

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 December 21, 2021

3
4 PRESENT ABSENT

5	Beverly L. Hackenberg, Council President	X
6	Richard J. Fry, Council Member	X
7	Ellie K. Kreisher, Council Member	X
8	Linda L. Lewis, Council Member	X
9	Matthew C. Wagner, Council Member	X
10	David M. Cooney, Mayor	X
11	Jeffrey L. Hackenburg, Chief of Police	X
12	Allen P. Page IV, Solicitor	X
13	Margaret A. Metzger, Borough Manager	X
14	Robert M. Rowe, Borough Project Manager	X
15	Misty L. Ross, Assistant Secretary	X

16
17 The regular meeting of Mifflinburg Borough Council was called to order at 6:30 PM.

18
19 Visitors present at this meeting were Michele L. Marr, Riley W. Bremigen, Kim Hassinger, Kelly
20 Maneval, George Hassinger, Robin Geiger, Caleigh Rantz, Roberta Buck, Kevin Patterson, Matt
21 Farrand, Tim Bremigen, and Travis Bremigen.

22
23 Mrs. Hackenberg asked for a moment of silence in observance of the passing of former Councilman,
24 Tod ‘Cleever’ M. Steese.

25
26 Mrs. Hackenberg announced that Borough Council action is requested to adopt Resolution No. 2021-16;
27 A resolution recognizing formally and publicly the contributions of Mr. Tod ‘Cleever’ M. Steese which
28 reads as follows:

29
30 BOROUGH OF MIFFLINBURG
31 RESOLUTION NO. 2021-16

32
33 21 December 2021

34
35 WHEREAS: MR. TOD “CLEEVER” M. STEESE has served as a member of Mifflinburg
36 Borough Council since 2012, and in that capacity

37
38 He has willingly and unselfishly given of his time and talents to the betterment
39 of our community and its citizens;

40
41 he has served the residents of his community, and the Borough Council, without
42 thought of personal recognition;

43
44 he has been actively involved in the work of the community for a period of 9
45 years and eleven months, NOW

46
47 BE IT THEREFORE RESOLVED that the Borough Council of the Borough of Mifflinburg
48 recognize formally and publicly the contributions of MR. TOD M. STEESE.

49
50 BE IT FURTHERMORE RESOLVED that a copy of this resolution be presented to the family
51 of MR. TOD M. STEESE and that its contents be entered into the official records of the
52 municipality.

53
54 Motion by: Matthew C. Wagner

55 Second by: Ellie K. Kreisher

56
57 MOTION: To adopt Resolution No. 2021-16; A resolution recognizing formally and publicly the
58 contributions of Mr. Tod ‘Cleever’ M. Steese.

59
60 Yes – Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mr. Wagner, Mrs. Hackenberg

61
62 No – None
63
64
65
66
67

68 Motion by: Richard J. Fry
69 Second by: Matthew C. Wagner

70
71 **MOTION: To approve the minutes of the Tuesday, October 19, 2021 regular meeting and the**
72 **Tuesday, November 16, 2021 regular meeting of Mifflinburg Borough Council.**

73
74 Approved via unanimous voice vote.

75
76
77 Motion by: Linda L. Lewis
78 Second by: Richard J. Fry

79
80 **MOTION: To approve payment of Bill List # 2021-12 in the amount of \$685,949.17.**

81
82 Yes – Mrs. Kreisher, Ms. Lewis, Mr. Wagner, Mr. Fry, Mrs. Hackenberg

83
84 No – None

85
86
87 Mr. Page noted that all visitors present at tonight’s meeting who wishes to address Council shall be
88 limited to five (5) minutes in duration and asked that all visitors please keep a professional decorum.

89
90 Mr. George and Mrs. Kim Hassinger, residents of 2 Ann Street, attended tonight’s meeting along with
91 some other concerned residents that reside within the National Mobile Home Park located along 8th
92 Street to address Borough Council regarding some traffic and development complaints/concerns they
93 have at the National Mobile Home Park. Mrs. Hassinger reported that due to trees being removed
94 within the National Mobile Home Park, there have been a lot of issues with water accumulation and
95 water drainage. In accordance with §26-13 “Surface Drainage of Trailer Parks” of the Borough Code of
96 Ordinance, every trailer park shall be located in a well-drained area, and the premises shall be properly
97 graded so as to prevent accumulation of storm or other water. Mrs. Hassinger distributed photos for
98 Borough Council to pass around which showed the accumulation of water within the mobile home park.

99
100 Mrs. Hassinger continued that in accordance with §26-15 “Water Supply” of the Borough Code of
101 Ordinance, in each trailer park, a sufficient supply of pure, healthful drinking water from a source and of
102 a quality approved by the Board of Health of the Borough, not more than 50 feet from any trailer, shall
103 be provided in convenient locations. Mrs. Hassinger stated that the Borough does provide clean, healthy
104 drinking water; she’s had her water tested and has no complaints with the Borough. However, she feels
105 that the water pipes located within the mobile home park are bad. Mrs. Hassinger distributed a water
106 sample for Borough Council to pass around to see for themselves the water that is coming from the cold
107 water pipes within her residence. Mrs. Hassinger clarified that this is their drinking water; the water that
108 they have to drink.

109
110 Mr. Page interjected that Mrs. Hassinger has exceeded the five (5) minute allotted time limit.

111
112 Mr. Hassinger proceeded that they have addressed the Borough with some of these concerns in the past
113 and were told by the Borough that the National Mobile Home Park is private property and that there is
114 nothing the Borough can do. Mr. Hassinger expressed that he understands these mobile home park
115 ordinances were developed decades ago, but he can’t hardly see how these ordinances were drawn up,
116 private property or not, yet the particular place that they reside in doesn’t apply. A lengthy discussion
117 was held; Mrs. Hackenberg stated that it’s her understanding that with the National Mobile Home Park
118 being private land the Borough’s hands are tied, but will have solicitor review the Borough Code.

119
120 Mrs. Metzger mentioned that she did reach out to the Central Keystone Council of Governments (CK-
121 COG) and asked the Code Enforcement Officer, as well as the Zoning Enforcement Officer, to take a
122 look at things at the National Mobile Home Park to see if they notice any violations. The CK-COG
123 indicated that the trees that were removed weren’t landscape buffers that would be required like around
124 an edge of a parking lot. Mrs. Metzger stated that she believes the CK-COG did say that they might
125 have seen an issue with the shrubs when you’re traveling south on 8th Street (coming into Mifflinburg),
126 when you look to the north it’s a little difficult to see. Aside from that, the CK-COG didn’t make note
127 of any other violations; however, she can follow-up with them to see.

128
129 Mr. Page advised that at Borough Council’s direction, he’s happy to take a look at potential code
130 violations or things of that nature. To the extent there are issues with the shrubs and those issues that
131 Mr. and Mrs. Hassinger spoke of, those are purely a private matter and he suggests Mr. and Mrs.
132 Hassinger consult a private Attorney to review their Lease Agreement with the National Mobile Home
133 Park to see if there are any breaches.

134

135 Mrs. Robin Geiger, a resident of 17 Thomas Street, expressed that she would just like to see the National
136 Mobile Home Park owner be held accountable to the same standards as everyone else and to be fair and
137 appreciative to everybody, and be up-held to all rules.
138

139 Mifflinburg Police Officer, Riley W. Bremigen, attended tonight's meeting to address Borough Council
140 with a request for equitable discipline after crashing the department cruiser during a high-speed vehicle
141 pursuit on Monday, December 13, 2021. Officer Bremigen presented a written statement to Borough
142 Council and stated that he takes full ownership of everything that transpired during the high-speed
143 vehicle pursuit. There were a lot of mistakes that were made that could have been changed. Officer
144 Bremigen expressed that he's just glad that nobody else was hurt during the incident.
145

146 Mr. Kevin Patterson, with Mid-Penn Investigative Solutions, LLC, informed Borough Council that he is
147 present at tonight's meeting to speak on behalf of Mifflinburg Police Officer, Riley W. Bremigen. Mr.
148 Patterson announced that he retired from the Pennsylvania State Police in 2013 and currently operates
149 his own business, Mid-Penn Investigative Solutions, LLC, where he specializes in consulting, security
150 and investigative services. Mid-Penn Investigative Solutions, LLC offers services to law enforcement
151 agencies such as policy development and evidence protocols. Mr. Patterson reported that he was made
152 aware of the situation with Officer Bremigen and has offered his services. Mr. Patterson expressed that
153 he doesn't understand where Chief Hackenburg is coming from and he doesn't understand why Officer
154 Bremigen is being disciplined and charged as a result of the high-speed vehicle pursuit.
155

156 Mr. Page interjected that Mr. Patterson has exceeded the five (5) minute allotted time limit, already
157 speaking about 14 minutes.
158

159 Mr. Patterson concluded with noting that upon being hired, Officer Bremigen was assigned to sixteen
160 (16) days/shifts of ride-along with another Police Officer in Mifflinburg Borough. Only four (4) of
161 those sixteen (16) days/shifts were with a certified Field Training Officer prior to working
162 independently. The Pennsylvania State Police Cadets have to make it through a 26 week program at the
163 Pennsylvania State Police Academy to earn the rank of Trooper. Following graduation, new Troopers
164 are assigned to a Field Training Officer for a sixty (60) day probation period, after which troopers are
165 certified to work independently.
166

167
168 Motion by: Richard J. Fry
169 Second by: Ellie K. Kreisher
170

171 **MOTION: To approve the Mifflinburg Borough Zoning Report for November 2021 and authorize**
172 **payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$2,168.32.**
173

174 Yes – Ms. Lewis, Mr. Wagner, Mr. Fry, Mrs. Kreisher, Mrs. Hackenberg
175

176 No – None
177
178

179 Mr. Page reported that the Borough, in conjunction with the Borough Engineer, conducted an EDU audit
180 of all non-residential properties located in the Borough. The purpose of the audit was to inventory all
181 non-residential EDUs and establish a baseline moving forward. The number of assigned EDUs was
182 calculated based on the number of units currently assigned to their property by the Borough and a
183 review of the property's average water usage over a two-year period (beginning January 2018 and
184 ending December 2019). In order to establish a baseline and keep an accurate inventory of all non-
185 residential EDUs in the Borough, the Borough desires to amend the definition of "Equivalent Dwelling
186 Unit (EDU)" in Resolution 2003-12 by removing the aforementioned EDU Schedule and replacing same
187 with the definition as set forth the attached Exhibit "A" which reads as follows:
188

189 EXHIBIT "A"
190

191 Unless the context specifically and clearly indicates otherwise, in accordance with Resolution
192 2003-12, the definition of Equivalent Dwelling Unit (EDU) shall be as follows:
193

194 Equivalent Dwelling Unit (EDU)
195

196 An EDU is an equivalent dwelling unit and is defined by the Borough to be the measure of
197 volume and strength of flow or expected flow of sanitary sewage equivalent to that generated
198 by a single family residential establishment. Established herein as 220 gallons per day of
199 typical domestic waste.
200

201 The Borough reserves the right to revise this flow equivalent and/or establish additional
202 definitions for strength of flow from industrial establishments which may address other
203 parameters in addition to the above based on the recommendations of their appointed
204 consulting engineer.
205

206 Borough Council action is requested to adopt Resolution No. 2021-15; Amending the definition of
207 Equivalent Dwelling Unit (EDU) in Resolution 2003-12
208

209 Motion by: Linda L. Lewis
210 Second by: Richard J. Fry
211

212 **MOTION: To adopt Resolution No. 2021-15; Amending the definition of Equivalent Dwelling Unit**
213 **(EDU) in Resolution 2003-12.**
214

215 Yes – Mr. Wagner, Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mrs. Hackenberg
216

217 No – None
218

219

220 Mrs. Metzger reported that the 2022 Tentative Budget for the Borough of Mifflinburg has been properly
221 advertised and is ready for adoption. Borough Council action is requested to adopt the 2022 Final
222 Budget for the Borough of Mifflinburg with revenues in the amount of \$26,584,800.00; which includes a
223 1% increase for the electric rates, 5% increase for the sewer rates, and a 1% increase for the water rates.
224

225 Motion by: Linda L. Lewis
226 Second by: Richard J. Fry
227

228 **MOTION: To adopt the 2022 Final Budget for the Borough of Mifflinburg with revenues in the**
229 **amount of \$26,584,800.00; which includes a 1% increase for the electric rates, 5% increase for the**
230 **sewer rates, and a 1% increase for the water rates.**
231

232 Yes – Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mr. Wagner, Mrs. Hackenberg
233

234 No – None
235

236

237 Mrs. Hackenberg announced that Borough Council consideration is requested for Resolution No. 2021-
238 12; Amending the established and adopted schedule of fees and rates under the Mifflinburg Borough
239 Electric System Ordinance. A copy of the resolution has been included in the information tonight.
240 Borough Council action is requested to adopt this resolution.
241

242 Motion by: Richard J. Fry
243 Second by: Ellie K. Kreisher
244

245 **MOTION: To adopt Resolution No. 2021-12; Amending the established and adopted schedule of**
246 **fees and rates under the Mifflinburg Borough Electric System Ordinance.**
247

248 Yes – Mrs. Kreisher, Ms. Lewis, Mr. Wagner, Mr. Fry, Mrs. Hackenberg
249

250 No – None
251

252

253 Mrs. Hackenberg announced that Borough Council consideration is requested for Resolution No. 2021-
254 13; Amending the established and adopted schedule of fees and rates under the Mifflinburg Borough
255 Sewer System Ordinance. A copy of the resolution has been included in the information tonight.
256 Borough Council action is requested to adopt this resolution.
257

258 Motion by: Matthew C. Wagner
259 Second by: Richard J. Fry
260

261 **MOTION: To adopt Resolution No. 2021-13; Amending the established and adopted schedule of**
262 **fees and rates under the Mifflinburg Borough Sewer System Ordinance.**
263

264 Yes – Ms. Lewis, Mr. Wagner, Mr. Fry, Mrs. Kreisher, Mrs. Hackenberg
265

266 No – None
267

268 Mrs. Hackenberg announced that Borough Council consideration is requested for Resolution No. 2021-
269 14; Amending the established and adopted schedule of fees and rates under the Mifflinburg Borough
270 Water System Ordinance. A copy of the resolution has been included in the information tonight.
271 Borough Council action is requested to adopt this resolution.

272
273 Motion by: Linda L. Lewis

274 Second by: Matthew C. Wagner

275

276 **MOTION: To adopt Resolution No. 2021-14; Amending the established and adopted schedule of**
277 **fees and rates under the Mifflinburg Borough Water System Ordinance.**

278

279 Yes – Mr. Wagner, Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mrs. Hackenberg

280

281 No – None

282

283

284 Mrs. Metzger announced that Borough Council consideration is requested for Resolution No. 2021-17;
285 Authorizing and directing the Borough Council President, Beverly L. Hackenberg, to sign the Utility
286 Reimbursement Agreement for the SR0304-018 Reconstruction Project on its behalf and the Secretary,
287 Margaret A. Metzger to attest and seal the same regarding cost share. A copy of the resolution has been
288 included in the information tonight. Borough Council action is requested to adopt this resolution.

289

290 Motion by: Matthew C. Wagner

291 Second by: Ellie K. Kreisher

292

293 **MOTION: To adopt Resolution No. 2021-17; Authorizing and directing the Borough Council**
294 **President, Beverly L. Hackenberg, to sign the Utility Reimbursement Agreement for the SR0304-**
295 **018 Reconstruction Project and the Secretary, Margaret A. Metzger to attest and seal the same.**

296

297 Yes – Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mr. Wagner, Mrs. Hackenberg

298

299 No – None

300

301

302 Mrs. Metzger reminded Borough Council that they took action at the Tuesday, May 18, 2021 regular
303 Borough Council meeting to allocate twelve (12) sewer EDUs to Berks Homes for the Oak Avenue
304 subdivision. Mrs. Metzger provided Borough Council with an update on the status of the twelve (12)
305 sewer EDUs that was granted to Berks Homes for the Oak Avenue subdivision. Mrs. Metzger reported
306 that she has received an email from Ms. Pam Hertz, Office Manager at Berks Homes which reads as
307 follows:

308

309 Good Morning,

310

311 Berks Homes was awarded 12 EDUs and we paid for them on June 28, 2021. Due to Several
312 factors affecting the industry, we will not be able to start all twelve homes within the six month
313 period, which ends on December 28, 2021. We are requesting the following:

314

315 • We are asking for a 90 day extension for the following three of the remaining six lots:
316 Our intent is to start construction on these homes by March 15, 2022.

317

-Lot #8 – 10 Oak Avenue

318

-Lot #9 – 16 Oak Avenue

319

-Lot #10 – 18 Oak Avenue

320

321 • We would like to return the EDUs for the following three of the remaining six lots:
322 Will you be willing to waive the fee because we are returning them voluntarily? We
323 will re-apply as we get closer to a more realistic start date.

324

-Lot #99 – 1 Oak Avenue

325

-Lot #16 – 25 Oak Avenue

326

-Lot #17 – 23 Oak Avenue

327

328 Thank you for your consideration in this matter.

329

330 Pam Hertz

331

Office Manager, Central Region

332

333 A copy of the email has been included in the information tonight. Borough Council action is requested
334 to approve this request.

335 Motion by: Richard J. Fry
336 Second by: Matthew C. Wagner

337
338 **MOTION: To grant Berks Homes a ninety (90) day extension to utilize the three (3) Sewer EDUs**
339 **that were issued June 28, 2021 for Lot #8 - 10 Oak Avenue, Lot #9 - 16 Oak Avenue, and Lot #10 -**
340 **18 Oak Avenue; and to return one hundred percent (100%) of the tapping fee paid by Berks**
341 **Homes for the three (3) Sewer EDUs that were issued on June 28, 2021 for Lot #99 - 1 Oak**
342 **Avenue, Lot #16 - 25 Oak Avenue, and Lot #17- 23 Oak Avenue.**

343
344 Yes – Mrs. Kreisher, Ms. Lewis, Mr. Wagner, Mr. Fry, Mrs. Hackenberg

345
346 No – None

347
348
349 Mrs. Metzger announced that the Pennsylvania Department of Environmental Protection (DEP) has
350 released ten (10) sewer EDU's following the September 2021 Corrective Action Plan (CAP) submission.
351 There were ten (10) EDUs that remained undistributed. With the three (3) EDUs being returned, there
352 are twenty-three (23) EDUs that remain undistributed.

353
354 Mr. Rowe provided Borough Council with an update on the status of the CFA Grant funded Sanitary
355 Sewer Main Replacement Project for High Alley and Hickory Street. Mr. Rowe reported that Snyder
356 Environmental Services has submitted Change Order No. 1 for a time extension to adjust contract time
357 for final completion for the CFA Grant funded Sanitary Sewer Main Replacement Project for High
358 Alley and Hickory Street to reflect winter shutdown. The extension is needed due to the work being
359 completed on November 16, 2021, and the availability of final paving material, that the contract time
360 stop until final restoration can be done. Snyder Environmental Services would like to request a restart
361 date of April 18, 2022, with final completion no later than 30 days or May 17, 2022, weather permitting.
362 Copies of the change order, along with the Contractor Letter Request to suspend contract have been
363 included in the information tonight. Borough Council take action to approve this change order.

364
365 Motion by: Matthew C. Wagner
366 Second by: Richard J. Fry

367
368 **MOTION: To approve Change Order No. 1 to Snyder Environmental Services for the CFA Grant**
369 **funded Sanitary Sewer Main Replacement Project for High Alley and Hickory Street to suspend**
370 **contract time from November 16, 2021 until April 18, 2022.**

371
372 Approved via unanimous voice vote.

373
374
375 Mr. Rowe reported that Snyder Environmental Services has also submitted Payment Application No. 2
376 in the amount of \$256,550.26 for the CFA Grant funded Sanitary Sewer Main Replacement Project for
377 High Alley and Hickory Street. A copy of the payment application has been included in the information
378 tonight. Uni-Tec Consulting Engineers, Inc. has reviewed the payment application and is
379 recommending that Borough Council take action to approve this payment application.

380
381 Motion by: Linda L. Lewis
382 Second by: Matthew C. Wagner

383
384 **MOTION: To approve Payment Application No. 2 to Snyder Environmental Services for the CFA**
385 **Grant funded Sanitary Sewer Main Replacement Project for High Alley and Hickory Street in the**
386 **amount of \$256,550.26.**

387
388 Yes – Ms. Lewis, Mr. Wagner, Mr. Fry, Mrs. Kreisher, Mrs. Hackenberg

389
390 No – None

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402 Mr. Rowe reported that as requested by the Borough, HRG, Inc. has provided a Retainer Agreement
403 Project Assignment: America's Water Infrastructure Act (AWIA) Assessment Assistance. A copy of the
404 agreement has been included in the information tonight. Mr. Rowe explained that Section 2013 of the
405 America's Water Infrastructure Act of 2018 (AWIA) requires that all community (drinking) water
406 systems serving more than 3,300 people must complete a Risk and Resilience Assessments that
407 evaluates all hazards to a given water utility and develop or update their Emergency Response Plan
408 (ERP) to address how the system would respond to threats uncovered in the assessment. Each
409 community water systems must then certify to the Environmental Protection Agency (EPA) that
410 the system conducted the Risk and Resilience Assessment and completed an ERP based on the results of
411 the assessment. For water system such as the Borough's (AWIA classification of 3,301 to 49,999
412 people) the Risk and Resilience Assessment was to have been completed by June 30, 2021, while the
413 ERP is required to be completed by December 31, 2021. HRG, Inc. is proposing to complete the Risk
414 and Resilience Assessment and assist with updates to the Borough's ERP as needed to comply with the
415 AWIA requirements. Based on HRG, Inc.'s understating of the work involved with this and their
416 current Fee Schedule, they're proposing to complete this work on a Time & Material Basis for the
417 following estimated fees:

418
419 Phase 1 - Risk and Resilience Assessments \$2,800.00 (16 Senior Professional Hrs. Assumed)
420 Phase 2 - Emergency Response Plan \$ 700.00 (4 Senior Professional Hrs. Assumed)
421

422 Borough Council action is requested to approve the Retainer Agreement Project Assignment: America's
423 Water Infrastructure Act (AWIA) Assessment Assistance with HRG, Inc.
424

425 Motion by: Richard J. Fry
426 Second by: Ellie K. Kreisher
427

428 **MOTION: To approve the Retainer Agreement Project Assignment: America's Water**
429 **Infrastructure Act (AWIA) Assessment Assistance with HRG, Inc. for a Time & Material Basis**
430 **for a total estimated fee of \$3,500.00.**
431

432 Yes – Mr. Wagner, Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mrs. Hackenberg
433

434 No – None
435
436

437 Mrs. Metzger provided Borough Council with an update on the status of the PennDOT SR304 and
438 SR2004 Reconstruction Project. Mrs. Metzger informed Borough Council that included in the
439 information tonight they received a copy of the Cost Sharing Request Letter for Utility Work for the
440 PennDOT SR304 and SR2004 Reconstruction Project. This correspondence is being submitted in
441 accordance with Chapter 8.1.C of Design Manual Part 5, Utility Relocation, for referral to the Secretary
442 of Transportation requesting that PennDOT share in the costs of the relocation and/or adjustment of
443 certain water and sewer facilities owned by the Borough. Mrs. Metzger requested Borough Council
444 action to authorize her to send this letter.
445

446 Motion by: Linda L. Lewis
447 Second by: Matthew C. Wagner
448

449 **MOTION: To authorize the Mrs. Metzger to send the Cost Sharing Request Letter for Utility**
450 **Work for the PennDOT SR304 and SR2004 Reconstruction Project.**
451

452 Approved via unanimous voice vote.
453
454

455 Mr. Rowe provided Borough Council with an update on the status of the following projects:
456

- 457 • The PennDOT SR304 and SR2004 Reconstruction Project.
- 458 • The CFA Grant funded Master Meter Installation Project.
- 459 • The Tree Trimming Work for Stoney Acres Road and Old Orchard Lane.
- 460 • The Walnut and 6th Street Reconstruction Project.
- 461 • The Mifflinburg Community Park Stormwater (Phase 3) Project.
- 462 • The 10th Street Waterline Project.
- 463 • The CFA Grant funded Sanitary Sewer Main Replacement Project for High Alley and
464 Hickory Street.
- 465 • The setting up and tearing down of the 2021 Mifflinburg Christkindl Market.
- 466 • Mountain Line Waterline Repair.
- 467 • The Mifflinburg Dewatering Upgrade Project.

468 Mrs. Metzger informed Borough Council that she has contacted all Committee Members who have
469 expiring terms and are recommending that they be reappointed for another term. A list has been
470 prepared and copy of the list has been included in the information tonight. Borough Council action is
471 requested to approve these reappointments.

472
473 Motion by: Linda L. Lewis
474 Second by: Matthew C. Wagner

475
476 **MOTION: To reappoint Mr. Donald H. Bowman and Mr. Jeffrey L. Mensch to a four (4) year**
477 **term on the Mifflinburg Planning Commission; Mr. Michael E. Snook to a six (6) year term on the**
478 **Mifflinburg Civil Service Commission; Mr. Juergen Seefeldt to a five (5) year term on the**
479 **Mifflinburg Shade Tree Commission; Ms. Bonnie Greeney to a three (3) year term on the**
480 **Mifflinburg Zoning Hearing Board; All Points Land Surveys, Inc. to a one (1) year term as**
481 **Sewage Enforcement Officer (SEO) for the Borough of Mifflinburg; Mr. Drew Christy to a one (1)**
482 **year term as the CK-COG Representative for the Borough of Mifflinburg as presented.**

483
484 Approved via unanimous voice vote.

485
486
487 Mr. Rowe reported that as previously discussed at the Borough Work Session, he looked into options on
488 how to sell the old Vactor Truck and would recommend using Municibid. Municibid is a convenient
489 and easy-to-use online auction service for government agencies, schools, authorities and utilities to sell
490 their surplus and forfeitures directly to the public. It's completely free for you to auction your assets on
491 Municibid. You always keep 100% of your proceeds and never need to send any money. There are no
492 hidden fees or commissions. The bidders pay them a competitive buyer's fee and then pay you 100% of
493 the winning bid. A discussion was held regarding a reserve price for the old Vactor Truck. Mr. Fry
494 stated that he thinks a reserve price of \$2,500.00 would be sufficient.

495
496 Motion by: Matthew C. Wagner
497 Second by: Ellie K. Kreisher

498
499 **MOTION: To authorize Borough Management to sell the old Vactor Truck through Municibid**
500 **with a reserve price of \$2,500.00.**

501
502 Approved via unanimous voice vote.

503
504
505 Mrs. Metzger requested Borough Council action to authorize a final check run for 2021, Bill List #
506 2021-13.

507
508 Motion by: Linda L. Lewis
509 Second by: Matthew C. Wagner

510
511 **MOTION: To authorize a final check run for 2021, Bill List # 2021-13.**

512
513 Approved via unanimous voice vote.

514
515
516 Mrs. Metzger provided Borough Council with an update on the status of the revisions to Chapter 3
517 "Animals" of the Borough Code of Ordinances. Mrs. Metzger reminded Borough Council that they took
518 action at the Tuesday, November 16, 2021 regular Borough Council meeting to send the proposed
519 amendment to Chapter 3 "Animals" of the Borough Code of Ordinances to Mr. Page to review. Mrs.
520 Metzger reported that the proposed amendment to Chapter 3 "Animals" of the Borough Code of
521 Ordinances has been sent to Mr. Page to review. Mr. Page stated that he has reviewed the proposed
522 amendment to Chapter 3 "Animals" of the Borough Code of Ordinances and has some suggested
523 changes to the proposed amendment. Mr. Page recommended that action on the proposed amendment
524 be tabled until the Tuesday, January 18, 2022 regular Borough Council meeting.

525
526 Mrs. Metzger provided Borough Council with an update on the status of the 2021 Christkindl Market
527 with regard to setting up and tearing down of the market. Mrs. Metzger reported that the Borough was
528 pleased with how the setting up and tearing down of the Christkindl Market went; it went much better
529 than anticipated.

530
531 Mr. Wagner expressed on behalf of the Mifflinburg Christkindl Market, how much he appreciates the
532 help and support received from the Borough and its employees. Mr. Wagner thanked the Borough and
533 its employees for all of their help and support.

534

535 Mrs. Metzger provided Borough Council with the following 2022 meeting reminders:
536

- 537 • The Reorganizational meeting is scheduled for Monday, January 03, 2022 at 6:30 PM. The
538 purpose of this meeting will be to install newly elected officials, conduct and appoint a
539 west ward council member, elect new officers and the transaction of any other business
540 which may come before Council.
- 541 • The regular Borough Council meeting is scheduled for Tuesday, January 18, 2022 at 6:30
542 PM. There are two (2) Public Hearings scheduled for at this meeting.
543

544 Mr. Fry asked Mrs. Metzger to pass the message “Bravo Zulu” along to Mr. Jason W. Mitchell, the
545 Borough Public Work Supervisor, and the Borough employees that were responsible for the American
546 flag archway during the funeral procession for Tod "Clever" M. Steese.
547

548 Mr. Rowe thanked Borough Council for allowing the Borough to participate in the funeral procession
549 for Tod "Clever" M. Steese.
550

551 Mrs. Metzger thanked Ms. Lewis for her service on the Mifflinburg Borough Council.
552

553 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for
554 November 2021 included in the information tonight.
555

556 Mayor Cooney reported that a meeting will be scheduled with Mr. Matthew C. Wagner, Christkindl
557 Market of Mifflinburg, Inc. President, to review and discuss the 2021 Christkindl Market to determine
558 2022 requirements.
559

560 Mayor Cooney requested an executive session to discuss potential litigation and personnel matters.
561

562 Mayor Cooney informed Borough Council that he participated in or will be participating in the
563 following meetings or events:
564

- 565 • The annual “Turkey Trot 5K and Kids’ ½ mile Fun Run” event that was held on
566 Thanksgiving morning, Thursday, November 25, 2021. There were no issues or problems
567 during this year’s race.
- 568 • Was contacted by a gentleman from Sunbury Meats who was looking for a place to donate
569 about 75 hams. Subsequently, the hams were donated to Hope's Haven Food Pantry at the
570 Christ’s United Lutheran Church (also known as the "Four Bells Church") located at 13765
571 Old Turnpike Road, Millmont, PA.
- 572 • The annual Community Christmas Tree Lighting that that was held on Sunday, November
573 28, 2021 from 7:00 PM – 8:00 PM. There were no issues or problems during this year’s
574 tree lighting.
- 575 • The Ribbon Cutting Ceremony for Rooted Relational Therapy that is scheduled for
576 Wednesday, December 22, 2021, to celebrate the opening of an additional location, Rooted
577 Downtown located at 420 Chestnut Street.
578
579

580 Motion by: Matthew C. Wagner

581 Second by: Ellie K. Kreisher
582

583 **MOTION: To enter into executive session at 8:08 PM.**
584

585 Approved via unanimous voice vote.
586
587

588 Motion by: Richard J. Fry

589 Second by: Linda L. Lewis
590

591 **MOTION: To reconvene the meeting at 10:39 PM.**
592

593 Approved via unanimous voice vote.
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601 Motion by: Linda L. Lewis

602 Second by: Richard J. Fry

603

604 **MOTION: To reappoint Mr. Jason W. Mitchell, the Public Works Supervisor; Mr. Robert M.**
605 **Rowe, the Borough Project Manager; Mrs. Margaret A. Metzger, the Borough Manager; and Mr.**
606 **Jeffrey L. Hackenburg, the Chief of Police; with a 3.75% increase in salary and a bonus of three**
607 **(3) additional vacation days for 2022.**

608

609 Yes – Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mr. Wagner, Mrs. Hackenberg

610

611 No – None

612

613

614 Motion by: Matthew C. Wagner

615 Second by: Richard J. Fry

616

617 **MOTION: Upon review of the evidence provided to Borough Council regarding the incident of**
618 **December 13, 2021, I move for the immediate termination of Mifflinburg Police Officer, Riley W.**
619 **Bremigen.**

620

621 Yes – Mrs. Kreisher, Ms. Lewis, Mr. Wagner, Mr. Fry

622

623 No – Mrs. Hackenberg

624

625

626 Motion by: Richard J. Fry

627

628 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**

629

630 Approved via unanimous voice vote.

631

632

633 Meeting adjourned at 10:41 PM.

634

635 Respectfully Submitted,

636

637

638 Misty L. Ross

639 Assistant Borough Secretary