

**Borough of Mifflinburg Pavilion Reservation
Terms and Conditions of Agreement**

This agreement, made this _____ day of _____, 20____ by and between the Borough of Mifflinburg, 120 North Third Street, Mifflinburg Pennsylvania, hereinafter referred to as the "BOROUGH", and _____, hereinafter referred to as the "USER".

WHEREAS, the BOROUGH owns the Mifflinburg Community Park and pavilions, which are available for use by the general public; and

WHEREAS, _____, desires to use pavilion ____ at the Mifflinburg Community Park for the purpose of conducting a _____.

NOW THEREFORE, in consideration of the premises and the mutual promises and conditions hereinafter contained, the parties hereto, intending to be legally bound hereby, agree as follows:

1. The USER shall use the said pavilion in accordance with the rules and regulations of the Mifflinburg Community Park and the Borough of Mifflinburg.
2. The USER shall ensure that the said pavilion is reasonably clean and is left in the same condition as it was found. All trash must be cleaned up in and around the said pavilion immediately following the use thereof.
3. The USER shall follow (and shall ensure that all guests of the USER shall follow) all CDC and PA Department of Health guidelines regarding COVID-19 in effect at the time of said use.
4. The USER shall pay a rental fee and a security deposit for the said pavilion in full at the time the reservation agreement is completed and submitted. Rental fees are Non-Refundable. The fees are as follows:

<u>Number of Tables</u>	<u>Rental Amount</u>	<u>Security Deposit</u>	<u>Total</u>
24 tables (Whole pavilion)	\$100.00	\$100.00	\$200.00
18 tables (3/4 pavilion)	\$ 75.00	\$ 75.00	\$150.00
12 tables (1/2 pavilion)	\$ 50.00	\$ 50.00	\$100.00
6 tables (1/4 pavilion)	\$ 25.00	\$ 25.00	\$ 50.00
Gazebo	\$ 25.00	\$ 25.00	\$ 50.00

*Non-Profit Organizations based in Mifflinburg are exempt from the rental amount, but must pay the security deposit.

4. The USER shall understand that all special events held at the Mifflinburg Community Park/Pool must be pre-approved by Borough Council or the Borough Manager and will require a security deposit in the amount of \$250.00.
5. The USER shall understand that the parkland, playgrounds, athletic facilities, and public restrooms (those with outside access) are open to the public. A reservation gives renters exclusive use of the specified pavilions only.
6. USER agrees to indemnify and hold harmless the Borough of Mifflinburg, its officials, employees, agents and staff, including but not limited to the Parks and Recreation Department, its personnel and instructors from any and all liability arising out of USER's activities taking place under this contract except those arising out of the negligence of the Borough of Mifflinburg."

I have read the Mifflinburg Community Park rules and regulations (attached) for the pavilions and understand them. Of particular note, I understand that the Mifflinburg Community Park is a No Smoking facility and pets are prohibited in the park. I agree to abide by and will ensure that the members of my group abide by these rules and regulations. I also understand that failure to abide by any of these regulations will result in my security deposit being forfeited. I understand that I am responsible for leaving the facility in the same condition as upon my arrival and that my security deposit will not be returned if the property or pavilions are damaged or require cleanup by the Park/Pool staff.

Signature: _____ Date: ____ / ____ / _____

**BOROUGH OF MIFFLINBURG
MIFFLINBURG COMMUNITY PARK PAVILION RESERVATION**

Application Date: ____ / ____ / ____

Name: _____

Address: _____

Home Phone: (____) ____ - ____

Work Phone: () ____ - ____

Cell Phone: (____) ____ - ____

Rental Date Requested: ____ / ____ / ____

Pavilion Number: ____ Table Numbers: ____ - ____

Purpose of Use: _____

***Applications will be honored on a first paid basis. Please note: Reservation may be made 364 days in advance. Rental fees are Non-Refundable. Please make all checks payable to the Borough of Mifflinburg.

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Signature: _____ Date: ____ / ____ / ____

Mifflinburg Community Park's Cleanup Checklist (To be completed by Park/Pool Employee)

[] removed decorations [] removed all garbage [] reasonably cleaned

[] obeyed rules and regulations

Inspection Report

Inspected by: _____ Date of Inspection: ____ / ____ / ____

Time of Inspection: ____: ____ AM / PM Refund Security Deposit: Yes / No

Unsatisfactory Conditions Observed: _____

Additional Comments: _____
