

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 March 16, 2021

3
4 PRESENT ABSENT

5	Beverly L. Hackenberg, Council President	X
6	Tod M. Steese, Vice President	X
7	Richard J. Fry, Council Member	X
8	Ellie K. Kreisher, Council Member	X
9	Linda L. Lewis, Council Member	X
10	David M. Cooney, Mayor	X
11	Jeffrey L. Hackenburg, Chief of Police	X
12	Allen P. Page IV, Solicitor	X
13	Margaret A. Metzger, Borough Manager	X
14	Robert M. Rowe, Borough Project Manager	X
15	Misty L. Ross, Assistant Secretary	X

16
17 The regular virtual meeting of Mifflinburg Borough Council was called to order at 6:30 PM.

18
19 Visitors present at this meeting were Lance Miller, Sierra Woodling, Jonathan Cataldi, Meghan Beck,
20 Matthew Wagner, Rachael Turner, Jeffery Dorman, Michael Lynch, Ellie Fogarty, Bob Zimmerman,
21 Don Bowman, and Gail Erickson.

22
23 Mrs. Hackenberg announced that Mrs. Metzger has advertised for letters of interest for the position of
24 Council Member for the West Ward to fill Mr. Zimmerman’s unexpired term on Borough Council.
25 Three (3) letters of interest have been received from the following candidates:

26		
27	<u>Name</u>	<u>Address</u>
28	Matthew C. Wagner	526 Green Street
29	Rachael M. Turner	832 Chestnut Street
30	Jeffery C. Dorman	117 Meadow Lane

31
32 Mr. Page explained how the interviewing, nominating and voting process would be conducted at
33 tonight’s virtual meeting.

34
35 Borough Council proceeded with virtually interviewing the candidates. Mr. Steese conducted the
36 interviews, presenting the candidates with a series of six (6) questions.

37
38 Council Member Richard J. Fry nominated Mr. Matthew C. Wagner for the position of Council Member
39 for the West Ward.

40
41 Council Member Ellie K. Kreisher nominated Mr. Jeffery C. Dorman for the position of Council
42 Member for the West Ward.

43
44 Council President Beverly L. Hackenberg nominated Mrs. Rachael M. Turner for the position of
45 Council Member for the West Ward.

46
47 Mr. Page clarified that all three (3) candidates were nominated for the position of Council Member for
48 the West Ward. In accordance with the Borough Code, any vacancy occurring on the board shall be
49 filled by a person nominated by the remaining members of the board and elected by a majority of the
50 remaining members of the council shall constitute a quorum. Candidates are voted on in order of
51 nomination. As soon as one candidate receives a majority vote the Council president declares him or her
52 appointed and there is no vote on the remaining candidates

53
54 Motion by: Richard J. Fry

55
56 **MOTION: To appoint Mr. Matthew C. Wagner for the position of Council Member for the West**
57 **Ward with the term expiring December 31, 2021.**

58
59 Yes – Mr. Fry, Ms. Lewis, Mr. Steese

60
61 No – Mrs. Kreisher, Mrs. Hackenberg

62
63
64 Mr. Steese thanked Mrs. Turner and Mr. Dorman for their interest in the position of Council Member for
65 the West Ward.
66

67 Mayor Cooney instructed Mrs. Turner or Mr. Dorman to contact him, if they want to help out, the
68 Borough is always looking for people that want to give back to the community.

69
70 Mayor, David M. Cooney, virtually conducted the Oath of Office Ceremony for the newly appointed
71 Borough Council Representative Mr. Matthew C. Wagner.

72
73 Mrs. Metzger informed Mr. Wagner that she emailed him the council packet information for use at
74 tonight's virtual meeting.

75
76
77 Motion by: Tod M. Steese

78 Second by: Richard J. Fry

79
80 **MOTION: To approve the minutes of the Tuesday, February 16, 2021 regular virtual meeting of**
81 **Mifflinburg Borough Council.**

82
83 Approved via unanimous voice vote.

84
85
86 Motion by: Linda L. Lewis

87 Second by: Richard J. Fry

88
89 **MOTION: To approve payment of Bill List # 2021-03 in the amount of \$508,747.23.**

90
91 Yes – Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mr. Wagner, Mr. Fry, Mrs. Hackenberg

92
93 No – None

94
95
96 Mr. Donald H. Bowman, Chairperson for the Mifflinburg Planning Commission, participated in
97 tonight's virtual meeting to provide Borough Council with an updated on the status of the Subdivision
98 and Land Development Ordinance (SALDO) revisions. Mr. Bowman informed Borough Council that
99 prior to tonight's virtual meeting, they should have received a copy of a letter from him via email which
100 read as follows:

101
102 March 16, 2021

103
104 Madame President Hackenberg, Council Persons

105
106 This evening I, on behalf of the Mifflinburg Borough Planning Commission, am relieved
107 and delighted to finally present to you a revised Subdivision and Land Development Ordinance
108 or SALDO as it is commonly referred to.

109 It was 1990 when the Borough's SALDO was last revised. Ordinances should be
110 reviewed and updated as necessary by the Planning Commission every 10 years.

111 At the January 2015 Planning Commission meeting our then Solicitor, Jeremiah Runkle,
112 stated he would ask Margaret if there were funds available for the SALDO revision. At the
113 April 2015 meeting Jeremiah stated he would start review of the SALDO. In the following
114 meetings that review began as the Planning Commission had time allocate for it. Since then
115 the Planning Commission has been through several attorneys from Jeremiah to Ryan Tire and
116 then a time out until a permanent replacement could be secured who is our present Solicitor,
117 All Page.

118 Initially, our effort was to simply make revisions to the 1990 ordinance. As time wore on
119 it became apparent that enough changes needed to be made to that document that we began to
120 look around for an ordinance that was more relevant to the times. At the urging of then County
121 Planner we examined the Union County SALDO and felt that it was more relevant to needs
122 and would need fewer revisions than rebuilding out 1990 SALDO. With Ryan Tira this effort
123 was initiated and now completed with Allen Page.

124 Initially, the Mifflinburg Planning Commission tried to work on the document at
125 meetings as time permitted. In 2019, 2020 and now in 2021 we have met with the express
126 intent to complete the effort.

127 What you will have to review will be the product of 27 (including January 2021)
128 Planning Commission meetings. While mention was made of the SALDO in February and
129 March 2021 meetings there was only discussion related to how long it would take for
130 engineering staff and the Solicitor to pull things together.

131
132

133 This revised SALDO is the product of a team effort. My thanks to Margaret Metzger
134 who through Council persons' approval granted us the money to devote to the effort. The
135 money noted here is not paid to volunteer Planning Commission members but to our solicitors
136 and engineers who have consulted on the technical portions of the document. Special thanks to
137 Rob Rowe who not only contributed his expertise in our meetings but also for his time in
138 consulting with our engineers and solicitor between meetings, insuring the process move along
139 to completion. My thanks as well to Solicitor Page who was responsible for picking up the
140 pieces of the SALDO done earlier. He reviewed them, noted what needed to be addressed,
141 presented the items to the Planning Commission for discussion and who endured a significant
142 number of email prompts from me to have he and his staff address items so we could finally
143 reach closure on the document. A final thanks to our Planning Commission members who
144 endured what seemed to be endless delays in the completion of this task but persevered to this
145 final document.

146 As required by Municipal Planning Code regulations a copy of the SALDO has been
147 forwarded to Shawn McLaughlin, Union County Planning Director, for his review, which is
148 generally a perfunctory one. A copy of the almost finished SALDO was shared with Alan
149 Wagner who will be a "user" of the ordinance for his input which he shared and discussed with
150 Rob Rowe.

151 With the Planning Commission's approval of the revised SALDO at our February
152 meeting and forwarding to Council, your role is to examine it, hold a hearing on it, and after
153 that hopefully approve it, putting behind us over five years of Planning Commission effort.

154
155 Respectfully,

156
157 Donald H. Bowman, Chair
158

159 Mr. Bowman thanked Borough Council for their time at tonight's meeting.

160
161 Ms. Sierra Woodling participated in tonight's virtual meeting to request Borough Council consideration
162 to utilize the grassy area at the Mifflinburg Community Park on Saturday mornings from May until
163 September 2021 to conduct group Yoga Classes. Ms. Woodling informed Borough Council that the
164 Yoga Classes would be taught by herself, as well as Ms. Nicole Bingaman and Ms. Lisa Harvey. A
165 copy of the completed reservation forms has been distributed to Borough Council members via email
166 prior to tonight's meeting. Borough Council action is requested to approve this request, contingent upon
167 submission of the required security deposit in the amount of \$250.00 and a copy of her certificate of
168 insurance.

169
170 Motion by: Tod M. Steese

171 Second by: Ellie K. Kreisher
172

173 **MOTION: To approve Ms. Sierra Woodling's request to utilize the grassy area at the Mifflinburg**
174 **Community Park on Saturday mornings from May until September 2021 to conduct group Yoga**
175 **Classes, contingent upon submission of the required security deposit in the amount of \$250.00 and**
176 **a copy of her certificate of insurance.**
177

178 Mrs. Hackenberg inquired what time on Saturday mornings Ms. Woodling planned on conducting the
179 Yoga Classes at the Mifflinburg Community Park.
180

181 Ms. Woodling stated that she's looking to conduct the Yoga Classes at the Mifflinburg Community Park
182 at 10:00 AM, but through the summer as it gets hotter earlier, the time may change to 9:00 AM.
183

184 Mrs. Metzger clarified that the Mifflinburg Community Park Pavilion Reservation Forms have been
185 revised to reflect that the Borough will require that all Centers for Disease Control and Prevention
186 (CDC) and Pennsylvania Department of Health guidelines be followed during any event.
187

188 Approved via unanimous voice vote.
189
190

191 Ms. Meghan Beck, President of the Susquehanna Valley Community Education Project (SVCEP) Board,
192 participated in tonight's virtual meeting, along with Mr. John Shipman, Ms. Ellie Fogarty, and Mr. Bob
193 Zimmerman seeking Borough Council support in its pursuit of a regional community college. Ms. Beck
194 detailed the covered areas of economic impact, which included: short-run capital spending impacts,
195 long-run operations spending impacts, long-run student spending impacts, long-run alumni impact, and
196 return on investment. The proposed Susquehanna Valley Community College, would have an economic
197 impact on a main service region comprised of Northumberland, Union, Montour, and Snyder Counties
198 (NUMS). Ms. Beck clarified that the SVCEP are looking for sponsorship exclusively from the counties
199 and they're seeking letters of support for sponsorship of the proposed community college.

200 Mr. John Shipman, Vice-President of the SVCEP Board, stated that the proposed Susquehanna Valley
201 Community College would be a unique opportunity for young people who are looking to have a good
202 start at a reasonable cost or for young people who haven't done so well in high school, but still want that
203 opportunity to receive a higher education. It's also a great place for someone who lost their job because
204 of downsizing or company closure where they can be retrained. It's open enrollment, all they need to do
205 is apply and begin classes. A discussion was held; Mr. Shipman clarified that if things goes well, it's
206 anticipated that classes will begin in the fall of 2023.

207
208 Mrs. Hackenberg informed the SVCEP Board members participating in tonight's virtual meeting that
209 Borough Council would discuss the proposed community college further at their next Borough Work
210 Session and get back to them.

211
212 Mr. Michael L. Lynch, MIPS Properties, LLC, participated in tonight's virtual meeting to request
213 Borough Council consideration to grant a ninety (90) day extension to utilize the one (1) Sewer EDU
214 that was issued on October 20, 2020 for 221 Chestnut Street.

215
216 Mrs. Metzger informed Borough Council that prior to tonight's virtual meeting, they should have
217 received a copy of a letter from Mr. Lynch via email which read as follows:

218
219 March 15, 2021

220
221 RE: Extension for EDU

222
223 Margaret,

224
225 In December of 2020 I purchase the vacant lot at 221 Chestnut Street from Mr. and Mrs. Blair
226 Dunkle. At a Borough Council meeting on August 18, 2020, they were granted one EDU,
227 effective October 20, 2020, subject to certain conditions. These conditions migrated to me
228 after the sale. One of the conditions was that construction was to be started within the 180
229 days of the effective date, however, a 90 day extension could be applied for. I intend to build a
230 single family residential dwelling. The architectural drawings are nearing completion and I am
231 ready to begin the process of applying for all the required permits and begin construction.

232
233 I wish to be placed on the agenda for the March 16, 2021 Council meeting. I am requesting
234 that Borough Council approves a 90 extension. The original 180 day deadline is approximately
235 one month away (April 20, 2021).

236
237 Sincerely,

238
239 Michael L. Lynch

240
241 MIPS Properties, LLC

242
243 Mr. Page stated that in accordance with Paragraphs VII of the EDU allocation policy resolution, the
244 Applicant may apply to Borough Council for one (1) ninety (90) day extension of the construction
245 deadline in subparagraph B. VII (c). The ninety (90) day extension will be granted if the Applicant can
246 demonstrate that the construction will be started within the ninety (90) day period.

247
248 Motion by: Tod M. Steese

249 Second by: Linda L. Lewis

250
251 **MOTION: To grant Mr. Michael L. Lynch a ninety (90) day extension to utilize the one (1) Sewer**
252 **EDU that was issued on October 20, 2020 for 221 Chestnut Street.**

253
254 Approved via unanimous voice vote.

255
256
257 Motion by: Tod M. Steese

258 Second by: Richard J. Fry

259
260 **MOTION: To approve the Mifflinburg Borough Zoning Report for February 2021 and authorize**
261 **payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$1,885.80.**

262
263 Yes – Ms. Lewis, Mr. Steese, Mr. Wagner, Mr. Fry, Mrs. Kreisher, Mrs. Hackenberg

264
265 No – None

266

267 Mrs. Hackenberg announced that Borough Council consideration is requested for Resolution No. 2021-
268 05; Amending Section 1-425 of the Civil Service Rules and Regulations for the Borough of Mifflinburg
269 relating to Physical Fitness Testing. A copy of the resolution has been distributed to Borough Council
270 members via email prior to tonight's meeting.

271
272 Chief Hackenburg reported that in accordance with the Borough Code, the Mifflinburg Civil Service
273 Commission is required to make rules and regulations which shall prescribe the minimum qualifications
274 of all applicants to be examined and the passing grades. These rules and regulations are to be approved
275 by Borough Council. If the rules and regulations have been approved by Borough Council, they shall
276 not be annulled, amended, or added to without the approval of Borough Council. Thus, if the proposed
277 resolution of the Mifflinburg Civil Service Commission enlarges and/or amends the previously approved
278 rules and regulations, same will need to be approved by Borough Council prior to the new rules taking
279 effect. This can be accomplished by Resolution, which attaches the rules and regulations as an exhibit.
280 Chief Hackenburg informed Borough Council that the Mifflinburg Civil Service Commission has
281 adopted Resolution No. 2021-05 at their meeting held earlier today. Chief Hackenburg clarified that the
282 Civil Service Rules and Regulations were last updated in 2004 and still had gender and age groups
283 requirements which is contrary to Title VI of the Civil Rights Act 1964, 42 U.S.C. 2000d et seq. Title
284 VI prohibits discrimination on the basis of race, color, or national origin in any program or activity that
285 receives Federal funds or other Federal financial assistance. The Civil Service Rules and Regulations
286 have been updated to use the "Cooper National Test Battery" which is widely used by public safety
287 organizations, for job related physical fitness test requirements. Borough Council action is requested to
288 adopt this resolution.

289
290 Motion by: Richard J. Fry
291 Second by: Linda L. Lewis

292
293 **MOTION: To adopt Resolution No. 2021-05; Amending Section 1-425 of the Civil Service Rules**
294 **and Regulations for the Borough of Mifflinburg relating to Physical Fitness Testing.**

295
296 Yes – Mr. Steese, Mr. Wagner, Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mrs. Hackenberg

297
298 No – None

299
300
301 Mrs. Hackenberg announced that Borough Council consideration is requested for Resolution No. 2021-
302 06; Recognizing formally and publicly the contributions of Mr. Duane L. Zimmerman, which reads as
303 follows:

304
305 WHEREAS: MR. DUANE L. ZIMMERMAN has served as a member of Mifflinburg Borough
306 Council since 2016, and in that capacity

307
308 He has willingly and unselfishly given of his time and talents to the betterment of our
309 community and its citizens;

310
311 he has served the residents of his community, and the Borough Council, without thought
312 of personal recognition;

313
314 he has been actively involved in the work of the community for a period of five years and
315 one month, NOW

316
317 BE IT THEREFORE RESOLVED that the Borough Council of the Borough of Mifflinburg
318 recognize formally and publicly the contributions of MR. DUANE L. ZIMMERMAN and wish
319 him well as he leaves office.

320
321 BE IT FURTHERMORE RESOLVED that a copy of this resolution be presented to MR.
322 DUANE L. ZIMMERMAN and that its contents be entered into the official records of the
323 municipality.

324
325 A copy of the resolution has been distributed to Borough Council members via email prior to tonight's
326 meeting. Borough Council action is requested to adopt this resolution.

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333

334 Motion by: Richard J. Fry
335 Second by: Linda L. Lewis

336
337 **MOTION: To adopt Resolution No. 2021-06; Recognizing formally and publicly the contributions**
338 **of Mr. Duane L. Zimmerman.**

339
340 Approved via unanimous voice vote.

341
342
343 Mrs. Metzger informed Borough Council that Mr. Vincent J. Romanini was originally on the Agenda to
344 participate in tonight's virtual meeting to request Borough Council consideration to grant a ninety (90)
345 day extension to utilize the eight (8) Sewer EDUs that were issued on September 28, 2020 for his
346 Personal Care Home facility along N. 8th Street; however, due to numerous delays he has decided to
347 withdraw his request for a ninety (90) day extension. In accordance with Paragraphs VII of the EDU
348 allocation policy resolution, the conditions for acceptance of a connection permit shall consist of the
349 following minimum standards:

- 350
- 351 • Payment of applicable Tapping and Connection Fees within 15 days of acceptance of a
352 connection permit.
 - 353 • Payment of applicable sewer rentals upon occupancy of the structure. If the structure is not
354 occupied within one year of the date of connection permit issuances, the property owner
355 shall pay any applicable reservation of capacity charges as established by Resolution of the
356 Mifflinburg Borough Council.
 - 357 • If construction has not been started within 180 days of the date of connection permit
358 issuance, then the EDU shall be revoked and the Borough shall return 80% of the Tapping
359 Fee paid by the applicant.
 - 360 • The applicant may apply to Borough Council for one (1) ninety (90) day extension of the
361 construction deadline in subparagraph B. VII (c). The ninety (90) day extension will be
362 granted if the applicant can demonstrate that the construction will be started within the
363 ninety (90) day period.
 - 364 • If construction is not started within the extension period, the EDU shall be revoked and the
365 Borough shall return seventy percent (70 %) of the Tapping Fee paid by the applicant.
 - 366 • If the building permit is revoked due to inactivity at the construction site, the EDU shall be
367 revoked and the Borough shall return seventy percent (70%) of the Tapping Fee paid by the
368 applicant.
- 369

370 Mrs. Metzger clarified that the deadline to begin construction on these lots is Sunday, March 28, 2021.
371 If construction does not begin on these lots before March 28, 2021 the EDUs awarded for this project
372 shall be revoked and the Borough shall return 70% of the tapping fee paid

373
374 Mr. Rowe reported that Mr. Romanini was present at the Mifflinburg Planning Commission meeting that
375 was held earlier tonight and indicated that he is still planning on moving forward with this project, but
376 because of the numerous delays mainly due to COVID-19, it's anticipated that construction won't begin
377 until spring of 2022. Mr. Rowe also noted that Mr. Romanini signed the agreement for installation of 3
378 phase electric to serve the proposed Personal Care Facility.

379
380 Mr. Page stated that he was hoping that Mr. Romanini would be participating in tonight's virtual
381 meeting for confirmation; however, it's his understanding that due to COVID-19 and various other
382 circumstances, Mr. Romanini is relinquishing the eight (8) EDUs they had obtained at this time and will
383 re-apply in the near future. At the Mifflinburg Planning Commission meeting held earlier tonight, Mr.
384 Romanini stated that he didn't want to hold the EDUs over the summer and hinder other developers.
385 Resolution 2020-15 addresses revocation; however, it doesn't address what happens should a developer
386 voluntarily relinquish EDUs.

387
388 Mrs. Metzger interjected that the tapping fee paid by Mr. Romanini was \$28,000.00. Under the terms of
389 the resolution, the amount to be returned to Mr. Romanini would be \$19,600.00; meaning a penalty of
390 \$8,400.00 would be incurred by Mr. Romanini.

391
392 Ms. Lewis stated that when the resolution was written, she doesn't think Borough Council intended to
393 inflict such large penalties and suggested that Borough Council consider amending the resolution to be
394 seventy percent (70%) or not-to-exceed a certain amount, so that they're not inflicting financial harm on
395 an entity.

396
397 Mr. Fry expressed that Mr. Romanini hasn't strung the Borough along and that he doesn't think Mr.
398 Romanini shouldn't be penalized due to delays caused by COVID-19. Mr. Fry clarified that he thinks
399 the Borough should return one hundred percent (100%) of the tapping fee paid by the applicant.

400

401 Mr. Page reminded Borough Council that he mentioned at the Tuesday, February 16, 2021 regular
402 virtual Borough Council meeting, they may want to consider adding a “catch-all” provision to the EDU
403 allocation policy resolution to allow for an additional exception at Borough Council discretion on a case-
404 by-case basis. A lengthy discussion was held; Mr. Page advised Borough Council that it’s not included
405 specifically in Resolution No. 2020-15; however, under the Borough Code, it’s within Borough
406 Council’s power to return the amount paid for the tapping fee to Mr. Romanini should they desire.
407

408 Motion by: Richard J. Fry
409 Second by: Linda L. Lewis
410

411 **MOTION: To return one hundred percent (100%) of the tapping fee paid by Mr. Vincent J.**
412 **Romanini for the eight (8) Sewer EDUs that were issued on September 28, 2020 for his Personal**
413 **Care Home facility along N. 8th Street.**
414

415 Yes – Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mr. Wagner, Mrs. Hackenberg
416

417 No – None
418
419

420 Mrs. Metzger reported that R. Gordon Ziegler has submitted an application for one (1) EDU for 52
421 Thomas Street. A copy of the application has been forwarded to Borough Council via email prior to
422 tonight’s meeting. In accordance with Paragraphs VI of the EDU allocation policy resolution, if any
423 EDUs remain available after the initial distribution in accordance with Paragraphs B. I – IV above, the
424 remaining EDUs shall be distributed on a first come, first serve basis until all available EDUs are
425 distributed. Borough Council action is requested to allocate one (1) sewer EDU to R. Gordon Ziegler.
426

427 Motion by: Linda L. Lewis
428 Second by: Richard J. Fry
429

430 **MOTION: To award one (1) sewer EDU to R. Gordon Ziegler for 52 Thomas Street.**
431

432 Approved via unanimous voice vote.
433
434

435 Mrs. Metzger informed Borough Council that Borough Management has prepared the Field Use
436 Agreements between the Borough of Mifflinburg and the Harry F. Haney Memorial Park Association.
437 The Field Use Agreement has been revised to incorporate whatever COVID-19 restrictions may be in
438 place for 2021. There are no fees for this agreement. In addition, Borough Management has also
439 prepared the Field Lighting Agreements between the Borough of Mifflinburg and the Harry F. Haney
440 Memorial Park Association. The proposed lighting fees will remain the same as in 2019 (a fee of
441 \$1,050.00 each, with the Mifflinburg Little League being charged an additional \$150.00 if they choose
442 to again offer a Fall Ball program). A copy of the agreements has been distributed to Borough Council
443 members via email prior to tonight’s meeting. Borough Council action is requested to approve these
444 agreements.
445

446 Motion by: Tod M. Steese
447 Second by: Richard J. Fry
448

449 **MOTION: To approve the Field Use Agreement between the Borough of Mifflinburg and the**
450 **Harry F. Haney Memorial Park Association; and the Field Lighting Agreement between the**
451 **Borough of Mifflinburg and the Harry F. Haney Memorial Park Association.**
452

453 Approved via unanimous voice vote.
454
455

456 Mrs. Metzger informed Borough Council that Borough Management has prepared the Field Use
457 Agreement between the Borough of Mifflinburg and the Mifflinburg Little League Association. The
458 same as with the Harry F. Haney Memorial Park Association, the Field Use Agreement between the
459 Borough of Mifflinburg and the Mifflinburg Little League Association has been revised to incorporate
460 whatever COVID-19 restrictions may be in place for 2021. There are no fees for this agreement. In
461 addition, Borough Management has also prepared the Field Lighting Agreement between the Borough of
462 Mifflinburg and the Mifflinburg Little League Association. The proposed lighting fees will remain the
463 same as in 2019 (a fee of \$1,050.00 each, with the Mifflinburg Little League being charged an additional
464 \$150.00 if they choose to again offer a Fall Ball program). A copy of the agreements has been
465 distributed to Borough Council members via email prior to tonight’s meeting. Borough Council action
466 is requested to approve these agreements.
467

468 Motion by: Richard J. Fry
469 Second by: Tod M. Steese

470
471 **MOTION: To approve the Field Use Agreements between the Borough of Mifflinburg and the**
472 **Mifflinburg Little League Association and the Borough of Mifflinburg and the Harry F. Haney**
473 **Memorial Park Association; and the Field Lighting Agreements between the Borough of**
474 **Mifflinburg and the Mifflinburg Little League Association and the Borough of Mifflinburg and**
475 **the Harry F. Haney Memorial Park Association.**

476
477 Approved via unanimous voice vote.

478
479
480 Mrs. Metzger requested Borough Council consideration of deferring late payment penalties for March
481 2021 for all utility bills. Mrs. Metzger explained that while the Borough mailed out the utility bills on
482 February 26, 2021; the first date that customers started receiving their utility bills was March 11, 2021.
483 The Borough assesses late payment penalties on the 20th of each month. Borough Council action is
484 requested to waive late payment penalties for March 2021 for all utility bills because of the late mail
485 delivery.

486
487 Motion by: Richard J. Fry
488 Second by: Linda L. Lewis

489
490 **MOTION: To waive late payment penalties for March 2021 for all utility bills.**

491
492 Approved via unanimous voice vote.

493
494
495 Mrs. Metzger reminded Borough Council that they took action at the Tuesday, February 16, 2021
496 regular virtual Borough Council meeting to approve the dates for the Annual Spring Drop-Off event for
497 21-23, 2021 (12:00-8:00 PM) and April 24, 2021 (8:00 AM-12:00 PM) and to authorize Mr. Jason
498 Mitchell, the Borough Public Works Supervisor, to obtain quotes for the hauling of this refuse. Mrs.
499 Metzger reported that Mr. Mitchell has solicited quotes for hauling fees for this project. The quote
500 opening was held on Friday, March 12, 2021 at 1:30 PM. There were two (2) quotes received and are as
501 follows (based on last year's quantities):

502
503

	<u>B&W</u>	<u>Hometown</u>
	<u>Disposal</u>	<u>Disposal</u>
504 Roll-off load hauled	\$ 265.00	\$ 240.00
505 Total price per ton for disposal	\$ 48.05	\$ 48.05
506 Cost for return of unused roll-off	\$ 245.00	\$ 100.00
507 Cost based on 2020 quantities	\$6,517.09	\$6,117.09

508
509

510 A copy of the quote tabulation has been distributed to Borough Council members via email prior to
511 tonight's meeting. Borough Council action is requested to award the Annual Spring Drop-Off event to
512 the lowest quote received for the unit price amounts as listed on the tabulation.

513
514 Motion by: Richard J. Fry
515 Second by: Linda L. Lewis

516
517 **MOTION: To award the Annual Spring Drop-Off event to Hometown Disposal for the unit price**
518 **amounts of \$240.00 per roll-off load hauled; \$48.05 for total price per ton for disposal; \$100.00 for**
519 **cost for return of unused roll-off.**

520
521 Yes – Mrs. Kreisher, Ms. Lewis, Mr. Wagner, Mr. Fry, Mrs. Hackenberg

522
523 No – Mr. Steese

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533

534 Mr. Rowe provided Borough Council with an update on the status of the Industrial Park Road and
 535 Thompson Street Waterline Project. Mr. Rowe reminded Borough Council that they took action at the
 536 Tuesday, February 16, 2021 regular virtual Borough Council meeting to solicit bids for the Industrial
 537 Park Road and Thompson Street Waterline Project. Mr. Rowe reported that Uni-Tec Consulting
 538 Engineers, Inc. has solicited bids for this project. The bid opening was held on Monday, March 15,
 539 2021. There were six (6) bids received and are as follows:

	<u>Industrial</u> <u>Park Road</u> <u>(Base Bid 1)</u>	<u>Thompson</u> <u>Street</u> <u>(Base Bid 2)</u>	<u>Grand Total</u> <u>For Base</u> <u>Bids 1 & 2</u>
541			
542			
543			
544	Dave Gutelius Excavating Inc.	\$109,625.00	\$168,176.00
545	Mid-State Paving, LLC	\$116,988.05	\$176,805.55
546	Sikora Brothers Paving, Inc.	\$122,178.50	\$177,092.00
547	Fairchild Brother Inc.	\$143,545.50	\$173,550.00
548	DeTraglia Excavating & Landscaping, Inc.	\$147,622.00	\$175,860.60
549	Greenland Construction, Inc.	\$163,677.00	\$203,323.00
550			

551 A copy of the bid tabulation has been distributed to Borough Council members via email prior to
 552 tonight's meeting. After reviewing the required documents and lump sum prices submitted by each
 553 contractor, the apparent low responsible and qualified bidder for this contract is Dave Gutelius
 554 Excavating, Inc. Uni-Tec Consulting Engineers, Inc. is recommending that Borough Council issue a
 555 Notice of Award to the apparent lowest qualified bidder, Dave Gutelius Excavating, Inc. Borough
 556 Council action is requested to award the Industrial Park Road and Thompson Street Waterline Project to
 557 Dave Gutelius Excavating, Inc. for a bid of \$109,625.00 for Industrial Park Road (Base Bid 1) and
 558 \$168,176.00 for Thompson Street (Base Bid 2); a combined total of \$277,801.00.

559
 560 Motion by: Tod M. Steese
 561 Second by: Richard J. Fry

562
 563 **MOTION: To award the Industrial Park Road and Thompson Street Waterline Project to Dave**
 564 **Gutelius Excavating, Inc. for a bid of \$109,625.00 for Industrial Park Road (Base Bid 1) and**
 565 **\$168,176.00 for Thompson Street (Base Bid 2); a combined total of \$277,801.00 as recommended**
 566 **by Uni-Tec Consulting Engineers, Inc.**

567
 568 Yes – Ms. Lewis, Mr. Steese, Mr. Wagner, Mr. Fry, Mrs. Kreisher, Mrs. Hackenberg

569
 570 No – None

571
 572
 573 Mr. Rowe provided Borough Council with an update on the status of the Community Development
 574 Block Grant (CDBG) funded Curb Cut Project for additional ADA curb ramps. Mr. Rowe reminded
 575 Borough Council that they took action at the Tuesday, February 16, 2021 regular virtual Borough
 576 Council meeting to award the Base Bid/Alternate Bids for the 2019 Community Development Block
 577 Grant (CDBG) funded Curb Cuts (Phase 2) Project to Bowman Excavating, Paving & Concrete for a
 578 combined total of \$118,573.10 as recommended by Livic Civil, contingent upon SEDA-Council of
 579 Governments (SEDA-COG)'s approval. Mr. Rowe reported that upon final review of the bid
 580 documents, Livic Civil noticed there was a \$5.20 error made on the bid amount. Borough Council
 581 action is requested to approve the revised combined total of \$118,567.90.

582
 583 Motion by: Linda L. Lewis
 584 Second by: Ellie K. Kreisher

585
 586 **MOTION: To award the Base Bid/Alternate Bids for the 2019 Community Development Block**
 587 **Grant (CDBG) funded Curb Cuts (Phase 2) Project to Bowman Excavating, Paving & Concrete**
 588 **for a revised combined total of \$118,567.90 as recommended by Livic Civil, contingent upon**
 589 **SEDA-Council of Governments (SEDA-COG)'s approval.**

590
 591 Yes – Mr. Steese, Mr. Wagner, Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mrs. Hackenberg

592
 593 No – None

594
 595
 596
 597
 598
 599

600 Mr. Rowe reported that he has solicited quotes for Liquid Sludge Hauling. There were three (3) quotes
601 received and are as follows:

	<u>Approx.</u>			<u>Approx. Cost</u>
	<u>Volume</u>	<u>Cost Per Gallon</u>	<u>> 2% Solids</u>	<u>Per Haul</u>
<u>Hauler</u>	<u>Per Haul</u>	<u>(<= 2% Solids)</u>	<u>Surcharge</u>	<u>(<= 2% Solids)</u>
R.C. Stahlnecker Co.	6,500	\$0.082	\$0.0055/.5%	\$533.00
Zook's Septic Services, LLC	6,300	\$0.080	Yes/Unspecified	\$504.00
Chip Adams Sewer & Drain Cleaning	5,000	\$0.110	Yes/Unspecified	\$550.00

608
609 A copy of the quote tabulation has been distributed to Borough Council members via email prior to
610 tonight's meeting. Borough Council action is requested to award the Liquid Sludge Hauling to Zook's
611 Septic Services, LLC, the low quote for the unit price amount of \$0.080 per gallon hauled (<= 2%
612 Solids).

613
614 Motion by: Tod M. Steese
615 Second by: Richard J. Fry
616

617 **MOTION: To award the Liquid Sludge Hauling to Zook's Septic Services, LLC for the unit price**
618 **amount of \$0.080 per gallon hauled (<= 2% Solids).**
619

620 Mr. Rowe reported that the Treatment Plant Operators are anticipating that four (4) loads of liquid
621 sludge will be hauled. If any of the loads hauled come back bad when tested, there will be a \$100.00
622 surcharge assessed.
623

624 Mrs. Metzger clarified that Borough Council approves the rate, but the Treatment Plant Operators will
625 be determined when and how often the liquid sludge needs to be hauled.
626

627 Yes – Mr. Wagner, Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mrs. Hackenberg
628

629 No – None
630
631

632 Mr. Rowe provided Borough Council with an update on the status of the following projects:
633

- 634 • The Apple Alley Sanitary Sewer Repairs Project.
- 635 • The Automatic gate at the Wastewater Treatment Plant.
- 636 • The Mifflinburg Community Park Stormwater Project.
- 637 • The CFA Grant funded Sanitary Sewer Main Replacement Project for High Alley and
638 Hickory Street.
- 639 • The CFA Grant funded Master Meter Installation Project.

640
641 Mrs. Metzger reported that the next Corrective Action Plan Update is due to the Pennsylvania
642 Department of Environmental Protection (DEP) by Wednesday, March 31, 2021, in addition to the
643 Borough's Annual Chapter 94 Report. Borough Council action is requested to approve this submission.
644

645 Motion by: Linda L. Lewis
646 Second by: Richard J. Fry
647

648 **MOTION: To approve the submission of the Corrective Action Plan (CAP) Update to the**
649 **Pennsylvania Department of Environmental Protection (DEP), in addition to the Borough's**
650 **Annual Chapter 94 Report.**
651

652 Approved via unanimous voice vote.
653
654

655 Mrs. Metzger reported that Borough Council consideration is requested to make a contingent offer of
656 employment to Mr. Cordell J. Hostetler under the terms of the AFSCME employment agreement, as an
657 Electric Lineman Apprentice/Lineman III, at a rate of \$19.00/hr., with a \$.50/hr. raise upon successful
658 completion of the (6 month) probationary period, contingent upon successful completion of the required
659 pre-employment testing and criminal, child abuse and FBI clearances.
660
661
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664
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666

667 Motion by: Tod M. Steese
668 Second by: Richard J. Fry

669
670 **MOTION: To make a contingent offer of employment to Mr. Cordell J. Hostetler under the terms**
671 **of the AFSCME employment agreement, as an Electric Lineman Apprentice/Lineman III, at a**
672 **rate of \$19.00/hr., with a \$.50/hr. raise upon successful completion of the (6 month) probationary**
673 **period, contingent upon successful completion of the required pre-employment testing and**
674 **criminal, child abuse and FBI clearances.**

675
676 Yes – Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mr. Wagner, Mrs. Hackenberg

677
678 No – None

679
680
681 Mrs. Metzger requested Borough Council consideration to rehire Mr. John Erdley as a Part-Time
682 Seasonal Groundskeeper at a rate of \$11.00/hr., contingent upon successful completion of the required
683 pre-employment testing and criminal and child abuse clearances.

684
685 Motion by: Tod M. Steese
686 Second by: Ellie K. Kreisher

687
688 **MOTION: To rehire Mr. John Erdley as a Part-Time Seasonal Groundskeeper at a rate of**
689 **\$11.00/hr., contingent upon successful completion of the required pre-employment testing and**
690 **criminal and child abuse clearances.**

691
692 Yes – Mrs. Kreisher, Ms. Lewis, Mr. Steese, Mr. Wagner, Mr. Fry, Mrs. Hackenberg

693
694 No – None

695
696
697 Mrs. Metzger provided Borough Council with an update on the status of the Mifflinburg Community Park
698 and Pool. Mrs. Metzger reminded Borough Council that they took action at the Tuesday, January 19,
699 2021 regular virtual Borough Council meeting to authorize the Borough Manager to advertise for all
700 positions at the Mifflinburg Community Park and Pool for the 2021 season. Mrs. Metzger reported that
701 the Borough has received an application for the Park Director position, as well as the Assistant Park
702 Director position. Both applicants have been interviewed and would be required to successfully pass the
703 pesticide applicator exam for chlorine handling, as well as the pool management certification prior to the
704 beginning of the season. Before making a contingent offer of employment to the applicants, Borough
705 Council must first determine as to whether or not they plan to open the Mifflinburg Community Pool for
706 the 2021 season. If Borough Council opts to open the Mifflinburg Community Pool for the 2021 season,
707 she would then recommend that Borough Council take action to make a contingent offer of employment
708 to the applicants. Borough Council action is requested.

709
710 Motion by: Richard J. Fry
711 Second by: Tod M. Steese

712
713 **MOTION: To open the Mifflinburg Community Pool for the 2021 season.**

714
715 Approved via unanimous voice vote.

716
717
718 Mrs. Metzger recommended that Brough Council take action to make a contingent offer of employment to
719 Ms. Megan M. Nogle as Park Director for the 2021 season at the Mifflinburg Community Park/Pool with
720 a salary of \$5,500.00 for the season; and to Ms. Molly R. Kerstetter as Assistant Park Director for the
721 2021 season at the Mifflinburg Community Park/Pool with a salary of \$4,000.00 for the season. Both of
722 these offers would be contingent upon them successfully passing the pesticide applicator exam for
723 chlorine handling as well as the pool management certification prior to the beginning of the season, in
724 addition to the regular pre-employment drug and alcohol screening and FBI and other clearances.

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733

734 Motion by: Tod M. Steese
735 Second by: Richard J. Fry

736

737 **MOTION: To make a contingent offer of employment to Ms. Megan M. Nogle as Park Director**
738 **for the 2021 season at the Mifflinburg Community Park/Pool with a salary of \$5,500.00 for the**
739 **season and to Ms. Molly R. Kerstetter as Assistant Park Director for the 2021 season at the**
740 **Mifflinburg Community Park/Pool; both of these offers would be contingent upon successfully**
741 **passing the pesticide applicator exam for chlorine handling, as well as the pool management**
742 **certification prior to the beginning of the season, in addition to the regular pre-employment drug**
743 **and alcohol screening and FBI and other clearances.**

744

745 Yes – Ms. Lewis, Mr. Steese, Mr. Wagner, Mr. Fry, Mrs. Kreisher, Mrs. Hackenberg

746

747 No – None

748

749

750 Mrs. Metzger requested Borough Council action to rehire the following Mifflinburg Park/Pool
751 employees for the 2021 season:

752

753 Park Employee

754

Cara Snook

Cami Finerghy

Ryli Amabile

755

Rachel Erickson

Sam Deluca

Evan Pachucki

756

Sean Witmer

Kellen Beck

Natalie Harvey

757

Mollie Bomgardner

Brady Wohlheitor

758

759 Borough Council action is requested to rehire the Mifflinburg Park/Pool employees for the 2021 season
760 as listed. Mrs. Metzger noted that to date, the Borough has received eleven (11) applications for at the
761 Mifflinburg Community Park/Pool; however, additional lifeguards are still needed. In speaking with
762 Mr. Matthew Wells, the previous Park Director at the Mifflinburg Community Park/Pool, Mr. Wells
763 indicated that the Mifflinburg Community Pool needs to have at least fourteen (14) lifeguards. The
764 Borough currently only has nine (9) lifeguards for at the Mifflinburg Community Pool.

765

766 Motion by: Ellie K. Kreisher

767

768 Second by: Linda L. Lewis

769

770 **MOTION: To rehire the Mifflinburg Park/Pool employees for the 2021 season as listed.**

771

772 Yes – Mr. Steese, Mr. Wagner, Mr. Fry, Mrs. Kreisher, Ms. Lewis, Mrs. Hackenberg

773

774 No – None

775

776 Mrs. Metzger informed Borough Council that with regard to pavilion rental cancellations, in 2020, due to
777 COVID-19, the Borough allowed users the option of transferring their reservation to 2021 or having the
778 full amount (rental fee and security deposit) for the said pavilion refunded back to them if they chose to
779 cancel. In accordance with the Pavilion Reservation Terms and Conditions of Agreement, the user shall
780 pay a rental fee and a security deposit for the said pavilion in full at the time the reservation agreement is
781 completed and submitted. Rental fees are non-refundable. Mrs. Metzger requested Borough Council
782 direction on how to proceed with pavilion rental cancellations in 2021. It was the consensus of Borough
783 Council to proceed with pavilion rental cancellations for 2021, the same as they did in 2020.

784

785 Mrs. Metzger announced that the State Association of Boroughs (PSAB) has posted information on their
786 website about the latest COVID-19 relief package. The American Rescue Plan (ARP) Act of 2021 is a
787 \$1.9 trillion economic stimulus package proposed by President Joe Biden to speed up the United States'
788 recovery from the economic and health effects of the COVID-19 pandemic and the ongoing recession.
789 The bill provides \$130.2 billion to local governments in the U.S. including: \$65.1 billion for counties; \$45.6
790 billion for entitlement communities; and \$19.5 billion for towns with fewer than 50,000 people.
791 Pennsylvania is slated to receive a total of \$13.7 billion including: \$7.2 billion for state government; \$2.8
792 billion for counties; \$2.3 billion for entitlement communities; \$936 million for non-entitlement
793 communities; and \$279 million for Coronavirus Capital Projects. Direct payments will be made in two
794 (2) disbursements. The first disbursement will be within sixty (60) days of enactment and the second
795 disbursement, will be one (1) year later. States have 30 days to distribute payments to smaller non-
796 entitlement municipalities that do not receive direct allocations from the federal government. Payments to
797 non-entitlement municipalities are capped at 75 percent of their most recent budget as of January 27,
798 2020. Mrs. Metzger clarified that the Borough is considered to be a non-entitlement municipality. The
799 estimated allocation for the Borough is 0.344 million.

800

801 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for
802 February 2021 via email prior to tonight's meeting.

803
804 Mayor Cooney announced that he spoke with a gentlemen with Siedlecki Construction Company Inc.,
805 the contractor doing the work at the United States Postal Service (USPS) located at 10 N. 4th Street, via
806 telephone conversation. Siedlecki Construction Company Inc. will be replacing the steps that are
807 located in the front of the postal facility. A small dump truck will be placed along 4th Street for the
808 removal of debris, in addition to some other work trucks; however, nothing will actually be blocking the
809 street. A small temporary building will be placed in the USPS parking lot which will serve as the new
810 postal window where patrons will walk-up to do their business during the four (4) to six (6) week
811 construction period. During the construction period, the sidewalk that is located in the front of the
812 postal facility will be blocked off and patrons will be directed to the new postal window.

813
814 Mayor Cooney provided Borough Council with an update on the status of the Mifflinburg Christkindl
815 Market. Mayor Cooney reported that he is working on the letter outlining the requirements for the 2021
816 Christkindl Market. With the cancellation of the 2020 Christkindl Market, the following safety
817 requirements will be required for the 2021 Christkindl Market:

- 818
- 819 • The 2021 Market will maintain the same footprint, same number of vendors, same number
820 of vendor huts/barns/set-ups, and same hours of operation as the 2019 Market.
 - 821 • The same street closures as approved for the 2019 Market.
 - 822 • All shuttle buses to drop off and pick up at the same locations as the 2019 Market.
 - 823 • All Market entrances to have a 20 foot buffer, free of decorations and vendor equipment
824 from the corner of any street.
 - 825 • Four flaggers to be working at the intersection of Fourth and Market Streets at all times the
826 Market is open in accordance with PA DOT recommendation with required Flagger Ahead
827 signage per PA DOT requirements.
 - 828 • Firefighter access gaps are to be clearly marked, and spaced at regular intervals throughout
829 the Market set-up as recommended by the Mifflinburg Hose Company during the layout
830 planning meeting and actual Market set-up.
 - 831 • All required paperwork: preliminary Market layout plan, shuttle bus company contact
832 information and shuttle bus routes, certificates of insurance, and a copy of the signed
833 contract with flagging company to be provided to the Borough by Friday, September 10,
834 2021.
 - 835 • Intersection of Chestnut and Fifth Streets to be marked with YTPCD signs.
 - 836 • Obtain PA DOT permit for the Christkindl Market.
 - 837 • Obtain PA DOT permit for Entrance Procession route.
 - 838 • Obtain PA DOT permit for Lantern Parade route.
 - 839 • Obtain PA DOT permit for Closing Procession route.
 - 840 • South Fifth Street, between Green Street and Quarry Road, will contain only decorations.
841 No vendors or huts/barns/set-ups will be located in that area. Driveway at the corner of
842 Quarry Road and Green Street to remain open.
 - 843 • A point-of-contact person from the Christkindl Market, that is able to take a phone call and
844 immediately address situations, as they arise. This person should have a cell phone and be
845 immediately available within the Market to handle any issue as it relates to the Market.
 - 846 • Cement barriers are required to be put in place at Fourth and Market Streets, Sixth and
847 Market Streets, and Fifth and Green Streets. The barrier must be capable of stopping or
848 greatly slowing down a vehicle from being used in an attack on pedestrians in the Market.
 - 849 • The Mifflinburg Police Department reserves the right to contact the flagging company prior
850 to and during the Market to ensure they are aware of the following:
851
 - 852 1. The Mifflinburg Hose Company house siren will sound for all emergency calls that
853 the Fire Company responds to during Market hours.
 - 854 2. The dates/times of road closures due to the various parade events.
 - 855 3. Ensuring flaggers know they are responsible for turning the Flagger Ahead signs prior
856 to, and at the end of each day the Market is open.
 - 857
858 • The Mifflinburg Police Department reserves the right to contact the busing company prior
859 to and during the Market to ensure they are aware of the following:
860
 - 861 1. Bussing routes.
 - 862 2. Bus drivers must stop at properly posted stop signs in the Borough. In past years we
863 received complaints of busses running stop signs on multiple days while on East
864 Market Street.
 - 865
866 • No carriage rides will be conducted during the Christkindl Market.

- 867
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- 878
- The Borough will deploy two PA DOT YTPCD signs at the intersection of Sixth and Chestnut Streets, and Fifth and Chestnut Streets, on Chestnut Street.
 - The Borough will deploy wooden parking barricades at Church and Fifth Streets, on the east and west sides of Fifth Street.
 - The Borough will deploy cones and Road Closed signs at Church and Fourth Streets, and also Church and Sixth Streets. Residents will be permitted to drive past these signs to access their garages and parking areas.
 - A list of vendors, with their vendor number and contact information must be submitted at least one week prior to the Market.
 - All Christkindl activities must comply with the PA Department of Health and CDC Covid-19 guidelines in place during the Christkindl Market dates.

879 Mayor Cooney stated that as long as there are no objections from Borough Council, he would finalize
880 the letter for him and Chief Hackenburg to sign, and then forward it to Mr. Matthew Wagner,
881 Christkindl Market of Mifflinburg, Inc. President.

882

883 Mr. Steese pointed out that in accordance with Paragraphs 5 of Resolution No. 2020-12; Outlining the
884 procedures for operating outdoor emergency sirens, the sirens will be tested once a year. Mr. Steese and
885 Mayor Cooney scheduled the test for the outdoor emergency sirens for Saturday, April 10, 2021 at 12:00
886 PM, with a rain date of Saturday, April 17, 2021. Mrs. Metzger stated that she would place a notice in
887 the Mifflinburg News & Views and post a notice on the Borough's website to notify to the public of the
888 test date.

889

890 Chief Hackenburg presented Borough Council with some Monthly Highlights for the Mifflinburg Police
891 Department for February 2021.

892

893 Chief Hackenburg provided Borough Council with an update on the status of the full-time police officer
894 position and the part-time police officer position for the Mifflinburg Police Department.

895

896 Mayor Cooney informed Borough Council that in lieu of the Food Truck Ordinance Development, he is
897 proposing a Food Truck Pilot Program. A copy of the proposed Food Truck Pilot Program has been
898 forwarded to Borough Council via email prior to tonight's meeting. The purpose of the Pilot Program is
899 to introduce food trucks within the Borough of Mifflinburg on a limited basis to provide Borough
900 Council with data to better determine if such uses are appropriate in the Borough and to assess whether
901 the trucks would benefit the community. A lengthy discussion was held regarding the Food Truck Pilot
902 Program. Mrs. Hackenberg deferred all further discussion pertaining to the Food Truck Pilot Program to
903 the Tuesday, April 6, 2021 Borough Work Session.

904

905 Mr. Page requested an executive session to discuss potential litigation.

906

907

908 Motion by: Tod M. Steese
909 Second by: Ellie K. Kreisher

910

911 **MOTION: To enter into executive session at 9:03 PM.**

912

913 Approved via unanimous voice vote.

914

915

916 Motion by: Richard J. Fry
917 Second by: Ellie K. Kreisher

918

919 **MOTION: To reconvene the meeting at 9:09 PM.**

920

921 Approved via unanimous voice vote.

922

923

924 Motion by: Richard J. Fry

925

926 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**

927

928 Approved via unanimous voice vote.

929

930

931 Meeting adjourned at 9:09 PM.

932

933 Respectfully Submitted,
934
935
936 Misty L. Ross
937 Assistant Borough Secretary
938