

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 June 15, 2021

3
4 PRESENT ABSENT

5	Beverly L. Hackenberg, Council President	X	
6	Tod M. Steese, Vice President	X	
7	Richard J. Fry, Council Member	X	
8	Ellie K. Kreisher, Council Member	X	
9	Linda L. Lewis, Council Member	X	
10	Matthew C. Wagner, Council Member		X
11	David M. Cooney, Mayor	X	
12	Jeffrey L. Hackenburg, Chief of Police	X	
13	Allen P. Page IV, Solicitor	X	
14	Margaret A. Metzger, Borough Manager	X	
15	Robert M. Rowe, Borough Project Manager	X	
16	Misty L. Ross, Assistant Secretary	X	

17
18 The regular meeting of Mifflinburg Borough Council was called to order at 6:30 PM.

19
20 Visitors present at this meeting were Lance Miller, Karen Teichman, Julia Heim, and Luis Montesinos.

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23 Motion by: Richard J. Fry
24 Second by: Ellie K. Kreisher

25
26 MOTION: **To approve the minutes of the Tuesday, May 18, 2021 regular virtual meeting of**
27 **Mifflinburg Borough Council.**

28
29 Approved via unanimous voice vote.

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32 Motion by: Linda L. Lewis
33 Second by: Richard J. Fry

34
35 MOTION: **To approve payment of Bill List # 2021-06 in the amount of \$714,595.75.**

36
37 Yes – Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mrs. Hackenberg

38
39 No – None

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41
42 Mr. Luis Montesinos, with the Mifflinburg Dog Park Association, attended tonight’s meeting to provide
43 Borough Council with an update on the status of the proposed Mifflinburg Dog Park at the Harry Haney
44 Park on North 8th Street. Mr. Montesinos informed Borough Council that the Mifflinburg Dog Park
45 Association are looking to submit a grant application under the Giant Healing the Planet Program for the
46 dog park construction. In order to apply for this grant, an updated maintenance agreement is required, as
47 well as a Letter of Intent in support of the Mifflinburg Dog Park Association’s proposal to the Giant
48 Healing the Planet Program for a grant to fund the dog park construction. The Letter of Intent must be
49 signed by Mrs. Metzger, Mrs. Hackenberg, and Mayor Cooney.

50
51 Mrs. Metzger reminded Borough Council that they took action at the Tuesday, August 21, 2018 regular
52 Borough Council meeting to approve the Off-Lease Dog Park Maintenance Agreement between the
53 Borough of Mifflinburg and the Mifflinburg Dog Park Association for the proposed Mifflinburg Dog
54 Park at the Harry Haney Park on North 8th Street with the following revisions:

- 55
56 • Number 2, Line Item b - added verbiage: A preliminary plan of the dog park is shown as
57 Exhibit A. The Association shall be responsible for the cost of all improvements necessary
58 to create the dog park.
- 59 • Number 2, Line Item f - changed verbiage: The dog park shall be divided into two areas;
60 ~~one area for large dogs and one area for small dogs~~ as designated by the Association. The
61 Association shall be responsible for the regulation of the two areas.
- 62 • Number 3 - added verbiage: **Hours of Operation:** The Mifflinburg Dog Park may be open
63 during the hours between 6:00 a.m. and 9:00 p.m. between the dates of April 15th and
64 October 15th each year. The Association shall be responsible for setting hours within these
65 limits and ensuring adherence to the limits.
- 66 • Number 7, Line Item b - changed verbiage: Maintenance shall be performed at minimum,
67 ~~three (3) times a month~~ weekly.

- 68 • Number 8 - added Line Item: Mowing grass within the gated area.
- 69 • Number 9 - changed verbiage: **Term of Agreement:** This Agreement shall be for a term of
- 70 one year, effective _____. ~~The Agreement shall automatically renew~~ may be renewed
- 71 by mutual written agreement of the parties for additional one (1) year terms, unless
- 72 terminated in accordance with the terms herein. The Borough reserves the right to
- 73 terminate this Agreement, without cause, at any time, upon sixty (60) days' notice to the
- 74 Association, if the Association does not correct a breach of the terms of this Agreement
- 75 within fifteen (15) days of notice of a breach of the Agreement. The Association may
- 76 terminate the Agreement by written notice sent to the Borough thirty (30) days prior to the
- 77 termination date at the address set forth below.
- 78

79 Mrs. Metzger clarified that the description for the proposed Mifflinburg Dog Park (Number 2, Line Item
80 c) was still missing from the agreement, as well as the effective date of the agreement (Number 9), and
81 the required insurance amount (Number 10, Line Item b). Mr. Tira, the Borough's Solicitor at that time,
82 had indicated that he would insert the missing information subsequent to Borough Council approving the
83 agreement.

84
85 Mr. Page advised that Borough Council action is requested to reapprove the Off-Lease Dog Park
86 Maintenance Agreement between the Borough of Mifflinburg and the Mifflinburg Dog Park Association
87 for the proposed Mifflinburg Dog Park at the Harry Haney Park on North 8th Street, with the
88 understanding that all respective dates in the agreement will be updated to bring the agreement current;
89 and to send a Letter of Intent signed by Mrs. Metzger, Mrs. Hackenberg, and Mayor Cooney in support
90 of the Mifflinburg Dog Park Association's proposal to the Giant Healing the Planet Program for a grant
91 to fund the dog park construction.

92
93 Motion by: Tod M. Steese
94 Second by: Richard J. Fry

95
96 **MOTION: To reapprove the Off-Lease Dog Park Maintenance Agreement between the Borough**
97 **of Mifflinburg and the Mifflinburg Dog Park Association for the proposed Mifflinburg Dog Park**
98 **at the Harry Haney Park on North 8th Street, with the understanding that all respective dates in**
99 **the agreement will be updated to bring the agreement current; and to send a Letter of Intent**
100 **signed by Mrs. Metzger, Mrs. Hackenberg, and Mayor Cooney in support of the Mifflinburg Dog**
101 **Park Association's proposal to the Giant Healing the Planet Program for a grant to fund the dog**
102 **park construction.**

103
104 Yes – Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mr. Fry, Mrs. Hackenberg

105
106 No – None

107
108
109 Ms. Karen Teichman and Ms. Julia Heim attended tonight's meeting to request Borough Council
110 consideration to utilize the Mifflinburg Community Park on Sunday, September 19, 2021, to hold a 90th
111 Birthday Celebration for Phyllis Haney Heim – "Haney Style". Ms. Teichman informed Borough
112 Council that in accordance with Chapter 18 of the Borough Code of Ordinances the dates during which
113 the recreation area shall be used by the general public shall be April 15th through October 15th of each
114 calendar year; pavilion reservations are accepted May 15th through September 15th of each calendar
115 year. Ms. Teichman stated that she has already completed and submitted the required reservation forms
116 and provided a copy of their certificate of insurance. Borough Council action is requested to approve
117 this request, contingent upon submission of the security deposit in the amount of \$250.00.

118
119 Motion by: Tod M. Steese
120 Second by: Linda L. Lewis

121
122 **MOTION: To approve Karen Teichman and Julia Heim's request to utilize the Mifflinburg**
123 **Community Park on Sunday, September 19, 2021, to conduct their 90th Birthday Celebration for**
124 **Phyllis Haney Heim – "Haney Style", contingent upon submission of the security deposit in the**
125 **amount of \$250.00.**

126
127 Approved via unanimous voice vote.

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135 Motion by: Tod M. Steese
136 Second by: Richard J. Fry

137
138 **MOTION: To approve the Mifflinburg Borough Zoning Report for May 2021 and authorize**
139 **payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$2,278.20.**

140
141 Yes – Ms. Lewis, Mr. Steese, Mr. Fry, Mrs. Kreisher, Mrs. Hackenberg

142
143 No – None

144
145
146 Mrs. Metzger reminded Borough Council that they took action at their Tuesday, April 20, 2021 regular
147 virtual meeting to allocate one (1) sewer EDU to Gary Pfleegor for Lot 5 subdivision of Leeward
148 Estates, subject to the terms and conditions for acceptance as outlined in the offer dated Wednesday,
149 April 21, 2021 and Resolution No. 2020-15. Mrs. Metzger reported that Mr. Pfleegor hasn't returned
150 the letter accepting the EDU within the thirty (30) day timeline, and as a result has forfeited his rights to
151 this EDU and would have to re-apply for any additional EDUs in the future using the same process.

152
153 Mrs. Metzger recapped that at the Tuesday, May 18, 2021 regular virtual Borough Council meeting, the
154 Borough received requests for thirteen (13) sewer EDUs, but only had twelve (12) EDUs available. The
155 remaining twelve (12) EDUs were allocated to Berks Homes for their Oak Avenue subdivision. Mrs.
156 Metzger indicated that Keith A. Pletcher's request for one (1) sewer EDU for 127 Meadow Green Drive
157 was not granted this round of applications. Borough Council action is requested to allocate one (1)
158 sewer EDU to Keith A. Pletcher for 127 Meadow Green Drive.

159
160 Motion by: Tod M. Steese
161 Second by: Linda L. Lewis

162
163 **MOTION: To allocate one (1) sewer EDU to Keith A. Pletcher for 127 Meadow Green Drive.**

164
165 Approved via unanimous voice vote.

166
167
168 Mrs. Metzger informed Borough Council that she received a request from the Perinatal Loss Team of
169 the Family Place of Evangelical Community Hospital, which reads as follows:

170
171 The Perinatal Loss Team of the Family Place of Evangelical Community Hospital requests the
172 use of the pavilion and gazebo at the Mifflinburg Community Park to host the 2021 Walk for
173 Remembrance and Hope, to honor precious babies who have been lost.

174
175 Date of event: October 2, 2021

176
177 The Perinatal Loss Team
178 The Family Place of Evangelical Community Hospital

179
180 A copy of the request has been included in the information tonight. In accordance with Chapter 18 of
181 the Borough Code of Ordinances the dates during which the recreation area shall be used by the general
182 public shall be April 15th through October 15th of each calendar year; pavilion reservations are accepted
183 May 15th through September 15th of each calendar year. The Evangelical Perinatal Loss Team has
184 already completed and submitted the Borough of Mifflinburg Pavilion Reservation Terms and
185 Conditions of Agreement that is required for use of our facilities; however, they didn't submit the
186 Mifflinburg Community Park Pavilion Reservation Form. Borough Council action is requested to
187 approve this event, contingent upon submission of the completed Mifflinburg Community Park Pavilion
188 Reservation Form and the security deposit in the amount of \$250.00 as well as a certificate of insurance.

189
190 Motion by: Linda L. Lewis
191 Second by: Ellie K. Kreisher

192
193 **MOTION: To approve the Perinatal Loss Team of the Evangelical Community Hospital's request**
194 **to utilize the Mifflinburg Community Park on Saturday, October 2, 2021 to host Evangelical's**
195 **2021 Walk for Remembrance and Hope, contingent upon submission of the completed Mifflinburg**
196 **Community Park Pavilion Reservation Form and the security deposit in the amount of \$250.00 as**
197 **well as a certificate of insurance.**

198
199 Approved via unanimous voice vote.

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201

202 Mrs. Metzger informed Borough Council that she has received a request from the Mifflinburg Hose
203 Company No. 1 located at 325 Chestnut Street. The Mifflinburg Hose Company No. 1 is requesting that
204 the Borough donate water to the Mifflinburg VFW Carnival Grounds for their Car Show.
205

206 Motion by: Linda L. Lewis

207 Second by: Richard J. Fry

208

209 **MOTION: To donate water to the Mifflinburg VFW Carnival Grounds for the Mifflinburg Hose**
210 **Company No. 1 in order to conduct for their Car Show.**

211

212 Approved via unanimous voice vote.

213

214

215 Mr. Rowe provided Borough Council with an update on the status of the 2020 Sanitary Sewer Spot
216 Repairs. Mr. Rowe reminded Borough Council that they took action at the Tuesday, November 17,
217 2020 regular virtual Borough Council meeting to accept the 2020 Sanitary Sewer Spot Repairs as
218 substantially complete. A 2.5% retainage was withheld from the contractor for the trench restoration,
219 leaving a contract balance of \$1,103.19. Mr. Rowe reported that Fairchild Brothers Inc. has completed
220 the trench restoration and submitted Payment Application No. 2, the final payment, in the amount of
221 \$1,103.19 for the 2020 Sanitary Sewer Spot Repairs. A copy of the payment application has been
222 included in the information tonight. Borough Management has reviewed the payment application and is
223 recommending that Borough Council take action to approve this payment application.

224

225 Motion by: Linda L. Lewis

226 Second by: Ellie K. Kreisher

227

228 **MOTION: To approve Payment Application No. 2 (final payment) to Fairchild Brothers Inc. for**
229 **the 2020 Sanitary Sewer Spot Repairs in the amount of \$1,103.19.**

230

231 Yes – Mr. Steese, Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mrs. Hackenberg

232

233 No – None

234

235

236 Mr. Rowe provided Borough Council with an update on the status of the Apple Alley Sanitary Sewer
237 Repairs Project. Mr. Rowe reported that Mid-State Paving LLC has submitted Payment Application No.
238 2, the final payment application, in the amount of \$7,500.00 for the Apple Alley Sanitary Sewer Repairs
239 Project. A copy of the payment application has been included in the information tonight. Borough
240 Council action is requested to approve this payment application.

241

242 Motion by: Linda L. Lewis

243 Second by: Richard J. Fry

244

245 **MOTION: To approve Payment Application No. 2 (final payment) to Mid-State Paving LLC for**
246 **the Apple Alley Sanitary Sewer Repairs Project in the amount of \$7,500.00.**

247

248 Yes – Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mrs. Hackenberg

249

250 No – None

251

252

253 Mr. Rowe requested Borough Council action to authorize him to solicit a Request for Proposals (RFP's)
254 for the construction and construction administration of the High and Hickory Alley Sewer Project.

255

256 Motion by: Linda L. Lewis

257 Second by: Richard J. Fry

258

259 **MOTION: To authorize Mr. Rowe to solicit a Request for Proposals (RFP's) for the construction**
260 **and construction administration of the High and Hickory Alley Sewer Project.**

261

262 Approved via unanimous voice vote.

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269 Mr. Rowe provided Borough Council with an update on the status of the following projects:

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- The Mifflinburg Community Park Stormwater Project.
- The Community Development Block Grant (CDBG) funded 2019 Mifflinburg Curb Cuts (Phase 2) Project.
- The Industrial Park Road and Thompson Street Waterline Project.
- The architectural design for the Borough Equipment Center located at 6 Industrial Parkway and the Mifflinburg Hose Company Building located at 325 Chestnut Street.

Mr. Rowe reported that Mrs. Metzger has received notification that the Pennsylvania Department of Transportation (PennDOT) will be accepting applications for the 2021 Automated Red Light Enforcement (ARLE) Funding Program. Borough Council consideration is requested on whether or not they want to authorize him to resubmit an application for a 2021 ARLE Grant to PennDOT for improvements to signalization at 3rd and 4th Streets on Chestnut Street. Mr. Rowe reminded Borough Council that at the Tuesday, December 18, 2018 regular Borough Council meeting, it was the consensus of Borough Council to move forward with submitting an ARLE Grant to PennDOT for the 3rd and 4th Street Traffic Signals. Originally, the Borough's intentions were to submit a Green Light GO application; however, upon meeting with PennDOT Representatives, they advised the Borough that the guidelines for the Green Light GO Program have changed and were now geared towards larger replacement types of projects rather than upgrades that could be considered maintenance. The amount that was previously submitted was roughly \$115,275.00 just to do the original upgrades; the updated amount with the changes that PennDOT was looking to make increased the project total to about \$555,000.00 which was significantly higher and was not included in the 2019 Budget. In 2020, with the annual cost escalation, the project total increased to about \$600,000.00. Mr. Rowe clarified that Borough Council understood that this project will be a full reconstruction of the 3rd and 4th Street intersection Traffic Signals.

Mr. Rowe informed Borough Council that in speaking with the Engineer, the Engineer expressed that he is concerned that unless the Borough provides matching funds, he's not sure they're going to receive grant funding. In the past, grants were awarded to projects that included matching funds and in-kind services. The Engineer also expressed that he is concerned about is the project total; and he expects that the project total is going to increase significantly because of COVID costs and the annual cost escalation. Mr. Rowe clarified that it's likely that the total project cost could increase to about \$700,000.00, in addition to COVID costs.

Mrs. Hackenberg inquired what the Borough's matching funds would be. Mr. Rowe stated that the original grant application was a 20% match of the estimated project cost; however, the Engineer is saying that other municipalities are including more than a 20% applicant fund match.

Mr. Rowe added that the Engineer also indicated that all of the grants that were awarded in the past were to projects that were for big intersections with higher vehicle crashes and injuries. The primary purpose of ARLE Systems in Pennsylvania is to improve safety by reducing vehicle crashes and injuries due to red-light-running at signalized intersections by providing automated enforcement at locations where red light running has been an issue. The Engineer doesn't think the Borough is considered a priority due to the limited number of accidents at this intersection.

Mrs. Metzger clarified that the deadline to submit applications for the 2021 ARLE Grant is Wednesday, June 30, 2021. A lengthy discussion was held; it was the consensus of Borough Council to not move forward with submitting an 2021 ARLE Grant application for the 3rd and 4th Street Traffic Signals.

Mrs. Metzger announced that Wagner, Dreese, Elsasser (W.D.E.) & Associates, PC has completed all work for the 2019 Annual Audit. Mr. Michael Fuller, Auditor with W.D.E. & Associates, PC, presented the Annual Audit to the Finance Committee at the Tuesday, June 1, 2021 Borough Work Session via Zoom. Borough Council action is requested to accept this report.

Motion by: Linda L. Lewis

Second by: Richard J. Fry

MOTION: To accept the 2019 Audit Report as presented.

Approved via unanimous voice vote.

Mrs. Metzger provided Borough Council with an update on the status of the 2021 Season at Mifflinburg Community Park/Pool. Mrs. Metzger reported that the 2021 Summer Concert Series at the park begins on Thursday, June 17, 2021 with the West Branch Barbershop Chorus.

336 Mrs. Metzger informed Borough Council that Borough Management has obtained a quote from Contrast
337 Communication for the purchase of the equipment necessary to retrofit the Council meeting room to
338 record and broadcast the meetings. Mrs. Metzger clarified that she will forward a copy of the quote
339 from Contrast Communication to Council via email subsequent to tonight's meeting to be discussed
340 further the Borough Work Session that is schedule for Tuesday, July 1, 2021.

341
342 Mrs. Metzger reminded Borough Council that the Mifflinburg's Annual 4th of July Celebration is
343 scheduled to be held on Saturday, July 3, 2021 at the Mifflinburg Community Park.

344
345 Mrs. Metzger announced that the Borough has cancelled Recycling and Brush Recycling for Saturday,
346 July 3, 2021 due to the 4th of July holiday weekend. Recycling will resume Saturday, July 17, 2021.
347 Brush Recycling will resume on Saturday, August 7, 2021.

348
349 Mrs. Metzger reported that the Susquehanna River Basin Commission (SRBC) is offering a new grant
350 program to project sponsors specifically targeted to support the collection and reporting of water level
351 data in groundwater production wells in the basin. Mrs. Metzger reminded Borough Council that Well
352 PW-1 is up for renewal in 2023 and the Borough will need to figure out how to obtain readings for Well
353 PW-1 since there are not transducers in Well PW-1 like there are in Well PW-2. Mrs. Metzger
354 requested Borough Council consideration to authorize Borough Management to submit an application
355 for a Water Level Monitoring Grant to the SRBC. Grant funding is focused on needs such as
356 purchasing, installing, or maintaining water level monitoring equipment, to provide the appropriate data
357 collection methods to meet the Commission's requirements to monitor and report operational data.
358 Funding should have the potential to positively impact a project sponsor's ability to report reliable water
359 level data, develop a valuable resource of operational water level data, prepare for the permit renewal
360 process, and allow informed management of a water system. Grants may be used for projects that are
361 not currently collecting water level data from its well(s) or may be used to upgrade equipment: due to
362 equipment failure; to achieve better accuracy; to achieve better efficiency; or to automate water level
363 measurement/recording. The SRBC will fund up to \$1,500.00 per source, with a facility cap of
364 \$7,500.00 per year for projects that meet the program's requirements. Applications are due by
365 Wednesday, June 30, 2021.

366
367 Motion by: Linda L. Lewis
368 Second by: Ellie K. Kreisher

369
370 **MOTION: To authorize Borough Management to submit an application for a Water Level**
371 **Monitoring Grant to the Susquehanna River Basin Commission (SRBC).**

372
373 Approved via unanimous voice vote.

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376 Mrs. Metzger requested an executive session to discuss potential litigation and personnel matters.

377
378 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for
379 May 2021 via email prior to tonight's meeting.

380
381 Mayor Cooney presented Borough Council with an update for Public Safety. Mayor Cooney informed
382 Borough Council that he participated in or will be participating in the following meetings:

- 383
- 384 • The Mifflinburg Area High School promenade that was held on Saturday, May 1, 2021 at
385 6:00 PM at the high school. Mayor Cooney stated that there we no issues or problems
386 during this event.

387
388 Mayor Cooney reminded Borough Council that at the Tuesday, May 18, 2021 regular virtual Borough
389 Council meeting he reported that he attended the Evangelical Regional Mobile Medical Services
390 (ERMMS) Board meeting that was held on Wednesday, April 21, 2021 and that everything was going
391 seemingly well. Mayor Cooney informed Borough Council that following the Council meeting, he
392 received letter of concern via email from Mr. Wayne Bierly on behalf of Central Susquehanna Fire
393 Chief Association stating that he was not particularly thrilled with ERMMS and how things were going,
394 particularly the lack of staffing. The letter of concern was sent to the Public Safety Committee as well
395 as to Ms. Kendra Aucker, President/CEO at Evangelical Community Hospital. Ms. Aucker replied with
396 a letter indicating that they're aware of the issue with staffing and that staffing was an issue everywhere.
397 Subsequent to receiving the letter of concern from Mr. Bierly, he spoke with Mr. Matthew Walter who
398 was formerly employed by ERMMS; Mr. Walter expressed to him some of the things that he found
399 dissatisfactory. Among these issues, the issue that caused him some concern was that ERMMS is using
400 some of Mifflinburg's ambulances for receiving transports from other places. Mayor Cooney clarified
401 that he will be sending a letter to Mr. Aucker regarding these concerns.

402

403 Chief Hackenburg presented Borough Council with some Monthly Highlights for the Mifflinburg Police
404 Department for May 2021.

405
406 Chief Hackenburg requested an executive session to discuss personnel matters.

407
408 Mayor Cooney informed Borough Council that he participated in or will be participating in the
409 following meetings or events:

- 410
- 411 • Ms. Tamara Collard will be opening up a new hair salon at 373 Chestnut Street.
- 412 • Ms. Bonnie Page will be opening up a new business at 371 Chestnut Street that at 371
- 413 Chestnut Street that does advertising graphic design.
- 414 • Will be working with Ms. Lisa Streett-Liebetrau, Executive Director at Camp Koala, BA,
- 415 MFA, CT, CEO, who is purchasing the former Stan Sauers Barber Shop building located at
- 416 94 Chestnut Street. Ms. Streett-Liebetrau will be using parts of this building for Camp
- 417 Koala’s counseling activities. Camp Koala, which is a 501c3 non-profit public charity, the
- 418 host hosts grief support camps in Central and Northeast PA for children and teens.
- 419 • Will be working with a lady who is looking to open up a Pelican’s Frozen Ice shop in
- 420 Mifflinburg.
- 421

422 Mayor Cooney thanked Ms. Lewis for all her help with creating a general FAQ guideline document for
423 how to structure a solid pitch or proposal to Borough Council. Mayor Cooney expressed that Ms. Lewis
424 has done a fantastic job with helping to create the first draft of the various questionnaires or lists of
425 things that Borough Council is thinking about every time someone brings something to them such as:
426 what to do if you want to start a business in the Borough or have a special event in the Borough, etc.
427 Mayor Cooney clarified that he and Ms. Lewis will be meeting to refine the first draft of the document.
428 An update will be provided at the Tuesday, July 1, 2021 Borough Work Session.

429
430 Mayor Cooney provided Borough Council with an update on the status of Mifflinburg Tunes and Treats.
431 Mayor Cooney reported that Mrs. Metzger has assembled the 2021 Summer Concert Series Schedule at
432 the Mifflinburg Community Park which are normally held every Thursday night from 7:00 PM – 8:30
433 PM, with some exceptions. This year, to add to the fun he is looking for food vendors that will set-up in
434 the park and give concert-goers a chance to grab a bite to eat before each concert, except for concerts
435 that are already being held in conjunction with a festival.

436
437 Mayor Cooney provided Borough Council with an update on the status of the Food Truck Pilot Program.
438 Mayor Cooney reported that the first vendor to participate in the pilot program will be “*Kitch It To The*
439 *Curb*”, who will be supporting Ms. Selina Heddings at the ribbon cutting and grand opening of her new
440 business, Buffalo Valley Trading Post and Boutique located at 407 Chestnut Street, which is scheduled
441 for Saturday, June 19, 2021.

442
443 Mayor Cooney announced that the Mifflinburg Fourth of July Committee is seeking volunteers for the
444 Annual Fourth of July Celebration that is scheduled for Saturday, July 3, 2021 at the Mifflinburg
445 Community Park. About ten (10) or so volunteers are needed from roughly 12:30-2:00 PM to assist
446 with the children’s games and activities.

447
448 Mayor Cooney informed Borough Council that Mr. Terry Watts, Treasurer of the Christkindl Market of
449 Mifflinburg, Inc., has reached out to him with regard to the 2021 Christkindl Market. Mr. Watts is
450 seeking workers to work at the shuttle bus parking areas during the 2021 Christkindl Market. Mr. Watts
451 indicated that this is a paying job opportunity and that the pay would be in the \$8.00 to \$9.00/hr. range.

452
453 Mayor Cooney publicly thanked Ms. Linda Skinner, President of the First Evangelical Lutheran Church
454 Council, for her quick work on tracking down the Lutheran Church Council members to get permission
455 for the “*Kitch It To The Curb*” food truck to use part of the Lutheran Church parking lot located at 404
456 N. Market Street for the grand opening and ribbon cutting at the Buffalo Valley Trading Post and
457 Boutique located at 407 Chestnut Street.

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460 Motion by: Richard J. Fry
461 Second by: Ellie K. Kreisher

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463 **MOTION: To enter into executive session at 7:31 PM.**

464
465 Approved via unanimous voice vote.

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470 Motion by: Linda L. Lewis
471 Second by: Richard J. Fry

472
473 **MOTION: To reconvene the meeting at 9:07 PM.**

474
475 Approved via unanimous voice vote.

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478 Motion by: Tod M. Steese
479 Second by: Richard J. Fry

480
481 **MOTION: To accept with regret the retirement of Detective Mark Bailey effective Monday, July**
482 **5, 2021, and wish him well with his new career as Chief of Police for Middleburg Borough.**

483
484 Approved via unanimous voice vote.

485
486
487 Motion by: Tod M. Steese
488 Second by: Richard J. Fry

489
490 **MOTION: To hire Mr. Mark Bailey as a part-time Police Officer for the Borough of Mifflinburg**
491 **at a rate of \$25.00/hr.**

492
493 Approved via unanimous voice vote.

494
495
496 Motion by: Tod M. Steese
497 Second by: Ellie K. Kreisher

498
499 **MOTION: To offer a conditional offer of employment to Ms. Blaina Martin as a full-time Police**
500 **Officer for the Borough of Mifflinburg, contingent upon Ms. Martin successfully fulfilling the**
501 **following conditions:**

- 502
503 **1. Pass a background investigation.**
504 **2. Pass a psychological test.**
505 **3. Pass a physical.**
506 **4. Pass a drug and alcohol screening test.**
507 **5. Obtain a current Act 120 certification.**
508 **6. Qualify with a duty issued firearm, to be administered by the Mifflinburg Police**
509 **Department Firearms Instructor.**

510
511 Approved via unanimous voice vote.

512
513
514 Motion by: Tod M. Steese
515 Second by: Linda L. Lewis

516
517 **MOTION: To hire Mr. Brody Wolff and Miss Madison Genovese for the 2021 Season at the**
518 **Mifflinburg Community Park/Pool, contingent upon successful completion of the background**
519 **clearance and the pre-employment drug and alcohol testing.**

520
521 Approved via unanimous voice vote.

522
523
524 Motion by: Ellie K. Kreisher
525 Second by: Tod M. Steese

526
527 **MOTION: To authorize a raise for Mr. Patrick Wetzel as follows: a \$1.75/hr. raise upon proof and**
528 **receipt of his Class C water license; and a \$2.00/hr. raise upon proof and receipt of his Class B**
529 **sewer license.**

530
531 Yes – Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mr. Fry, Mrs. Hackenberg

532
533 No – None

534
535

536 Mayor Cooney thanked Mr. Fry for keeping the Mifflinburg Civil Service Commission moving forward
537 during the hiring process for a full-time Police Officer for the Borough of Mifflinburg.

538

539

540 Motion by: Tod M. Steese

541 Second by: Richard J. Fry

542

543 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**

544

545 Approved via unanimous voice vote.

546

547

548 Meeting adjourned at 9:14 PM.

549

550 Respectfully Submitted,

551

552

553 Misty L. Ross

554 Assistant Borough Secretary