

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 October 19, 2021

3  
4 PRESENT ABSENT

5	Beverly L. Hackenberg, Council President	X	
6	Tod M. Steese, Vice President	X	
7	Richard J. Fry, Council Member	X	
8	Ellie K. Kreisher, Council Member	X	
9	Linda L. Lewis, Council Member	X	
10	Matthew C. Wagner, Council Member		X
11	David M. Cooney, Mayor	X	
12	Jeffrey L. Hackenburg, Chief of Police	X	
13	Allen P. Page IV, Solicitor	X	
14	Margaret A. Metzger, Borough Manager	X	
15	Robert M. Rowe, Borough Project Manager	X	
16	Misty L. Ross, Assistant Secretary		X

17  
18 The regular meeting of Mifflinburg Borough Council was called to order at 6:30 PM.

19  
20 Visitors present at this meeting were Jessica Brown, Glen Brown, Lance Miller, Brad Sauers and  
21 Michael Smith.

22  
23  
24 Motion by: Tod M. Steese  
25 Second by: Richard J. Fry

26  
27 MOTION: **To approve the minutes of the Tuesday, September 21, 2021 regular meeting of**  
28 **Mifflinburg Borough Council.**

29  
30 Approved via unanimous voice vote.

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32  
33 Motion by: Linda L. Lewis  
34 Second by: Ellie K. Kreisher

35  
36 MOTION: **To approve payment of Bill List # 2021-10 in the amount of \$685,609.57.**

37  
38 Yes – Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mrs. Hackenberg

39  
40 No – None

41  
42  
43 Mr. Lance Miller, representing Mifflinburg Innovation Works located at 4<sup>th</sup> and Chestnut Streets,  
44 informed Borough Council that following the Tuesday, October 5, 2021 Borough Work Session, he had  
45 the chance to review the 2022 Budget for the Borough of Mifflinburg with Mifflinburg Innovation  
46 Works and he would like to talk about the following budget items:

- 47  
48 1. Funding for Rate Study. Mr. Miller clarified that this didn't actually make the project list,  
49 but Mrs. Metzger had outlined the desire to find funding for a Rate Study to be completed  
50 and he just wanted to emphasize tremendous support for this.
- 51 2. Street Sweeper. Mr. Miller stated that it seems weird that this would be a high priority, but  
52 when Mifflinburg Innovation Works thinks about the downtown which is where they're  
53 focused, there are four (4) factors that come up repeatedly which are: noise, traffic, dirt,  
54 and parking. Of these four (4), dirt seems like one of the easier ones to solve. One of the  
55 customers mentioned that the Borough's Street Sweeper generates a lot of dust. Whether  
56 this is due to the street sweeper getting old or any other issue, Mifflinburg Innovation  
57 Works would tremendously support if there is any way to accelerate the process of getting  
58 this issue resolved.
- 59 3. The Mifflinburg Community Swimming Pool. Mr. Miller expressed that he thinks a  
60 feasibility study makes a ton of sense, but he would encourage that the Borough start with  
61 community involvement as soon as possible.
- 62 4. Advertising. Mr. Miller expressed that at the monthly Council meetings, Council Members  
63 frequently talk about Borough Ordinances that are outdated or need to be amended and he  
64 feels it would make sense to accelerate those conversations over the next couple of weeks  
65 as they think about budget considerations to determine whether or not they feel it's worth it  
66 to update these Ordinances.

- 67 5. Municipal Debt. Mr. Miller reported that Mrs. Metzger has shared a lot of information  
68 with Mifflinburg Innovation Works about how Municipal Debt works and how complex it  
69 is and he would ask that the Borough just in general, explore the research to be ready to  
70 utilize this for more projects in the future and if possible, that Borough Council or the  
71 Finance Committee provide support to Mrs. Metzger since it appears there's some  
72 complexity with this.  
73

74 Mr. Miller informed Borough Council that it would be greatly appreciated if the Budget Meeting that is  
75 scheduled for Tuesday, October 26, 2021 could be recorded or done via zoom meeting.  
76

77 Mr. Michael Smith, Operations Manager with Contrast, attended tonight's meeting with regard to the  
78 Video Conferencing Unit the Borough Council meeting room. Mr. Smith reminded Borough Council  
79 that at the Tuesday, October 5, 2021 Borough Work Session he presented a video conferencing unit  
80 demo for the Konftel C20800 Hybrid for Video Conferencing Unit. Mr. Smith reported that there were  
81 two (2) proposals received for video conferencing systems and are as follows:  
82

<u>Unit</u>	<u>Total Amount</u>
Konftel C20800 Hybrid for Video Conferencing Unit	\$1,754.60
Meeting Owl Conference Unit	\$1,288.99

83  
84  
85  
86  
87 Mr. Smith informed Borough Council that the Konftel C20800 Hybrid for Video Conferencing Unit is  
88 more expensive; however, it's the unit that he would recommend if the Borough plans on using the PA  
89 System that's installed in the Council meeting room. Mr. Smith clarified that the PA System that's  
90 installed in the Council meeting room would confuse the Meeting Owl Conference Unit and the camera  
91 won't be able to decipher who's speaking. A lengthy discussion was held regarding the Video  
92 Conferencing Units. It was the consensus of Borough Council to demo the Meeting Owl Conference  
93 Unit at the Tuesday, November 2, 2021 Borough Work Session.  
94  
95

96 Motion by: Tod M. Steese

97 Second by: Richard J. Fry  
98

99 **MOTION: To approve the Mifflinburg Borough Zoning Report for September 2021 and authorize**  
100 **payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$2,112.00.**  
101

102 Yes – Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mr. Fry, Mrs. Hackenberg  
103

104 No – None  
105  
106

107 Mrs. Metzger provided Borough Council with an update on the status of the Subdivision and Land  
108 Development Ordinance (SALDO) revisions. Mrs. Metzger reported that as directed at the Tuesday,  
109 September 21, 2021 regular Borough Council meeting, she has contacted General Code to see about  
110 codifying the Borough resolutions and the associated costs involved with codifying the Borough  
111 resolutions. General Code indicated that they do not recommend codifying the Borough resolutions and  
112 suggested that what the Borough could do is add notes into eCode360 which would then take the user to  
113 another location on the Borough's website that would have the Borough resolutions. The other option  
114 that the Borough could do is update their current subscription with General Code to add another sort of  
115 content management area in the General Code that would have the resolutions. The cost to add that  
116 additional area would be an additional fee \$200.00/year. Borough Council direction is requested on how  
117 they want to proceed.  
118

119 Mr. Page recapped that the current SALDO that's in effect includes the construction standards for  
120 utilities, street, and stormwater; however, the revised SALDO does not. Therefore, all of those separate  
121 ordinances for utilities, streets, and stormwater will also have to be amended to include those  
122 construction standards and then the SALDO would make a reference to those separate ordinances.  
123 Borough Council originally discussed doing this as a resolution given that construction standards change  
124 fairly frequently; however, resolutions are not as searchable as ordinances. All Borough Ordinances are  
125 codified through General Code. These ordinances are fully searchable and available online with  
126 eCode360. New ordinances and ordinance revisions are all sent to General Code and incorporated into  
127 the document collection as they are adopted by Borough Council. The Code is updated annually. Mr.  
128 Page clarified that at this time, Borough resolutions are not publically available or searchable, so the  
129 public would frankly be lost trying to find this information. As Mrs. Metzger previously mentioned, for  
130 an additional \$200.00/year the Borough could achieve this. Mr. Page stated that he thinks this is a very  
131 reasonable cost and he would recommend that Borough Council take action to update the Borough's  
132 current subscription with General Code.  
133

134 Motion by: Linda L. Lewis  
135 Second by: Ellie K. Kreisher

136  
137 **MOTION: To update the Borough's current subscription with General Code to add additional**  
138 **area for resolutions for an additional cost of \$200.00/year.**

139  
140 Yes – Ms. Lewis, Mr. Steese, Mr. Fry, Mrs. Kreisher, Mrs. Hackenberg

141  
142 No – None

143  
144  
145 Mr. Page requested that Borough Council take action to authorize Mrs. Metzger to advertise to conduct a  
146 Public Hearing for the proposed amendments to the Subdivision and Land Development Ordinance  
147 (SALDO) at the Tuesday, October 19, 2021 regular Borough Council meeting.

148  
149 Motion by: Linda L. Lewis  
150 Second by: Ellie K. Kreisher

151  
152 **MOTION: To authorize Mrs. Metzger to advertise to conduct a Public Hearing for the proposed**  
153 **amendments to the Subdivision and Land Development Ordinance (SALDO) at the Tuesday,**  
154 **December 21, 2021 regular Borough Council meeting.**

155  
156 Approved via unanimous voice vote.

157  
158  
159 Mr. Page provided Borough Council with an updated on the status of Act 50 of 2021. Mr. Page  
160 explained that legislation has recently passed both the House and Senate and was signed into law on  
161 June 30, 2021 by Governor Tom Wolf in the General Assembly that provides for the regulation of small  
162 wireless facilities in municipal rights-of-way. House Bill 1621, now Act 50 of 2021, authorizes  
163 municipalities to charge an annual fee for the use of their rights-of-way. Small wireless facilities will  
164 now be permitted use in all rights-of-way, except in underground utility districts, and municipalities may  
165 develop reasonable design guidelines to minimize their aesthetic impact. These regulations are required  
166 to be in place by October 29, 2021. As authorized at the Tuesday, September 21, 2021 regular Borough  
167 Council meeting, Mr. Page has drafted Ordinance No. 2021-01; Establishing procedure and  
168 requirements pertaining to the implementation of Act 50 of 2021 and regulating Small Wireless  
169 Facilities to be placed within the public right-of-way, as well as Resolution No. 2021-10; A resolution  
170 declaring its intent to adopt a Wireless Facilities Design Manual for the regulation of Small Wireless  
171 Facilities. Borough Council action is requested to adopt both this ordinance and this resolution.

172  
173 Mrs. Hackenberg announced that Borough Council is requested to adopt Ordinance No. 2021-01;  
174 Establishing procedure and requirements pertaining to the implementation of Act 50 of 2021 and  
175 regulating Small Wireless Facilities to be placed within the public right-of-way.

176  
177 Motion by: Linda L. Lewis  
178 Second by: Ellie K. Kreisher

179  
180 **MOTION: To adopt Ordinance No. 2021-01; Establishing procedure and requirements pertaining**  
181 **to the implementation of Act 50 of 2021 and regulating Small Wireless Facilities to be placed**  
182 **within the public right-of-way.**

183  
184 Yes – Mr. Steese, Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mrs. Hackenberg

185  
186 No – None

187  
188  
189 Mrs. Hackenberg announced that Borough Council action is requested to adopt Resolution No. 2021-10;  
190 A resolution declaring its intent to adopt a Wireless Facilities Design Manual for the regulation of Small  
191 Wireless Facilities.

192  
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201 Motion by: Ellie K. Kreisher  
202 Second by: Linda L. Lewis

203  
204 **MOTION: To adopt Resolution No. 2021-10; A resolution declaring its intent to adopt a Wireless**  
205 **Facilities Design Manual for the regulation of Small Wireless Facilities.**

206  
207 Yes – Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mrs. Hackenberg

208  
209 No – None

210  
211  
212 Mrs. Hackenberg announced that Borough Council consideration is requested for Resolution No. 2021-  
213 11; A resolution for Plan Revision for New Land Development Sewage Facilities Planning Module for  
214 104 N. 8<sup>th</sup> Street Building Development.

215  
216 Mr. Rowe informed Borough Council that Glen and Jessica Brown, Owners of Snowy Dreams, LLC, are  
217 in the process of building a Pelican's SnoBalls facility located at 104 N. 8<sup>th</sup> Street. In accordance with  
218 Section 5 of the Act of January 24, 1966, P.L. 1535, known as the "Pennsylvania Sewage Facilities  
219 Act", as Amended, and the Rules and Regulations of the Pennsylvania Department of Environmental  
220 Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the  
221 municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to  
222 prevent contamination of waters of the Commonwealth and/or environmental health hazards from  
223 sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method  
224 of sewage disposal for a new land development conforms to a comprehensive program of pollution  
225 control and water quality management. Municipalities are required to develop and implement  
226 comprehensive official plans that provide for the resolution of existing sewage disposal problems,  
227 provide for the future sewage disposal needs of new land development, and provide for future sewage  
228 disposal needs of the municipality. When a new land development project is proposed, municipalities  
229 are required to revise their official plan (unless the project is exempt from planning). This resolution for  
230 Plan Revision for New Land Development is used by municipal officials to document adoption of a  
231 Component 2, Component 3 or Component 3s Planning Module as a formal revision to the  
232 municipality's Official Act 537 Plan. Mr. Rowe clarified that this is a standard form that is required to  
233 be filed with DEP. Borough Council action is requested to adopt this resolution.

234  
235 Motion by: Linda L. Lewis

236 Second by: Ellie K. Kreisher

237  
238 **MOTION: To adopt Resolution No. 2021-11; A resolution for Plan Revision for New Land**  
239 **Development Sewage Facilities Planning Module for 104 N. 8th Street Building Development.**

240  
241 Yes – Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mr. Fry, Mrs. Hackenberg

242  
243 No – None

244  
245  
246 Mrs. Metzger provided Borough Council with an update on the status of the one (1) sewer EDU that was  
247 granted to Keith and LuAnn Dunlap for 103 Forest Hill Road (parcel # 010-027-001).

248  
249 Mr. Rowe provided Borough Council with an update on the status of the Walnut and 6<sup>th</sup> Street  
250 Reconstruction Project. Mr. Rowe reminded Borough Council that they took action at the Tuesday, May  
251 18, regular virtual meeting to proceed with soliciting a Request for Proposals (RFP's) for the  
252 engineering design and construction administration of the Walnut and 6<sup>th</sup> Street Reconstruction Project.  
253 This work generally includes the engineering design to support total reconstruction of new storm water,  
254 water and sewer utilities, as well as street and sidewalk reconstruction for the 500 block of Walnut Street  
255 and North on 6<sup>th</sup> Street to Mulberry Street. Mr. Rowe reported that he has he has solicited a RFP for the  
256 engineering design and construction administration of the Walnut and 6<sup>th</sup> Street Reconstruction Project.  
257 The proposals were opened on Tuesday, October 19, 2021 at 1:00 PM. There were four (4) proposals  
258 received and are as follows:

259

260	LIVIC Civil	\$ 21,500.00
261	HRG, Inc.	\$ 29,620.00
262	Uni-Tec Consulting Engineers, Inc.	\$ 26,000.00
263	Dewberry	\$157,876.00

264

265 A copy of the tabulation has been included in the information tonight. Borough Council action is  
266 requested to award the engineering design and construction administration of the Walnut and 6<sup>th</sup> Street  
267 Reconstruction Project to LIVIC Civil, the low bidder, for a lump sum amount of \$21,500.00.

268 Motion by: Linda L. Lewis  
269 Second by: Richard J. Fry

270  
271 **MOTION: To award the engineering design and construction administration of the Walnut and**  
272 **6th Street Reconstruction Project to LIVIC Civil for a lump amount of \$21,500.00.**

273  
274 Yes – Ms. Lewis, Mr. Steese, Mr. Fry, Mrs. Kreisher, Mrs. Hackenberg

275  
276 No – None

277  
278  
279 Mrs. Metzger provided Borough Council with an update on the status of the PennDOT SR304 and  
280 SR2004 Reconstruction Project. Mrs. Metzger reported that as previously discussed at the Borough  
281 Work Session, HRG has provided a Retainer Agreement Project Assignment: SR304 and SR2004 Utility  
282 Coordination and Design. A copy of the agreement has been included in the information tonight. In  
283 accordance with the Retainer Agreement, HRG, Inc. will assist the Borough with utility coordination  
284 and relocation design assistance for anticipated Borough utility conflicts associated with the PennDOT  
285 SR304 and SR2004 Reconstruction Project. Based on HRG, Inc.’s understating of the work involved  
286 with this project and their current Fee Schedule, they’re proposing to complete this work on a Time &  
287 Material Basis for an estimated fee of \$52,830.00. Borough Council action is requested to approve the  
288 Retainer Agreement Project Assignment: SR304 and SR2004 Utility Coordination and Design with  
289 HRG, Inc.

290  
291 Motion by: Ellie K. Kreisher  
292 Second by: Linda L. Lewis

293  
294 **MOTION: To approve the Retainer Agreement Project Assignment: SR304 and SR2004 Utility**  
295 **Coordination and Design with HRG, Inc. for a Time & Material Basis for an estimated fee of**  
296 **\$52,830.00; and to request participation in PennDOT’s bidding project.**

297  
298 Yes – Mr. Steese, Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mrs. Hackenberg

299  
300 No – None

301  
302  
303 Mr. Rowe provided Borough Council with an update on the status of the architectural design for the  
304 Borough Equipment Center located at 6 Industrial Parkway and the Mifflinburg Hose Company  
305 Building located at 325 Chestnut Street. Mr. Rowe reported that he is seeking Borough Council  
306 authorization to proceed with soliciting bids for the renovations for the Borough Equipment Center  
307 Office and Restroom Renovations and the Mifflinburg Hose Company Building Kitchen and Restroom  
308 Renovations. Mr. Rowe informed Borough Council that Anthony H. Visco, Jr., Architects has provided  
309 him with updated cost estimates for both of these projects. A comparison of the cost estimates now vs  
310 one (1) year ago are as follows:

311

	<u>2021 Estimate</u>	<u>2020 Estimate</u>
312 Borough Equipment Center	\$127,776.00	\$65,000.00
313 Mifflinburg Hose Company Building	\$162,228.00	\$90,540.00

314  
315

316 Mr. Rowe clarified that despite the drastic cost increase for these projects, he is suggesting we proceed  
317 with soliciting bids. If the bids come in too high, the Borough reserves the right to reject any or all bids  
318 that are not in the best interest of the Borough, but it would help in preparation of the 2022 Budget.

319  
320 Motion by: Ellie K. Kreisher  
321 Second by: Linda L. Lewis

322  
323 **MOTION: To proceed with soliciting solicit bids for the renovations for the Borough Equipment**  
324 **Center Office and Restroom Renovations, located at 6 Industrial Parkway, and the Mifflinburg**  
325 **Hose Company Building Kitchen and Restroom Renovations, located at 325 Chestnut Street.**

326  
327 Approved via unanimous voice vote.

328  
329  
330  
331  
332

333 Mrs. Metzger reported that Mr. Jason Mitchell, the Borough Public Works Supervisor, has obtained  
334 quotes for the Annual Snow Removal Equipment Rental. The quotes were opened on Wednesday,  
335 October 13, 2021 at 1:00 PM. There were three (3) quotes received and are as follows:  
336

	<u>Schlegel</u>	<u>Dave Gutelius</u>	<u>Iddings</u>
	<u>Excavating</u>	<u>Excavating, Inc.</u>	<u>Quarry, Inc.</u>
339 Dump w/ Operator			
340 Single-Axle	NO BID	NO BID	\$ 60.00
341 Tandem-Axle	\$ 73.00	NO BID	NO BID
342 Tri-Axel	NO BID	\$ 82.00	NO BID
343 Snow Blower w/ Operator			
344 Tractor/Loader Mounted	NO BID	\$137.00	NO BID

345  
346 A copy of the bid tabulation has been included in the information tonight. Borough Council action is  
347 requested to award the quotes to the lowest responsible bidder on an as-needed basis for each size/type  
348 of equipment specified.  
349

350 Motion by: Tod M. Steese

351 Second by: Richard J. Fry

352

353 **MOTION: To award the Single-Axle Dump w/ Operator to Iddings Quarry, Inc. in the amount of**  
354 **\$60.00; the Tandem-Axle Dump w/ Operator to Schlegel Excavating in the amount of \$73.00; the**  
355 **Tri-Axle Dump w/ Operator to Dave Gutelius Excavating, Inc. in the amount of \$82.00; and the**  
356 **Tractor/Loader Mounted Snow Blower w/ Operator to Dave Gutelius Excavating, Inc. in the**  
357 **amount of \$137.00 on an as-needed basis for the Annual Snow Removal Equipment.**  
358

359 Yes – Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mrs. Hackenberg

360

361 No – None

362

363

364 Mrs. Metzger requested Borough Council action to authorize her to solicit bids for the sale of the  
365 available Nutrient Credits produced by the Wastewater Treatment Plant (WWTP) in the same manner as  
366 in previous year.  
367

368 Motion by: Tod M. Steese

369 Second by: Ellie K. Kreisher

370

371 **MOTION: To authorize Mrs. Metzger to solicit bids for the sale of the available Nutrient Credits**  
372 **produced by the Borough's Wastewater Treatment Plant (WWTP) for the 2021 compliance year**  
373 **in the same manner as in previous years.**  
374

375 Approved via unanimous voice vote.  
376

377

378 Mrs. Metzger provided Borough Council with an update on the status of the Borough's Health Insurance  
379 Renewal.  
380

381 Mr. Rowe provided Borough Council with an update on the status of the following projects:  
382

383

- 384 • Annual inspection at the Water Treatment Plant.
- 385 • Quarterly inspection at the Wastewater Treatment Plant.
- 386 • The CFA Grant funded Sanitary Sewer Main Replacement Project for High Alley and Hickory Street.
- 387 • Sewer Line Camera Work.
- 388 • The State Route (SR) 304 Project.
- 389 • The plan review for Keith Dunlap.
- 390 • The plan review for Brookside Bikes.
- 391 • The Tree Trimming Projects within the Borough.
- 392 • The water loss numbers at the Water Treatment Plant.
- 393 • The CFA Grant funded Master Meter Installation Project.

394

395 Mrs. Metzger provided Borough Council with an update on the status of the National Pollutant  
396 Discharge Elimination System (NPDES) Permit Renewal. Mrs. Metzger reported that HRG, Inc. has  
397 submitted the Borough NPDES Permit by the required deadline. The Department of Environmental  
398 Protection (DEP) has indicated that the NPDES Permit is administratively complete and is currently  
399 under review.

400 Mrs. Metzger provided Borough Council with an update on the status of the AMP R.I.C.E Peaking  
401 Project generation facilities. Mrs. Metzger reported that the anticipated start date is now November 29,  
402 2021.

403  
404 Mrs. Metzger reminded Borough Council that prior to tonight's meeting she emailed them the NextEra  
405 Capacity Proposal, as well as the Borough's Engineer's review and recommendation. In summary this  
406 proposal is a way to soften the impact of changing capacity and transmission costs. The proposal would  
407 be for June 1, 2023 thru May 31, 2028. The Borough's current Energy Supply Contract goes through  
408 2032. It's anticipated that Borough Council action will be requested in November or December once the  
409 final proposal has been received.

410  
411 Mrs. Metzger announced that the next Budget meeting is scheduled for Tuesday, October 26, 2021 at  
412 6:00 PM.

413  
414 Mrs. Metzger requested an executive session to discuss potential litigation and personnel matters.

415  
416 Mrs. Metzger informed Borough Council that she received a letter from the Borough's Cyber Liability  
417 Insurance carrier indicating that they won't be renewing the Borough's policy. Mrs. Metzger clarified  
418 that she will continue searching for another carrier to provide the insurance.

419  
420 Ms. Lewis provided Borough Council with an update on the status of the revisions to Chapter 3  
421 "Animals" of the Borough Code of Ordinances.

422  
423 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for  
424 September 2021 included in the information tonight.

425  
426 Mayor Cooney requested Borough Council action to approve the Community Christmas Tree Lighting  
427 event that is scheduled for Sunday, November 28, 2021 from 7:00 PM – 8:00 PM.

428  
429 Motion by: Linda L. Lewis  
430 Second by: Ellie K. Kreisher

431  
432 **MOTION: To approve the Community Christmas Tree Lighting event that is scheduled for**  
433 **Sunday, November 28, 2021 from 6:00 PM – 8:00 PM.**

434  
435 Approved via unanimous voice vote.

436  
437  
438 Mayor Cooney informed Borough Council that during this year's Community Christmas Tree Lighting  
439 they will be using the volunteer Fire Police Officer's vehicles to serve as barricades for Public Safety.

440  
441 Mayor Cooney provided Borough Council with an update on the status of the 2021 Christkindl Market.

442  
443 Mayor Cooney announced that the Veteran's Day Service at the Mifflinburg Community Park is  
444 scheduled for Saturday, November 6, 2021. Mrs. Metzger informed Borough Council that the  
445 Mifflinburg Community Parks officially close for the season on Friday, October 15, 2021. The restroom  
446 facilities at the Mifflinburg Community Park will be winterized following the Veteran's Day festivities.

447  
448 Chief Hackenburg presented Borough Council with some Monthly Highlights for the Mifflinburg Police  
449 Department for September 2021.

450  
451 Chief Hackenburg requested an executive session to discuss potential litigation and personnel matters.

452  
453 Mayor Cooney informed Borough Council that he participated in or will be participating in the  
454 following meetings or events:

- 455  
456
- 457 • Swore in Mr. Dylan Wagner as a volunteer Fire Police Officer.
  - 458 • The Annual Oktoberfest Festival that was held on Friday, October 1, 2021 from 1:00 PM -  
459 11:00 PM and Saturday, October 2, 2021 from 11:00 AM - 10:00 PM at the VFW Carnival  
460 Grounds. Mayor Cooney announced that he performed the traditional cry of "O' zapft is!"  
461 ("It's tapped!") on Friday, October 1, 2021 at 1:00 PM to officially mark the beginning of  
462 the festival.
  - 463 • The Blue Moose will be hosting a Howl-O-Ween Doggie Event that is scheduled for  
464 Saturday, October 30, 2021 from 1:00 PM – 4:00 PM. Mayor Cooney announced that he  
465 will be the Judge for the canine costume contest.
  - 466 • The Veteran's Day Service at the Mifflinburg Community Park that is scheduled for  
Saturday, November 6, 2021.

467 Motion by: Richard J. Fry  
468 Second by: Ellie K. Kreisher  
469  
470 **MOTION: To enter into executive session at 7:45 PM.**  
471  
472 Approved via unanimous voice vote.  
473  
474  
475 Motion by: Ellie K. Kreisher  
476 Second by: Richard J. Fry  
477  
478 **MOTION: To reconvene the meeting at 8:25 PM.**  
479  
480 Approved via unanimous voice vote.  
481  
482  
483 Motion by: Tod M. Steese  
484 Second by: Richard J. Fry  
485  
486 **MOTION: To authorize Mrs. Metzger to advertise the vacancy for the Electric Lineman II**  
487 **position.**  
488  
489 Approved via unanimous voice vote.  
490  
491  
492 Motion by: Ellie K. Kreisher  
493 Second by: Tod M. Steese  
494  
495 **MOTION: To grant Mr. Cordell J. Hostetler permanent full-time employment status effective**  
496 **Monday, October 27, 2021 at a wage of \$19.50/hr. as an Electric Lineman Apprentice/Lineman III**  
497 **under the terms of the current non-uniformed employment contract.**  
498  
499 Yes – Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mr. Fry, Mrs. Hackenberg  
500  
501 No – None  
502  
503  
504 Motion by: Ellie K. Kreisher  
505 Second by: Linda L. Lewis  
506  
507 **MOTION: To accept with regret the resignation of Mrs. Pamela Eberhart as a Billing Clerk**  
508 **effective Friday, November 5, 2021.**  
509  
510 Approved via unanimous voice vote  
511  
512  
513 Motion by: Ellie K. Kreisher  
514 Second by: Tod M. Steese  
515  
516 **MOTION: To authorize Mrs. Metzger to advertise the vacancy for the Billing Clerk position.**  
517  
518 Approved via unanimous voice vote.  
519  
520  
521 Motion by: Ellie K. Kreisher  
522 Second by: Linda L. Lewis  
523  
524 **MOTION: To approve the Coronavirus Aid, Relief, and Economy Security (CARES) Act Policy**  
525 **for the Borough of Mifflinburg to extend paid sick and family leave to employees affected by**  
526 **COVID-19, until December 31, 2021.**  
527  
528 Approved via unanimous voice vote.  
529  
530  
531  
532  
533



534 Motion by: Ellie K. Kreisher

535 Second by: Tod M. Steese

536

537 **MOTION: To authorize payment to Keystone Roofing, subject to the solicitor's recommendation.**

538

539 Yes – Ms. Lewis, Mr. Steese, Mr. Fry, Mrs. Kreisher, Mrs. Hackenberg

540

541 No – None

542

543

544 Motion by: Tod M. Steese

545 Second by: Ellie K. Kreisher

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547 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**

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549 Approved via unanimous voice vote.

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552 Meeting adjourned at 8:29 PM.

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554 Respectfully Submitted,

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557 Margaret A. Metzger

558 Borough Secretary