

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 January 20, 2015

3  
4 PRESENT ABSENT

- 5 Michael E. Snook, Council President
- 6 Beverly L. Hackenberg, Vice President
- 7 Troy A. Berkheiser, Council Member
- 8 Paul E. Bottiger, Council Member
- 9 Bryan E. Rohland, Council Member
- 10 Tod M. Steese, Council Member
- 11 David M. Cooney, Mayor
- 12 Jeremiah D. Runkle, Solicitor
- 13 Douglas R. Bickhart, Chief of Police
- 14 Margaret A. Metzger, Borough Manager
- 15 Misty L. Ross, Assistant Secretary

X  
X  
  
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X

16  
17 The regular meeting of Mifflinburg Borough Council was called to order at 7:00 PM.

18  
19 Visitors present at this meeting were Stephen F. Buttorff, Joseph John DiAscro III, Trish Mathias, and  
20 Matt Farrand.

21  
22 Mr. Snook conducted a Public Hearing for Ordinance No. 2015-01; Authorizing and establishing  
23 Attorney’s fee for collection of municipal liens and establishing the rate of interest. Mr. Runkle  
24 provided Borough Council with a brief summary for Ordinance No. 2015-01 and informed them that  
25 tonight’s Public Hearing was advertised on December 26, 2014 in the Union County Times. There  
26 being no further comments or discussion the hearing concluded at 7:01 PM.

27  
28 Motion by: Beverly L. Hackenberg  
29 Second by: Paul E. Bottiger

30  
31 **MOTION: To adopt Ordinance No. 2015-01; Authorizing and establishing Attorney’s fee for**  
32 **collection of municipal liens and establishing the rate of interest.**

33  
34 Yes – Mr. Bottiger, Mrs. Hackenberg, Mr. Rohland, Mr. Steese, Mr. Snook

35  
36 No – None

37  
38  
39 Mr. Snook requested Borough Council action to adopt Resolution No. 2015-01; Setting the salary for the  
40 Borough Manager. Mr. Runkle informed Borough Council that it’s a requirement that the Borough  
41 Manager’s salary be set by resolution. A copy of the resolution is included in the information tonight  
42 for Borough Council review. Mr. Runkle clarified that this resolution does not change the Borough  
43 Manager’s salary and that this isn’t anything different than what Borough Council has done in the past;  
44 it’s merely the formality of putting it in written resolution.

45  
46 Motion by: Beverly L. Hackenberg  
47 Second by: Paul E. Bottiger

48  
49 **MOTION: To adopt Resolution No. 2015-01; Setting the salary for the Borough Manager.**

50  
51 Yes – Mrs. Hackenberg, Mr. Rohland, Mr. Steese, Mr. Bottiger, Mr. Snook

52  
53 No – None

54  
55  
56 Motion by: Tod M. Steese  
57 Second by: Beverly L. Hackenberg

58  
59 **MOTION: To approve the minutes of the Tuesday, December 16, 2014 regular meeting of**  
60 **Mifflinburg Borough Council.**

61  
62 Approved via unanimous voice vote.

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67

68 Motion by: Beverly L. Hackenberg  
69 Second by: Paul E. Bottiger

70  
71 **MOTION: To approve payment of Bill List #2014-13 in the amount of \$108,740.76.**

72  
73 Yes – Mr. Rohland, Mr. Steese, Mr. Bottiger, Mrs. Hackenberg, Mr. Snook

74  
75 No – None

76  
77  
78 Motion by: Beverly L. Hackenberg  
79 Second by: Paul E. Bottiger

80  
81 **MOTION: To approve payment of Bill List #2015-01 in the amount of \$532,961.07.**

82  
83 Yes – Mr. Steese, Mr. Bottiger, Mrs. Hackenberg, Mr. Rohland, Mr. Snook

84  
85 No – None

86  
87  
88 Motion by: Paul E. Bottiger  
89 Second by: Beverly L. Hackenberg

90  
91 **MOTION: To approve the Mifflinburg Borough Zoning Report for December 2014 and authorize  
92 payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$60.00.**

93  
94 Yes – Mr. Bottiger, Mrs. Hackenberg, Mr. Rohland, Mr. Steese, Mr. Snook

95  
96 No – None

97  
98  
99 Mrs. Metzger reported that the Borough continues to receive additional complaints about the drainage  
100 on Chestnut Street during rainfall events. Mrs. Metzger informed Borough Council that she contacted  
101 PennDOT Representatives; PennDOT indicated that they recently surveyed the job and would be  
102 comparing the actual construction data against the design and would then formulate a plan and contact  
103 the Borough once they have more information to share. Mrs. Metzger clarified that she would keep  
104 Borough Council posted as she receives more information.

105  
106 Mrs. Metzger reported that the PennDOT contractor completed the resurfacing and video detection  
107 installation on State Route (SR) 45 west of SR 104. The traffic signal continues to default to the side  
108 streets and this has been reported to PennDOT and numerous changes have been made, but the problem  
109 persists. PennDOT continues to work through this with the contractor; they have met and made changes  
110 as recently as January 14, 2015, however the problem still persists.

111  
112 Mrs. Metzger provided Borough Council with an update on the status of the replacement of the roof at  
113 the Mifflinburg Hose Company Building located at 325 Chestnut Street. Mrs. Metzger reported that T-  
114 Ross Brothers has submitted Payment Application No. 2 (final payment application) and the associated  
115 Release and Waiver of Liens for this project in the amount of \$56,766.36. The Payment Application has  
116 been reviewed by Mr. Ted Strosser, Strosser Architecture & Conservation, Inc., and Borough  
117 Management and is recommended for payment. Mrs. Metzger informed Borough Council that T-Ross  
118 Brothers have cleaned-up the mess that they made of the back door at the Mifflinburg Hose Company  
119 Building. Borough Council action is requested to approve the payment and release.

120  
121 Motion by: Beverly L. Hackenberg  
122 Second by: Paul E. Bottiger

123  
124 **MOTION: To approve Payment Application No. 2 (final payment application) and the associated  
125 Release and Waiver of Liens to T-Ross Brothers for the replacement of the roof at the Mifflinburg  
126 Hose Company Building located at 325 Chestnut Street in the amount of \$56,766.36.**

127  
128 Yes – Mrs. Hackenberg, Mr. Rohland, Mr. Steese, Mr. Bottiger, Mr. Snook

129  
130 No – None

131  
132  
133  
134

135 Mrs. Metzger provided Borough Council with an update on the status of the Borough wide Advanced  
136 Metering Infrastructure (AMI) System. Mrs. Metzger reported that the Borough Electric Department,  
137 working in conjunction with Nexgrid, has installed the Econet communication network for the  
138 Borough's AMI System and approximately seventy (70) new meters have been installed. Mrs. Metzger  
139 informed Borough Council that due to some issues with transferring the information from the Nexgrid  
140 system to the Logics Billing system, the project has been temporarily delayed while the issues are being  
141 worked out. Logics wrote programming to assist with these issues and we hope to be back on track  
142 beginning in February. The Borough is also experiencing some issues with the Nexgrid Econets and  
143 how they operate the street lights that they are installed on; the Borough may have to change the  
144 installation of these as well.

145  
146 Mrs. Metzger requested Borough Council direction on how she should proceed with the Walnut Street  
147 Project: whether she should obtain an engineering proposal from HRG, Inc., the retained engineer, or if  
148 Borough Council prefers that an RFP be prepared and distributed to multiple engineering firms. A  
149 discussion was held; Mr. Bottiger expressed that he believes an RFP should be prepared and distributed  
150 to multiple engineering firms.

151  
152 Motion by: Paul E. Bottiger  
153 Second by: Beverly L. Hackenberg

154  
155 **MOTION: To authorize Mrs. Metzger to solicit RFP's for engineering for the Walnut Street**  
156 **Project.**

157  
158 Approved via unanimous voice vote

159  
160  
161 Mrs. Metzger requested Borough Council direction on whether or not she should obtain a proposal from  
162 Mr. Ted Strosser, Strosser Architecture & Conservation, Inc., for the next phase of improvements at the  
163 Mifflinburg Hose Company Building located at 325 Chestnut Street. A discussion was held; Mrs.  
164 Metzger suggested that a Park/Property Committee meeting be scheduled to discuss and determine what  
165 the next phase of improvements at the Mifflinburg Hose Company Building should be.

166  
167 Mrs. Metzger provided Borough Council with an update on the status of the Third Street Bridge  
168 Relocation Project. Mrs. Metzger reported that Mrs. Erin Threet, HRG, Inc., has been working through  
169 some utility design issues with PennDOT. Mrs. Metzger stated that Mrs. Threet has expressed concern  
170 that the limits of work as prepared by the County Engineer does not include the entire area required for  
171 utility construction; Mrs. Threet has made the County Engineer and Mr. Shawn McLaughlin, AICP,  
172 Director for the Union County Planning Commission, aware of this potential issue. Additionally, Mrs.  
173 Threet noted that she was required to resubmit new utility applications to PennDOT due to  
174 modifications to their forms since the original submissions. Mrs. Threet also noted that the Borough  
175 utility plans didn't seem to be included in the bid information yet and that she hoped that the project  
176 would go as intended.

177  
178 Mrs. Metzger informed Borough Council that she hasn't yet completed the budget vs. actual report for  
179 the Elm Street Program. Mrs. Metzger clarified that she would try to have the grant amendment  
180 completed by the Tuesday, February 17, 2015 regular Borough Council meeting.

181  
182 Mrs. Metzger reported that Mr. Jason W. Mitchell, Public Works Supervisor, has been working to  
183 schedule the Annual Spring Drop-off event. The Annual Spring Drop-Off event has been tentatively  
184 scheduled for the following dates:

- 185  
186
- Wednesday, April 22, 2015                      12:00 PM-8:00 PM
  - Thursday, April 23, 2015                        12:00 PM-8:00 PM
  - Friday, April 24, 2015                            12:00 PM-8:00 PM
  - Saturday, April 25, 2015                        8:00 AM-12:00 PM
- 189  
190

191 Mrs. Metzger reminded Borough Council that the Borough is no longer eligible for the grant they  
192 received in previous years; it was determined that this type of program doesn't qualify. The Borough  
193 will no longer be allowed to take advantage of the absence of tipping fees at the landfill; the costs  
194 incurred for hauling will all be out of pocket. Borough Council action is requested to approve the dates  
195 for the Annual Spring Drop-Off event and authorize her to solicit bids for hauling fees for this project.

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201

202 Mr. Bottiger expressed that he wishes there was a way to keep the Annual Spring Drop-off event for  
203 Borough residents only and that he believes a coupon/voucher should be distributed to Borough  
204 residents for the Annual Spring Drop-off event. Mrs. Metzger reminded Borough Council that they  
205 previously discussed this matter and it was determined that Borough Council would wait until the  
206 Borough upgraded their Financial and Billing Software, since with the upgraded software the Borough  
207 would be incorporating the “*Mifflinburg News & Views*” in with the full page billing; the Borough could  
208 distribute a coupon/voucher with the “*Mifflinburg News & Views*” which would be incorporated in with  
209 each bill. Mrs. Metzger clarified that the Borough has not switched to the full page billing yet.  
210

211 Motion by: Beverly L. Hackenberg

212 Second by: Paul E. Bottiger

213

214 **MOTION: To approve the dates for the Annual Spring Drop-Off event for April 22-24, 2015**  
215 **(12:00-8:00 PM) and April 25, 2015 (8:00 AM-12:00 PM) and authorize Mrs. Metzger to solicit**  
216 **bids for hauling fees for this project.**

217

218 Yes – Mr. Rohland, Mr. Bottiger, Mrs. Hackenberg, Mr. Snook

219

220 No – Mr. Steese

221

222

223 Mrs. Metzger reported that Mr. Ron Bollinger, the Park Director, has prepared a tentative concert  
224 schedule for the 2015 Season at the Mifflinburg Community Park/Pool. Mr. Bollinger is requesting that  
225 either a Park/Property Committee meeting be scheduled to discuss whether or not he should proceed to  
226 schedule these concerts since the costs for several of the acts are increasing in 2015 and the Borough did  
227 not receive the arts grant from the Pennsylvania Council on the Arts to assist with the costs of the 2015  
228 concert series, or that Borough Council authorize him to proceed to schedule the concerts for the 2015  
229 Season.  
230

231

232 Mrs. Metzger requested an executive session to discuss potential litigation and several personnel  
233 matters.

234

235 Mrs. Metzger informed Borough Council that she and Mrs. Erin Threet, HRG, Inc., met with several  
236 employees from the Susquehanna River Basin Commission (SRBC) on Wednesday, December 17, 2014  
237 to discuss the docket conditions and procedures moving forward to make sure that the Borough  
238 maintains compliance while minimizing costs and monitoring requirements based on the planned  
239 “backup” usage for the Production Well No. PW-2. Mrs. Metzger detailed that the meeting lasted about  
240 two (2) hours; there were several options discussed and the end results were a little concerning. Mrs.  
241 Metzger expressed that she and Mrs. Threet both believe it would be beneficial if a Utility Committee  
242 meeting were scheduled to discuss the options presented and future requirements.

243

244 Mrs. Metzger announced that Wagner, Dreese, Elsasser (W.D.E.) & Associates, P.C. is scheduled to  
245 begin the 2014 Annual Audit on Friday, January 30, 2014.

246

247 Mrs. Metzger informed Borough Council that Mrs. Hackenberg was contacted by a company that may  
248 be interested in discussing the purchase of the Borough’s Water and Wastewater Systems. Borough  
249 Council direction is requested as to whether or not there is an interest in scheduling a meeting to hear  
250 more about this matter. A discussion was held; it was the consensus of Borough Council that a meeting  
251 should be scheduled to hear more about this matter. Mrs. Hackenberg clarified that she would contact  
252 the company and provide them with Mrs. Metzger’s contact information.

253

254 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for  
255 December 2014 included in the information tonight.

256

257 Mayor Cooney informed Borough Council that he emailed them a draft copy of the letter that will be  
258 sent to the Christkindl Market of Mifflinburg, Inc. to address some public safety issues that came up this  
259 year regarding the Christkindl Market and traffic and pedestrian interactions.

260

261 Chief Bickhart presented Borough Council with some Monthly Highlights for the Mifflinburg Police  
262 Department for December 2014.

263

264 Chief Bickhart requested Borough Council permission to begin the process of purchasing a new Police  
265 car for the Mifflinburg Police Department not-to-exceed the 2015 budgeted allotment. A discussion was  
266 held; Mr. Runkle advised Borough Council that could take action to authorize Chief Bickhart to secure a  
267 bid for a new Police car for the Mifflinburg Police Department not-to-exceed the 2015 budgeted  
allotment.

268 Chief Bickhart requested an executive session to discuss personnel matters.

269

270 Mr. Bottiger inquired what the 2015 budgeted allotment was for a new Police car for the Mifflinburg  
271 Police Department. Chief Bickhart reported that the 2015 budgeted allotment for a new Police car for  
272 the Mifflinburg Police Department was \$36,000.00.

273

274 Motion by: Paul E. Bottiger

275 Second by: Beverly L. Hackenberg

276

277 **MOTION: To authorize Chief Bickhart to secure a bid for a new Police car for the Mifflinburg**  
278 **Police Department not-to-exceed the 2015 budgeted allotment of \$36,000.00.**

279

280 Mr. Snook clarified that the Mifflinburg Police Department would purchase the new Police car from a  
281 dealership and then have different vendors apply the graphics/decals, and transfer and install equipment  
282 (lights, sirens, cages, consoles, 2-way radios, graphics, etc.) from the old Police car.

283

284 Yes – Mr. Steese, Mr. Bottiger, Mrs. Hackenberg, Mr. Rohland, Mr. Snook

285

286 No – None

287

288

289 Mr. Snook informed Borough Council that they received a copy of the 2015 Special Events for the  
290 Mifflinburg Fire Police included in the information tonight which reads as follows:

291

- 292 • Mifflinburg Memorial Day Parade.
- 293 ✓ New Berlin's Parade/Carnival.
- 294 • 5 K Run.
- 295 ✓ Fireworks.
- 296 ✓ Fireworks display at Hidden Valley Camp Ground.
- 297 ✓ Mifflinburg Parade Carnival.
- 298 ✓ Lewisburg 4<sup>th</sup> of July Parade.
- 299 ✓ Middleburg Parade Carnival.
- 300 • West End Fair.
- 301 • Buffalo Valley Recreational Authority Sprint Triathlon.
- 302 • Fall Festival.
- 303 ✓ Mifflinburg Homecoming Parade.
- 304 • Mifflinburg Halloween Parade.
- 305 • Northumberland Halloween Parade.
- 306 ✓ Half & Full Marathon Trail Race – R.B. Winter Park.
- 307 • Selinsgrove Fall Festival.
- 308 • Selinsgrove Street Fair.
- 309 ✓ Mifflinburg Lighting of Christmas Tree.
- 310 ✓ Mifflinburg Christkindl Market.
- 311 ✓ Funerals as needed.

312

313 The Mifflinburg Hose Company attends those with checkmarks (✓) also.

314

315 Borough Council action is request to approve the 2015 Special Events for the Mifflinburg Fire Police as  
316 presented.

317

318 Mayor Cooney reminded Borough Council that they took action at the Tuesday, December 16, 2014  
319 regular Borough Council meeting to approve the 2015 Special Events for the Mifflinburg Fire Police.  
320 Mayor Cooney expressed that he believes the list presented at tonight's meeting is for informational use  
321 only. Chief Bickhart clarified that the list presented at tonight's meeting provides more detail. Borough  
322 Council action is requested to approve the updated list as presented with the Mifflinburg Hose Company  
323 attending those with the checkmarks.

324

325 Motion by: Beverly L. Hackenberg

326 Second by: Paul E. Bottiger

327

328 **MOTION: To approve the updated 2015 Special Events for the Mifflinburg Fire Police as**  
329 **presented with the Mifflinburg Hose Company attending those with the checkmarks.**

330

331 Approved via unanimous voice vote.

332

333

334 Mr. Snook informed Borough Council that they received a copy of the 2015 Special Events for the  
335 Mifflinburg Community Ambulance Association included in the information tonight which reads as  
336 follows:  
337

- 338 • Monthly Ambulance Board meetings.
- 339 • Mifflinburg Ambulance Annual Banquet.
- 340 • Activities (tours, programs) for Emergency Medical Services Week.
- 341 • Educational Programs and Tours.
- 342 • Ambulance Trainings and Continuing Education Classes.
- 343 • Mifflinburg Hose Company Parade and Carnival.
- 344 • New Berlin Fire Company Parade.
- 345 • Lewisburg's Veteran's Day Parade.
- 346 • Mifflinburg Area School District Sporting Events.
- 347 • Mifflinburg Area School District Bands Competitions.
- 348 • Buffalo Valley Sportsman's Club Klondike Derby.
- 349 • R B Winter State Park Winterfest.
- 350 • Mifflinburg Fourth of July Activities – 5K, Fireworks.
- 351 • Hidden Valley Fireworks.
- 352 • Camp Mount Luther Race.
- 353 • The Dam Half Race.
- 354 • Tae Kwon Do Tournaments.
- 355

356 Borough Council action is request to approve the 2015 Special Events for the Mifflinburg Community  
357 Ambulance Association as presented.  
358

359 Motion by: Tod M. Steese

360 Second by: Beverly L. Hackenberg

361

362 **MOTION: To approve the 2015 Special Events for the Mifflinburg Community Ambulance**  
363 **Association as presented.**

364

365 Approved via unanimous voice vote.

366

367

368 Mrs. Hackenberg requested an executive session to discuss personnel matters.  
369

370

371 Mr. Bottiger and Mr. Steese scheduled a combined Park/Property and Utility Committee meeting for  
372 Tuesday, February 10, 2015 at 7:00 PM. The purpose of this meeting will be to discuss the following:

373

- 374 • What the next phase of improvements should be for the Mifflinburg Hose Company  
375 Building located at 325 Chestnut Street.
- 376 • The 2015 summer concert series at the Mifflinburg Community Park/Pool.
- 377 • The options presented for the wetland monitoring and testing requirements for the  
378 Production Well No. PW-2.

379

380 Mayor Cooney presented Borough Council with an update for the Mifflinburg Regional Economic  
381 Development (MRED) Alliance. Mayor Cooney provided Borough Council with an update on the  
382 following businesses in the Borough:

383

- 384 1. Whispering Willow Primitives and Antiques is slated to open up shop at 451 Chestnut  
385 Street in March of 2015.

386

387 Mr. Snook informed Borough Council that they received a copy of the Engineer's Report for January  
388 2015 included in the information tonight.

389

390 Mr. Runkle provided Borough Council with an update on the status of the Residential Rental Unit  
391 Ordinance. Mr. Runkle informed Borough Council that he and Mayor Cooney have met to further  
392 discuss the Residential Rental Unit Ordinance. An updated copy of the draft ordinance was emailed to  
393 Borough Council members prior to tonight's meeting. Mr. Runkle requested Borough Council action to  
394 authorize him to advertise the Residential Rental Unit Ordinance and conduct a Public Hearing at the  
395 Tuesday, February 17, 2015 regular Borough Council meeting.

396

397 Mayor Cooney clarified that upon Borough Council direction to advertise the Residential Rental Unit  
398 Ordinance would be available for the public to access and review.  
399

400 Motion by: Beverly L. Hackenberg  
401 Second by: Tod M. Steese

402  
403 **MOTION: To authorize Mr. Runkle to advertise the Residential Rental Unit Ordinance and**  
404 **conduct a Public Hearing at the Tuesday, February 17, 2015 regular Borough Council meeting.**  
405

406 Mrs. Metzger inquired if a copy of the Residential Rental Unit Ordinance should be placed on the  
407 Borough's website for the public to access and review. Mr. Runkle stated that he has no objections with  
408 the Borough placing a copy of the Residential Rental Unit Ordinance on their website for the public to  
409 access and review as long as it's after the ordinance has been advertised. A discussion was held; Mrs.  
410 Metzger clarified that she would place a copy of the Residential Rental Unit Ordinance on the  
411 Borough's website with a "draft" watermark on it so the public would know it's not final.

412  
413 Approved via voice vote with Mr. Bottiger voting no.

414  
415  
416 Mr. Runkle reminded Borough Council that Mr. Jim Emery, Code Enforcement Supervisor for the  
417 Central Keystone Council of Governments (CK-COG), is requesting Borough Council consideration to  
418 adopt the 2012 version of the International Property Maintenance Code (IPMC). Mr. Runkle reported  
419 that the International Code Council (ICC) developed, through the governmental consensus process, the  
420 first set of coordinated and comprehensive construction, fire, and property maintenance codes for use  
421 nationwide. The ICC Board updates the IPMC once every three (3) years. Mr. Runkle clarified that the  
422 Borough is still using the 2003 version of the IPMC; the IPMC was since updated in 2006, 2009, and  
423 2012. Mr. Runkle informed Borough Council that he contacted Mr. Emery, as directed by Borough  
424 Council, to inquire about what has changed from the 2003 version to the 2012 version of the IPMC. Mr.  
425 Runkle detailed the changes from the 2003 version to the 2012 version of the IPMC. Mr. Snook  
426 expressed that he believes Borough Council should wait until the 2015 version of the IPMC comes out  
427 to adopt. A discussion was held; it was the consensus of Borough Council to wait until the 2015 version  
428 of the IPMC comes out to adopt.

429  
430 Mr. Runkle requested an executive session to discuss potential litigation.

431  
432 Mayor Cooney announced that he spoke with a troop of Webelos from Mifflinburg. Mayor Cooney  
433 informed Borough Council that part of the Webelos activity badge requirements is that the scout must  
434 visit a community leader and learn about the duties of the job or office and tell what they have learned.

435  
436  
437 Mr. Snook called an executive session to discuss potential litigation and personnel matters. An  
438 executive session was held from 8:04 PM to 10:10 PM.

439  
440  
441 Motion by: Beverly L. Hackenberg  
442 Second by: Paul E. Bottiger

443  
444 **MOTION: To offer employment to Mr. Rob Rowe as the Project Manager/Supervisor with a**  
445 **starting salary of \$58,000.00/year, two (2) weeks vacation, with health insurance to start**  
446 **immediately; after one (1) year of employment salary will be increased by \$2,000.00 and after that**  
447 **that salary will be based on performance. This offer is contingent upon successful completion of**  
448 **the required pre-employment testing and criminal and child abuse clearances and with the**  
449 **requirement that Water and Sewer Operator licenses must be obtained within two (2) years of the**  
450 **start of employment.**

451  
452 Yes – Mrs. Hackenberg, Mr. Rohland, Mr. Steese, Mr. Bottiger, Mr. Snook

453  
454 No – None

455  
456  
457 Motion by: Beverly L. Hackenberg  
458 Second by: Paul E. Bottiger

459  
460 **MOTION: To authorize Mrs. Metzger to advertise the vacancy for the Electric Lineman**  
461 **Apprentice/Lineman III position.**

462  
463 Approved via unanimous voice vote.

464  
465  
466

467 Motion by: Beverly L. Hackenberg  
468 Second by: Tod M. Steese

469  
470 **MOTION: To provide a raise to Mr. Christopher Klinger, Electric Lineman Apprentice/Lineman**  
471 **III, increasing his hourly pay rate to \$16.00/hour.**

472  
473 Yes – Mrs. Hackenberg, Mr. Rohland, Mr. Steese, Mr. Bottiger, Mr. Snook

474  
475 No – None

476  
477  
478 Motion by: Paul E. Bottiger

479  
480 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**

481  
482 Approved via unanimous voice vote.

483  
484  
485 Meeting adjourned at 10:14 PM.

486  
487 Respectfully Submitted,

488  
489  
490 Misty L. Ross  
491 Assistant Borough Secretary