

BOROUGH OF MIFFLINBURG MOBILE FOOD VENDOR PERMIT APPLICATION

To be completed by owner/operator and submitted to the Borough 14 days prior to event.

Date: _____

Amount Paid: _____
Cash, Check, M.O.

Vehicle Owner Name: _____ Phone Number: _____

Address City State Zip Code

Vehicle Operator Name: _____ Phone Number: _____

Address City State Zip Code

Date of Event: _____ Site Address: _____

Date of Event: _____ Site Address: _____

Date of Event: _____ Site Address: _____

Length and Width of Food Truck: _____

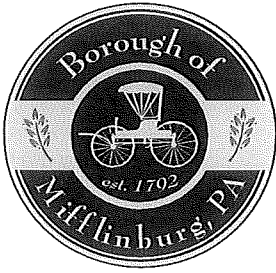
Length and Width of Towing Vehicle (if your food truck is a trailer): _____

A copy of the following documents must be submitted with your application:

- | <u>Attached</u> | <u>N/A</u> | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | A copy of the vehicle license and registration form showing the vehicle identification number(s) (All vehicles which are part of the MFV operations must have a valid inspection sticker and valid PA vehicle registration) |
| <input type="checkbox"/> | <input type="checkbox"/> | A copy of the operator's PA business license: PA Sales Tax Certificate |
| <input type="checkbox"/> | <input type="checkbox"/> | A copy of the business insurance coverage certificate |
| <input type="checkbox"/> | <input type="checkbox"/> | A copy of the vehicle insurance coverage certificate |
| <input type="checkbox"/> | <input type="checkbox"/> | A copy of the operator's Department of Agriculture Annual Health Inspection certificate |
| <input type="checkbox"/> | <input type="checkbox"/> | A copy of the operator or on-site supervisor's ServSafe certificate |
| <input type="checkbox"/> | <input type="checkbox"/> | The enclosed signed acknowledgement |

If applying to operate in any of our Community Park areas you must also provide copies of:

- | <u>Attached</u> | <u>N/A</u> | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Current Pennsylvania State Police Criminal Record Check |
| <input type="checkbox"/> | <input type="checkbox"/> | Pennsylvania Child Abuse History Clearance Form |
| <input type="checkbox"/> | <input type="checkbox"/> | FBI Criminal Background Check |



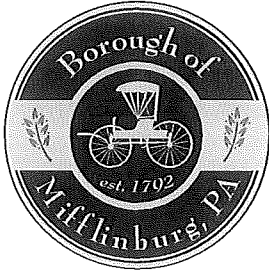
Applicant Acknowledgement

I, _____ acknowledge that I have read the articles of the Mifflinburg
Name of Operator

Food Vendor Pilot Program and will comply with all applicable requirements herein.

Signature: _____

Date: _____



**BOROUGH OF MIFFLINBURG
Mobile Food Vendor Permit**

For Borough Completion Only

Vehicle Owner Name: _____

Date of Event: _____ Site Address: _____

Date of Event: _____ Site Address: _____

Date of Event: _____ Site Address: _____

The Mayor and/or Chief of Police of the Borough of Mifflinburg has reviewed the Mobile Food Vendor Application.

Your application has been:

Approved
Permit Valid _____ thru _____
Beginning Date Ending Date

Denied

Reason Denied:

Signature _____

Mayor and/or Chief of Police

Title _____

Date _____

Mifflinburg Mobile Food Vendor Pilot Program (version 041521A)

Overall Considerations

Mobile Food Vendor(s) (MFV) will not be allowed to operate on any public streets in the Borough unless they are part of an event approved by Borough Council.

Exception: Borough Council-approved events or Public Auctions conducted by a licensed auctioneer. {No fees for either of these, public auction MFV are subject to having their locations approved.}

Exception: Canteen trucks serving business or job site to employees therein but NOT serving the general public. Canteen trucks do not need their locations approved.

MFV operating on private property at a private event (e.g., birthday party, wedding reception) will not be subject to these regulations except for approval of their parking location. MFV operating at a private event shall not display advertising or pricing that make it appear they are serving the general public. {We could forgo this rule and act reactively should a problem occur}. {No fee for this}

MFV will operate only between the hours of 9:00AM and 9:00PM.

MFV will not play amplified music or use loudspeakers to hawk their products.

MFV are not allowed to operate within 150 feet of a physical restaurant location when the restaurant is open for business unless the restaurant(s) has given them written permission to do so. Written permission will be required as part of the application.

MFV signage is limited to the signage on the vehicle and one sandwich board sign not to exceed six square feet per side. The sandwich board sign shall not be placed in a clear sight triangle. The sandwich board sign must be located within 4 feet of the MFV.

Safety and Fire Safety Considerations

When parked, MFV must be at least 15 feet away from all flammable structures and combustible materials.

MFV must not block the ingress or egress to a parking lot. MFV must not block any clear sight triangle.

No power cord, cable or equipment shall be extended across a public sidewalk or public property.

Any engine-driven power source must be separated from the public by barriers, such as physical guards, fencing, or enclosures.

Permit Application Considerations

MFV operators must apply for a permit at least 14 days in advance of their event.

Applications are available at the Borough Office or the Police Department.

Applications can be turned in to the Borough Office or Police Department during regular business hours. Applications will be stored in the Borough Office.

When completed applications are turned in to the Borough or Police Department, the applications will be reviewed by the Mayor and Chief of Police and the applicant will be contacted to set up a meeting at the applicant's proposed event location.

Even after being granted an annual permit, MFV operators must have each new parking location approved by the Mayor or Chief of Police.

Fee structure will be set by resolution and will be \$25 per day, \$80 per calendar year (this is the same as the cost of a Transient Retail Businesses license)

Required Information on the Permit Application

In order to obtain a MFV permit, a MFV vehicle operator must complete an application provided by the municipality. The application shall include the following information:

Date of first event.

Name, address and phone number of the vehicle owner

Name, address and phone number of the vehicle operator

A copy of the vehicle license and registration form showing the vehicle identification number(s)

Length and width of food truck (if a trailer; length and width of trailer and towing vehicle listed separately)

A copy of the operator's PA business license; PA Sales Tax Certificate

A copy of the business insurance coverage certificate

A copy of the vehicle insurance coverage certificate

A copy of the operator's Department of Agriculture Annual Health Inspection certificate

A copy of the operator or on-site supervisor's ServSafe certificate

MFV applying to operate in any of our Community Park areas must provide copies of their current Pennsylvania State Police Criminal Record Check, Pennsylvania Child Abuse History Clearance Form, and FBI Criminal Background Check.

A signed acknowledgement that the operator has read this article and will comply with all applicable requirements herein

All vehicles which are part of the MFV operation (trailer and the truck towing it for example) must have a valid inspection sticker and valid PA vehicle registration.

Vehicles may not remain parked in any one location for more than 24 hours.