

MINUTES OF MIFFLINBURG BOROUGH COUNCIL
April 21, 2015

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	PRESENT	ABSENT
Michael E. Snook, Council President	X	
Beverly L. Hackenberg, Vice President	X	
Troy A. Berkheiser, Council Member	X	
Paul E. Bottiger, Council Member	X	
Bryan E. Rohland, Council Member	X – Arrived at 7:02 PM	
Tod M. Steese, Council Member	X	
David M. Cooney, Mayor	X	
Jeremiah D. Runkle, Solicitor	X	
Douglas R. Bickhart, Chief of Police	X	
Margaret A. Metzger, Borough Manager	X	
Robert M. Rowe, Borough Project Manager	X	
Misty L. Ross, Assistant Secretary	X	

The regular meeting of Mifflinburg Borough Council was called to order at 7:00 PM.

Visitors present at this meeting were Michele Aukerman and Connor C. Tarr.

Motion by: Beverly L. Hackenberg
Second by: Paul E. Bottiger

MOTION: To approve the minutes of the Tuesday, March 17, 2015 regular meeting of Mifflinburg Borough Council.

Approved via unanimous voice vote.

Motion by: Troy A. Berkheiser
Second by: Beverly L. Hackenberg

MOTION: To approve payment of Bill List #2015-04 in the amount of \$999,127.93.

Yes – Mr. Berkheiser, Mr. Bottiger, Mrs. Hackenberg, Mr. Steese, Mr. Snook

No – None

Mr. Runkle introduced Attorney, Connor C. Tarr, a new associate at AxRunkle, P.C., to Borough Council.

Mrs. Metzger reported that Mr. Ron Bollinger, the Park Director, is requesting Borough Council consideration to amend some of the Mifflinburg Community Park/Pool park rules and regulations due to some problems that occurred during the 2014 season. A draft resolution has been prepared and was emailed to Borough Council and Mr. Ron Bollinger prior to tonight’s meeting. Borough Council action is requested to either refer this matter to the Park/Property Committee or adopt the resolution as prepared. A copy of the resolution has been included in the information tonight.

Mr. Runkle informed Borough Council that he has reviewed the draft resolution and made two (2) minor revisions. Mr. Runkle suggested that Borough Council may want to include a definition for what they mean by weapons. A discussion was held; Mr. Bottiger expressed that he believes Borough Council should leave the resolution as is.

Motion by: Paul E. Bottiger
Second by: Beverly L. Hackenberg

MOTION: To adopt Resolution No. 2015-03; Amending the Mifflinburg Community Park/Pool rules.

Approved via unanimous voice vote.

68 Mrs. Metzger reported that the Borough continues to receive additional complaints about the drainage on
69 Chestnut Street during rainfall events. Mrs. Metzger informed Borough Council that she contacted
70 PennDOT Representatives; PennDOT indicated that they recently surveyed the job and would be
71 comparing the actual construction data against the design and would then formulate a plan and contact the
72 Borough once they have more information to share. Mrs. Metzger added that there has also been some
73 sidewalk movement issues that occurred over the winter months, which the contractor has been directed to
74 respond to. Mrs. Metzger clarified that she would keep Borough Council posted as she receives
75 additional information on these matters.

76
77 Mrs. Metzger provided Borough Council with an update on the status of the resurfacing and video
78 detection installation on State Route (SR) 45 west of SR 104. Mrs. Metzger reported that the PennDOT
79 contractor completed the resurfacing and video detection installation on SR 45 west of SR 104. Some of
80 the operational problems have been addressed; however the light seems to recalibrate more often than the
81 Borough has seen in the past. PennDOT indicated that this signal will recalibrate more often since it has
82 six (6) cameras and is located in a more open area. PennDOT proposed a shorter cycle on Industrial Park
83 Road, but the Borough didn't agree since it would impact the Industrial Park traffic. The thirty (30) day
84 trial for this signal has been determined to be completed; however there is still a six (6) month guarantee
85 so the Borough will continue to monitor the signal. Mrs. Metzger clarified that if the Borough determines
86 that they want any changes to signal operation, a traffic study would be required.

87
88 Mrs. Metzger informed Borough Council that she contacted PennDOT to request that a traffic study be
89 completed at the State Route (SR) 45 and 4th Street intersection to determine if there should be any
90 turning restrictions or other measures put into place due to an increasing number of accidents with trucks
91 (those in excess of 35 feet) turning at this intersection. PennDOT has completed the traffic study and
92 approved of the following two (2) restrictions:

- 93
94 1. Northbound truck traffic on SR 304 will not be permitted to turn right onto SR 45.
95 2. Westbound truck traffic on SR 45 will not be permitted to turn right onto 4th Street.

96
97 Mrs. Metzger clarified that these turning restrictions have been formally put into place by both PennDOT
98 and the Borough.

99
100 Mrs. Metzger provided Borough Council with an update on the status of the Borough wide Advanced
101 Metering Infrastructure (AMI) System. Mrs. Metzger reported that the Borough Electric Department,
102 working in conjunction with Nexgrid, has installed the Econet communication network for the Borough's
103 AMI System and approximately three hundred and sixty (360) new electric meters have been installed.
104 Logics has completed the programming to assist with some issues with transferring the meter information
105 from the Nexgrid system to the Logics Billing system and we are just working out a few bugs. Mrs.
106 Metzger informed Borough Council that the Borough has been experiencing some problems with the new
107 electric meters; several meters have stopped working after installation and required replacement. The
108 Borough has been working with Nexgrid to determine what caused the meters to stop working and to
109 replace these meters. Mrs. Metzger added that the Borough has also been experiencing problems with
110 their internet speed, which prevents the Nexgrid system from being accessed. The Borough will be
111 looking into different internet options to meet the needs of the system.

112
113 Mrs. Metzger provided Borough Council with an update on the status of the grant amendment for the Elm
114 Street Program. Mrs. Metzger reported that the Borough has received the grant amendment document
115 from the Department of Community and Economic Development (DCED). Borough Council action is
116 requested to authorize the signature of the grant amendment.

117
118 Motion by: Beverly L. Hackenberg
119 Second by: Troy A. Berkheiser

120
121 **MOTION: To authorize the signature of the grant amendment for the Elm Street Program.**

122
123 Approved via unanimous voice vote.

124
125
126 Mrs. Metzger informed Borough Council that the Union County Geographic Information System (GIS)
127 Department is requesting clarification on a street name so that the Borough doesn't have any problems
128 with EMS (Emergency Medical Service). Mrs. Metzger explained that the original subdivision plan noted
129 the street name of Klingler Street, but the ordinance dedicating the street uses Klinger Street. Mr. Runkle
130 advised Borough Council that they may go with either street name and that an ordinance amendment
131 would be required since there are inconsistencies with the Borough Code. A discussion was held; it was
132 the consensus of Borough Council to go with Klingler Street as noted on the original subdivision plan.

133

134 Mrs. Metzger reported that she received a request from the Mifflinburg Heritage & Revitalization
135 Association (MHRA); MHRA is requesting that the Borough provide the following assistance for the
136 Mifflinburg Mayfest's Red White & Brew event on Saturday, May 16, 2015:

- 137
- 138 - Water service to the VFW Carnival Grounds for the event.
- 139 - Will provide but not install two (2) electric bag carts.
- 140

141 Mrs. Metzger clarified that this event will be replacing the MayFest/WineFest event. Borough Council
142 action is requested on this matter.

143

144 Motion by: Paul E. Bottiger
145 Second by: Troy A. Berkheiser

146

147 **MOTION: To provide water services to the Mifflinburg VFW Carnival Grounds and to provide but**
148 **not install two (2) electric bag carts for the Mifflinburg Heritage & Revitalization Association**
149 **(MHRA) on Saturday, May 16, 2015 in order to conduct the Mifflinburg Mayfest's Red White &**
150 **Brew event.**

151

152 Approved via unanimous voice vote.

153

154

155 Mrs. Metzger reported that she received a request from Mr. Eldon Hoy, the Athletic Director for the
156 Mifflinburg Area School District (MASD); Mr. Hoy is requesting that thirty (30) cones be placed on the
157 corner of Market Street and 1st Street, on the Mifflinburg High School's property, on Saturday, May 2,
158 2015 for the annual promenade. Mrs. Metzger clarified that the Borough Maintenance Employees would
159 place the cones by 7:15 AM on Saturday morning, May 2nd and then the MASD would remove the cones
160 subsequent to the promenade and place them back by the high school for pick up on Sunday morning,
161 May 3, 2015. Borough Council action is requested to approve this request.

162

163 Motion by: Tod M. Steese
164 Second by: Troy A. Berkheiser

165

166 **MOTION: To approve Mr. Eldon Hoy's request for thirty (30) cones to be placed on the corner of**
167 **Market Street and 1st Street, on the Mifflinburg High School's property, on Saturday, May 2, 2015**
168 **for the annual promenade.**

169

170 Approved via unanimous voice vote.

171

172

173 Mrs. Metzger reported that she received a request from Mr. Juergen Seefeldt, Mifflinburg Oktoberfest
174 Committee Co-Chairman; Mr. Seefeldt is requesting that the Borough provide the following assistance for
175 the 2015 Oktoberfest on October 2 & 3, 2015:

- 176
- 177 - Water service to the VFW Carnival Grounds for the event.
- 178 - Assistance in transporting picnic tables; both from the park and the Weirick House.
- 179 - Will provide but not install three (3) electric bag carts.
- 180

181 Borough Council action is requested on this matter.

182

183 Motion by: Troy A. Berkheiser
184 Second by: Beverly L. Hackenberg

185

186 **MOTION: To provide water services to the Mifflinburg VFW Carnival Grounds; assistance in**
187 **transporting picnic tables, both from the park and the Weirick House; and to provide but not**
188 **install three (3) electric bag carts for the Mifflinburg Oktoberfest Committee on October 2 & 3,**
189 **2015 in order to conduct the 2015 Oktoberfest.**

190

191 Approved via unanimous voice vote.

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200 Mr. Rowe informed Borough Council that the bid opening for the design of the Walnut Street Project was
201 held on Thursday, April 16, 2015 at 1:00 PM. There were seven (7) bids received and are as follows:

202

<u>Engineering Company</u>	<u>Design</u>	<u>Administration</u>	<u>Expenses</u>	<u>Total Fee</u>
203 Stahl Sheaffer Engineering	\$23,925.00	\$ 8,850.00	\$1,000.00	\$33,775.00
204 Rettew Associates, Inc.	\$23,761.00	\$ 9,957.00	\$ 905.00	\$34,623.00
205 HRG, Inc.	\$33,300.00	\$24,200.00	\$ 0.00	\$57,500.00
206 Uni-Tec Consulting Engineers	\$17,495.00	\$ 4,550.00	\$ 955.00	\$23,000.00
207 Arro Engineering	\$42,960.00	\$13,950.00	\$1,590.00	\$58,500.00
208 McTish, Kunkel & Associates	\$19,320.00	\$ 7,960.00	\$ 952.00	\$28,230.00
209 Larson Design Group	\$19,900.00	\$ 4,500.00	\$ 300.00	\$24,700.00
210 Hazen and Sawyer	No Bid	No Bid	No Bid	No Bid

211

212
213 A copy of the bid tabulation is included in the information tonight. After review of all bids and
214 verification of recommendations, Borough Council action is requested to award the Walnut Street Project
215 to the low bidder, Uni-Tec Engineering, for a not-to-exceed fee of \$23,000.00.

216
217 Motion by: Beverly L. Hackenberg

218 Second by: Tod M. Steese

219

220 **MOTION: To award the Walnut Street Project to Uni-Tec Engineering for a not-to-exceed fee of**
221 **\$23,000.00.**

222

223 Yes – Mr. Bottiger, Mrs. Hackenberg, Mr. Rohland, Mr. Steese, Mr. Berkheiser, Mr. Snook

224

225 No – None

226

227

228 Mrs. Metzger provided Borough Council with an update on the status of the removal of approximately
229 twenty (20) dead trees at the Mifflinburg Community Park. Mrs. Metzger reported that she returned the
230 executed agreement to Custom Cut Tree Service, Inc. subsequent to the Tuesday, March 17, 2015 regular
231 Borough Council meeting. Mr. Jason W. Mitchell, Public Works Supervisor, has been trying to contact
232 Mr. Richard Heintzelman, owner of Custom Cut Tree Service, Inc., to obtain a work schedule, but Mr.
233 Heintzelman hasn't been returning his calls. Mrs. Metzger informed Borough Council that Mr.
234 Heintzelman hasn't begun any of the removal work and expressed that she is concerned with the
235 Mifflinburg Community Park pavilion/gazebo rentals which begin on Friday, May 15, 2015. Mrs.
236 Metzger explained that the Borough won't be able to have work completed during that time due to these
237 obligations. A discussion was held; Borough Council directed Mrs. Metzger to send a letter to Mr.
238 Heintzelman notifying him that all work associated with this bid must be completed by no later than
239 Friday, May 15, 2015.

240

241 Mrs. Metzger informed Borough Council that Mr. Ron Bollinger, the Park Director, is requesting that the
242 following additional employees be hired for the 2015 Season at the Mifflinburg Community Pool:

243

244 Casey Snook Nolan Beck Madison Machmer

245 Delanie Noll Cora Reed

246

247 Mrs. Metzger clarified that these additional employees are needed due to the limited schedule of some of
248 the other employees. Borough Council action is requested to hire the individuals as recommended by Mr.
249 Ron Bollinger, the Park Director.

250

251 Motion by: Beverly L. Hackenberg

252 Second by: Tod M. Steese

253

254 **MOTION: To hire the following additional employees for the 2015 Season at the Mifflinburg**
255 **Community Pool as recommended by Mr. Ron Bollinger, the Park Director:**

256

257 Casey Snook Nolan Beck Madison Machmer

258 Delanie Noll Cora Reed

259

260 Approved via unanimous voice vote

261

262

263 Mrs. Metzger reported that she received notice-of-intent to renegotiate from the AFSCME Union for the
264 Non-uniformed contract which expires on Thursday, December 31, 2015.

265

266 Mrs. Metzger requested an executive session to discuss personnel matters and potential litigation.

267

268 Mrs. Metzger reported that the Borough Staff has seen a large increase in unaccounted for water losses in
269 the past month. The Borough Maintenance Employees continue to perform leak detection work to help
270 determine where the loss is occurring. One (1) potentially large leak has been located; the Borough
271 Maintenance Employees will try to pinpoint the exact location before digging, since the leak appears to be
272 in State Route (SR) 304. Mrs. Metzger informed Borough Council that it's anticipated that this work will
273 cost around \$8,500.00 to \$10,500.00, with additional costs incurred of around \$5,000.00 to \$6,000.00 for
274 temporary patch paving.
275

276 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for
277 March 2015 included in the information tonight.
278

279 Mayor Cooney informed Borough Council that they received a copy of the letter from the Christkindl
280 Market of Mifflinburg, Inc. included in the information tonight, which reads as follows:
281

282 As you may be aware, the Christkindl Market of Mifflinburg, Inc. has received a letter from
283 Borough Council President, Michael Snook and Public Safety Committee Member, Mayor David
284 Cooney stating that Borough Council is "requiring" three stipulations for the Market regarding
285 pedestrian safety. We are fully in agreement with two of the points, but are unable to reconcile
286 *Point 2* stating that all shuttle drop-off and pick-up points must be at 6th and Market Streets.
287

288 We feel it is hazardous because it is dark, the street and sidewalks are on a slope, and
289 combining all the pedestrian traffic from the East and West shuttle would create chaos. It is
290 already hard for one bus (West shuttle) to turn from Market onto 6th Street and difficult to cross
291 traffic from 6th Street left onto Chestnut (East-end shuttle has two buses operating). It would be a
292 huge problem for visitors to know which bus to return on and we foresee a traffic jam if all three
293 buses and the additional van we use should be there at the same time. Furthermore, we see no
294 feasible route to redirect the East-end shuttle to 6th Street.
295

296 We are concerned with the safety of Market visitors and also their experience as guests of
297 Mifflinburg.
298

299 Below are several points of clarification:
300

- 301 1. During the 2014 Market, according to Fire Police Chief Allen Apple, the only Fire Police
302 assistance at 4th and Market Streets was on Friday from 5:00 PM to 9:00 PM and
303 Saturday from 5:00 PM to 8:00 PM. This year we intend to hire full-time coverage of the
304 intersection with qualified pedestrian traffic personnel.
- 305 2. We will off-set the Market entrance 15 ft. from the cross-walk line in order to prevent
306 persons taking pictures of the entrance from standing in the middle of the intersection.
- 307 3. We have met with PennDOT Representatives Steve Muchler and Kim Smith from the
308 district traffic office. They have no objections to our present shuttle route plan. They
309 stated that it is a convenient location as this intersection has a 4-way stop sign and Market
310 Street is comfortably wide.
- 311 4. There has never been an accident at this intersection, but it has been a safety issue and we
312 feel the above-mentioned revisions will alleviate many concerns.
313

314 On the basis of these clarifications, we request that *Point 2*, requiring "all shuttle buses will
315 drop-off and pick-up at 6th Street" be revised to include a shuttle stop at 4th and Market.
316

317 At the end of this year's Market we can mutually review the effect of these changes and
318 discuss needs for future plans if necessary.
319

320 Again we thank you for your continued support of this major town event, and we look
321 forward to working with you to produce another successful Market.
322

323 Joannah Skucek and Paula Christy,
324 Co-chairs of Christkindl Market of Mifflinburg, Inc.
325

326 Mayor Cooney recommended that Borough Council stand behind the original requirements for the 2015
327 Market, which were as follows:
328

- 329 – The Christkindl Market entrance at 4th and Market Streets will be moved west to a point 15
330 feet from the westward crosswalk line crossing Market Street.
- 331 – All Market shuttle busses will drop-off and pick-up at 6th and Market Streets.
- 332 – Christkindl must hire an outside agency to provide crossing guards at 4th and Market Streets at
333 all times when the Market is open.
334

335 Mr. Rohland informed Borough Council that Mr. Robert Brouse, Jr. contacted him yesterday regarding
336 the restrictions on Christkindl shuttle operations; subsequently they drove around the Christkindl Market
337 area at which time Mr. Brouse provided him with several copies of a map that details the current route and
338 the changed route for Christkindl shuttle operations. Mr. Rohland distributed the copies of the map that
339 Mr. Brouse provided to him to Borough Council for their review. Mr. Rohland also informed Borough
340 Council that Mrs. Paula Christy contacted him prior to tonight's meeting regarding the restrictions on
341 Christkindl shuttle operations; he was under the assumption that someone from the Christkindl Market of
342 Mifflinburg, Inc. would be present at tonight's meeting to further discuss this matter. A discussion was
343 held; Mr. Rohland expressed that he would like to re-discuss the restrictions on Christkindl shuttle
344 operations with the Christkindl Market of Mifflinburg, Inc. at a future Borough Council meeting. Mr.
345 Runkle suggested that Borough Council could take action to direct Mrs. Metzger to send a letter to the
346 Christkindl Market of Mifflinburg, Inc. stating that their request has been denied and if they want
347 Borough Council to reconsider their request, then they should attend a future meeting. Mayor Cooney
348 stated that he's not interested in reconsidering the Christkindl Market of Mifflinburg, Inc.'s request and
349 reiterated that he believes Borough Council needs to stand behind the original requirements for the 2015
350 Market that they had approved based on the Public Safety Committee's recommendations. Mayor
351 Cooney clarified that he would certainly welcome that at the end of this year's Market, the Public Safety
352 Committee and the Christkindl Market of Mifflinburg, Inc. can mutually review the effect of these
353 changes and discuss the needs for future plans if necessary.
354

355 Mr. Berkheiser expressed that he greatly appreciates the Christkindl Market and wants to see it continue
356 to be a successful event for the Mifflinburg Community; however if there are safety issues then they need
357 to be addressed. Mr. Berkheiser and Mr. Bottiger both agreed with Mr. Rohland that they would like to
358 re-discuss the original requirements for the 2015 Market with the Christkindl Market of Mifflinburg, Inc.
359 at a future Borough Council meeting. Mr. Bottiger added that he's willing to at least listen to what the
360 Christkindl Market of Mifflinburg, Inc. has to say if they attend a future Borough Council meeting.
361

362 Motion by: Tod M. Steese

363 Second by: Beverly L. Hackenberg
364

365 **MOTION: To deny the Christkindl Market of Mifflinburg, Inc. request for a shuttle stop at 4th and**
366 **Market Streets during the 2015 Market.**
367

368 Mr. Berkheiser reported that he agreed to re-discuss the original requirements for the 2015 Market with
369 the Christkindl Market of Mifflinburg, Inc. at a future Borough Council meeting. Mr. Steese explained
370 that Borough Council is just replying to the Christkindl Market of Mifflinburg, Inc.'s request letter; if
371 they want Borough Council to reconsider their request, then they are welcome to attend a future Borough
372 Council meeting.
373

374 Mr. Bottiger inquired if the letter to the Christkindl Market of Mifflinburg, Inc. would state "if they want
375 Borough Council to reconsider their request they should attend a future Borough Council meeting". Mr.
376 Steese reported that the letter to the Christkindl Market of Mifflinburg, Inc. would not state "if they want
377 Borough Council to reconsider their request, then they should attend a future Borough Council meeting";
378 Borough Council meetings are always open to the public and anyone may attend them.
379

380 Mr. Rohland expressed that he doesn't believe it's going to make a difference either way whether or not
381 Borough Council replies to the Christkindl Market of Mifflinburg, Inc.'s request letter, since they're
382 going to end-up attending a Borough Council meeting at some point and it won't make the issues go
383 away. Mr. Snook clarified that Borough Council doesn't believe replying to the Christkindl Market of
384 Mifflinburg, Inc.'s request letter will make the issues go away; Borough Council is just saying that based
385 on the information provided nothing has been shown to them, from a Public Safety standpoint and
386 Borough Council view, to make them reconsider their original requirements for the 2015 Market.
387

388 Approved via voice vote with Mr. Bottiger voting no.
389
390

391 Chief Bickhart presented Borough Council with some Monthly Highlights for the Mifflinburg Police
392 Department for March 2015.
393

394 Chief Bickhart provided Borough Council with an update on the status of the Drug-Buy concept for the
395 Mifflinburg Police Department. Chief Bickhart reminded Borough Council that at the Tuesday, March
396 17, 2015 regular Borough Council meeting they authorize him to contact the Union County District
397 Attorney, D. Peter Johnson, to obtain his approval. Chief Bickhart reported that he received a letter from
398 Union County District Attorney, D. Peter Johnson which serves as notification of his consent for the
399 Borough to designate funds to the Mifflinburg Police Department for disbursement to an investigating
400 officer to be utilized for the purpose of making controlled purchases of illegal narcotics and other illegal
401 contraband within the Borough. A copy of the consent letter is included in the information tonight. Chief
402 Bickhart clarified that the next step will be for him to draft a short policy for the Drug-Buy Program.

403 Chief Bickhart reported that he completed the background investigations on the two (2) candidates for the
404 part-time Police Officer position. An executive session is requested to further discuss this matter.
405

406 Mrs. Hackenberg requested an executive session to discuss the Non-uniformed contract.
407

408 Mr. Berkheiser announced that he attended the Police Pension Committee meeting that was held with M
409 & T Bank on Tuesday, April 14, 2015 at 7:00 PM. The purpose of the meeting was to review the annual
410 plan performance in 2014 and year-to-date in 2015. Mr. Berkheiser informed Borough Council that
411 everything appears to be healthy.
412

413 Mayor Cooney provided Borough Council with an update on the following businesses in the Borough:
414

- 415 1. The ribbon cutting for Whispering Willow Primitives and Antiques located at 451 Chestnut
416 Street was held on Saturday, March 7, 2015.
417

418 Mr. Runkle requested an executive session to discuss potential litigation.
419

420 Mr. Runkle provided Borough Council with an update on the status of the Borough's Collection Policy.
421 Mr. Runkle reported that since the Finance Committee meeting, he has been working on developing
422 model/form letters for the Borough to use. A packet of sample model/form letters will be provided to
423 Mrs. Metzger for her review following tonight's meeting. Mr. Runkle clarified that he will begin drafting
424 the resolution and the required legal notices after discussing with Mrs. Metzger and Mrs. Pam Eberhart,
425 the Borough Billing Clerk, exactly what the Borough's utility collection procedures should be.
426

427 Mayor Cooney informed Borough Council that he participated in or will be participating in the following
428 meetings or events:
429

- 430 • The Annual Easter Egg Hunt that the Mifflinburg American Legion Post 410 and the
431 Mifflinburg Moose co-sponsored at the Mifflinburg VFW Carnival Grounds on Saturday,
432 March 28, 2015 at 12:00 PM (noon).
- 433 • The Arbor Day celebration that is scheduled for Wednesday, April 29, 2015 at 10:00 AM at
434 the Mifflinburg Community Park. Mayor Cooney informed Borough Council that he will be
435 issuing a proclamation during the celebration.
436

437 Mr. Rohland reminded Borough Council that he would like the Utility Committee to schedule a meeting
438 to discuss re-evaluating the Intermunicipal Agreement between the West Buffalo Township and
439 Municipal Authority and the Borough of Mifflinburg, as far as the discounted rates they receive.
440

441
442 Mr. Snook called an executive session to discuss potential litigation and personnel matters. An executive
443 session was held from 8:21 PM to 9:15 PM.
444

445
446 Motion by: Beverly L. Hackenberg

447 Second by: Bryan E. Rohland
448

449 **MOTION: To offer employment to Mr. Adam Romig as a part-time Police Officer for the Borough**
450 **of Mifflinburg at a rate of \$15.00/hr., contingent upon successful completion of the required pre-**
451 **employment testing and criminal and child abuse clearances.**
452

453 Approved via unanimous voice vote.
454
455

456 Chief Bickhart informed Borough Council that Mr. Adam Romig is requesting permission to participate
457 in a ride-along with an on-duty Mifflinburg Police Officer on his own time. Mr. Rohland inquired if there
458 were any insurance liability issues with Mr. Romig participating in a ride-along on his own time. Mr.
459 Runkle cautioned Borough Council that any liability claims filed against the Borough as a result or the
460 ride-along wouldn't be covered under the Borough's Workers' Compensation Insurance. Chief Bickhart
461 inquired if Mr. Romig could sign a liability waiver prior to the ride-along. Mr. Runkle reported that Mr.
462 Romig could sign a liability waiver prior to the ride-along; however waivers aren't always a guaranteed,
463 but it's better than nothing. A discussion was held; it was the consensus of Borough Council to allow Mr.
464 Romig to participate in a ride-along with an on-duty Mifflinburg Police Officer on his own time,
465 contingent upon Mr. Romig signing a liability waiver.
466
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468
469
470

471 Motion by: Troy A. Berkheiser

472

473 MOTION: **To adjourn the Mifflinburg Borough Council meeting.**

474

475 Approved via unanimous voice vote.

476

477

478 Meeting adjourned at 9:24 PM.

479

480 Respectfully Submitted,

481

482

483 Misty L. Ross

484 Assistant Borough Secretary