won't be included in the purchase price is the
537 decaling which is done locally, and probably a storage compartment which will have to be purchased
538 after market and installed. Mrs. Metzger reported that Borough Council action is requested to authorize
539 signatory of the final documents for the purchase of the Police vehicle.

540

541 Motion by: Bradley M. Sauers
542 Second by: Jarred R.W. Fry
543

544 **MOTION: To authorize and sign the final documents for the purchase of an outfitted police**
545 **vehicle, a 2021 Dodge Durango Police Pursuit Vehicle AWD, through John Jones Automotive**
546 **Group located in Salem, Indiana for a total purchase price of \$54,749.00.**

547

548 Yes – Mrs. Hackenberg, Mr. Sauers, Mr. Wagner, Mr. J. Fry, Mr. R. Fry

549

550 No – None

551

552

553 Mrs. Metzger informed Borough Council that they received a copy of the May 2022 Project Updates for
554 the Past 2 Weeks included in the information tonight that Mr. Rowe has prepared.
555

556

557 Mrs. Metzger announced that the Annual Spring Drop-Off Event was held April 20 through April 23,
558 2022. This year there were fourteen (14) dumpsters hauled away from this event and the cost was
559 \$7,055.87. Mrs. Metzger recapped that in 2021 the cost was \$5,405.97, in 2020 the cost was \$6,117.08,
560 and in 2019 the cost was \$9,146.73.

561

562 Mrs. Metzger provided Borough Council with an update on the status of the following projects:

563

- 564 • The Start-Up of the Mifflinburg Community Swimming Pool.
- 565 • The installation of the transducer for PW-1.
- 566 • The Nexgrid AMI System Upgrade.

567

568 Mrs. Metzger requested an executive session to discuss personnel matters and for Attorney Advisement.

569

570 Mrs. Metzger expressed that Ms. Karen Musser and Ms. Julia Hummel did a very nice job of getting
571 information to her for the American Rescue Plan Act (ARPA) Grant Application to update the
572 playground equipment at the Mifflinburg Community Park; we are still awaiting the costs estimates.
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581 Mayor Cooney reminded Borough Council that at the Tuesday, April 19, 2022 regular Borough Council
582 meeting, Chief Hackenburg informed them that on April 14, 2022 he received correspondence
583 requesting manpower assistance from Chief Daniel Embeck, South Williamsport Police Department, for
584 the annual Little League World Series (LLWS) to be held on August 17-28, 2022. The Officers' pay is
585 at overtime rate and payroll is completely reimbursed by Little League International; however, the
586 Borough would still be responsible for things such as potential Worker's Comp and liability. This
587 would be on a volunteer basis and in addition to Officers' regular duties/shifts in the Borough. At this
588 meeting, Borough Council asked if there was any interest from the Mifflinburg Police Officers in
589 participating and Chief Hackenburg stated that he would check with the Mifflinburg Police Officers to
590 see if any of the Officers' were interested in assisting prior to Borough Council consideration. Mayor
591 Cooney announced that Chief Hackenburg has checked with the Mifflinburg Police Officers to see if any
592 of them were interested in assisting. To date, four (4) of the Mifflinburg Police Officers have expressed
593 interest in doing so. Borough Council consideration is requested to render a decision if they will allow
594 participation by the Mifflinburg Police Department.
595

596 Mr. Wagner made a motion to authorize members of the Mifflinburg Police Department to offer their
597 services to the South Williamsport Police Department for the annual Little League World Series (LLWS)
598 to be held on August 17-28, 2022. A lengthy discussion was held; Mr. R. Fry asked if there was a
599 second to the motion. There was no second to the motion. The motion died due to lack of a second.
600

601 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Department
602 Call Summary for May 2022 included in the information tonight.
603

604 Mayor Cooney presented Borough Council with the Public Safety Report for April 2022. A copy of the
605 Public Safety Report for April 2022 has been included in the information tonight.
606

607 Mayor Cooney provided Borough Council with an update on the status of the safety requirements for the
608 Mifflinburg Buggy Museum's Buggy Day event.
609

610 A lengthy discussion was held regarding park safety and police presence at the Mifflinburg Community
611 Park, as well as the camera system installed at the Mifflinburg Community Park. Mayor Cooney
612 inquired about the Borough's liability with endorsing a Parent Group or Neighborhood Watch to assist
613 with monitoring at the Mifflinburg Community Park. Mr. Burkhart advised that ultimately there would
614 be a liability to the Borough. Mayor Cooney suggested that additional signage could be posted at the
615 Mifflinburg Community Park and recommended that this matter be deferred to the Borough Work
616 Session to be discuss further.
617

618 Mayor Cooney reported that he spoke with some parents the other week at the Mifflinburg Community
619 Park regarding the concession stand at the Mifflinburg Community Swimming Pool. During the
620 discussion, one of the parents mentioned looking into renting the concession stand out like the
621 Selinsgrove Area Community Pool does.
622

623 Mrs. Metzger stated that the concession stand at the Mifflinburg Community Swimming Pool would
624 have to be re-inspected by the health department for health and safety compliance, and that she is fairly
625 certain the concession stand wouldn't meet the compliance requirements.
626

627 Mayor Cooney informed Borough Council that he participated in or will be participating in the following
628 meetings or events:
629

- 630 • The Annual Arbor Day celebration that was held on Friday, April 29, 2022 at the
631 Mifflinburg Community Park. Mayor Cooney stated that he issued a proclamation during
632 the celebration.
- 633 • The ribbon cutting and grand opening for the Mifflinburg Dog Park at the Harry Haney Park
634 on North 8th Street that was held on Tuesday, May 17, 2022 at 5:30 PM.
635

636
637 Motion by: Bradley M. Sauers
638 Second by: Matthew C. Wagner
639

640 **MOTION: To enter into executive session at 7:47 PM.**
641

642 Approved via unanimous voice vote.
643
644
645

646 Motion by: Bradley M. Sauers
647 Second by: Matthew C. Wagner

648

649 **MOTION: To reconvene the meeting at 8:30 PM.**

650

651 Approved via unanimous voice vote.

652

653

654 Motion by: Matthew C. Wagner

655 Second by: Bradley M. Sauers

656

657 **MOTION: To approve the Grievance Settlement Agreement as presented, subject to Union**
658 **approval of the Agreement.**

659

660 Approved via unanimous voice vote.

661

662

663 Motion by: Bradley M. Sauers

664

665 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**

666

667 Approved via unanimous voice vote.

668

669

670 Meeting adjourned at 8:33 PM

671

672

673 Respectfully Submitted,

674

675

676 Misty L. Ross

677 Assistant Borough Secretary