

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 November 19, 2019

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	PRESENT	ABSENT
5 Beverly L. Hackenberg, Council President	X	
6 Tod M. Steese, Vice President	X	
7 Paul E. Bottiger, Council Member	X	
8 Richard J. Fry, Council Member	X	
9 Linda L. Lewis, Council Member	X	
10 Duane L. Zimmerman, Council Member	X	
11 David M. Cooney, Mayor	X	
12 Mark E. Bailey, Acting Officer In Charge	X	
13 Daryl A. Yount, Solicitor		X - Robin A. Read was
14 Margaret A. Metzger, Borough Manager	X	present in his place
15 Robert M. Rowe, Borough Project Manager	X	
16 Misty L. Ross, Assistant Secretary	X	

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18 The regular meeting of Mifflinburg Borough Council was called to order at 6:30 PM.

19
20 Visitors present at this meeting were Carrie Troutman and Patrick F. Snyder.

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23 Motion by: Tod M. Steese

24 Second by: Richard J. Fry

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26 **MOTION: To approve the minutes of the Tuesday, October 15, 2019 regular meeting of**
27 **Mifflinburg Borough Council.**

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29 Approved via unanimous voice vote.

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32 Motion by: Linda L. Lewis

33 Second by: Richard J. Fry

34
35 **MOTION: To approve payment of Bill List # 2019-11 in the amount of \$749,831.23.**

36
37 Yes – Mr. Bottiger, Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg

38
39 No – None

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41
42 Mr. Patrick F. Snyder, property owner of 526 Green Street, announced that he is present at tonight's
43 meeting to request Borough Council consideration of a cost reimbursement for a share of the cost to
44 extend a replacement sewer lateral to the Borough's collection system. Mr. Snyder explained that as a
45 result of the sewer lateral inspection for his property, the inspection revealed several violations. One (1)
46 of these violations was that the sewer lateral for his property connected to his neighbor's sewer lateral at
47 520 Green Street. In accordance with the current sewer regulations, this is not permissible as each
48 property must have its own separate lateral connection to the Borough's sewer system. The inspection
49 also showed that the lateral for his property, from the place where it exits his residence to where it
50 connects to his neighbor's lateral (520 Green Street), had deficient pipe in at least two (2) areas which is
51 also considered a violation under current sewer regulations. In order to remedy the sewer violations, he
52 was required to properly retire the deficient sewer lateral and install a new replacement lateral from his
53 residence to the sewer main on either Church Street or Green Street. The Borough allowed him to
54 choose where he wanted to connect his new sewer lateral, noting that if he chose to connect his new
55 lateral to the sewer main on Church Street, there would be an additional cost to him for extending the
56 sewer main to accommodate the connection. Subsequently, he contacted Dave Gutelius Excavating, Inc.
57 to complete the aforementioned sewer lateral work and they agreed with the Borough that the least
58 expensive option would be to run 70-feet of 4-inch pipe through his backyard and 35-feet of 6-inch pipe
59 on Church Street to connect, since the sewer main on Green Street is 8-feet deep and would require curb
60 and sidewalk restoration, in addition to re-plumbing the entire house.

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67 Mr. Snyder reported that on October 31, 2019, upon beginning work, Dave Gutelius Excavating, Inc.
68 contacted him to inform him that the sewer lateral connection was not located where the Borough
69 thought it was, and as a result, Dave Gutelius Excavating, Inc. had to run an additional 45-feet of 6-inch
70 pipe on Church Street in order to connect his lateral to the sewer main. Dave Gutelius Excavating, Inc.
71 has provided him with the following breakdown of the estimated cost difference as a result of the
72 additional work:

73

74	Total Cost of Work	\$9,945.00
75	Original Cost of Work	\$4,438.00
76	Cost of Additional Work	\$5,507.00

77

78 Mrs. Metzger distributed copies of an Aerial View Map which detailed the sewer laterals for 526 Green
79 Street and clarified that this matter was previously discussed at the Borough Work Session that was held
80 on Tuesday, November 5, 2019. Mrs. Metzger pointed out that the Cost of Additional Work (\$5,507.00)
81 does include additional work that the Borough asked Dave Gutelius Excavating, Inc. to complete that
82 they thought would be in the Borough's best interest to have installed. There was a lamp-hole installed
83 at the end of the Mr. Snyder's lateral to allow easier access to flush the line and then there was a
84 cleanout installed at the neighbor's lateral. Mrs. Metzger stated that she thought Dave Gutelius
85 Excavating, Inc. would bill the Borough separately for the additional work they requested; however they
86 included this work with Mr. Snyder's bill.

87

88 Mr. Bottiger inquired if the same thing would have happened if the Borough marked the sewer lateral
89 connection correctly initially; would Dave Gutelius Excavating, Inc. still have had to complete the same
90 amount of work. Mr. Snyder stated that it's possible that Dave Gutelius Excavating, Inc. would have
91 had to complete the same amount of work either way depending on which option he would have chosen
92 had he known the correct costs. Dave Gutelius Excavating, Inc. did indicate that there were additional
93 costs incurred for the time they spent working with the Borough trying to locate the sewer main.

94

95 Ms. Lewis inquired if the Borough has ever required any other residents to pay for sewer laterals that are
96 located within the public street. Mrs. Metzger stated that in this case, the Borough allowed Mr. Snyder
97 to choose where he wanted to connect his new sewer lateral to the sewer main, whichever would worked
98 out in his best interest, with the understanding that if he chose to connect his new lateral to the sewer
99 main on Church Street, there would be an additional cost to him for extending the sewer main to
100 accommodate the connection. Ms. Lewis expressed that she personally feels it's the Borough's
101 responsibility for the sewer laterals within the public street and therefore, the Borough's costs to incur.
102 Additionally, she feels that the Borough would need to provide reasonable access for residents to
103 connect their sewer laterals to the sewer main. Mrs. Metzger clarified that Mr. Snyder had reasonable
104 access to connect his new sewer lateral to the sewer main on Green Street, in front of his residence.

105

106 Mr. Rowe informed Borough Council that Mr. Yount has expressed concern that Borough Council
107 would be setting a precedence by extending the sewer main to accommodate the connection. The
108 Borough has another case that they will be discussing during Executive Session with almost the exact
109 same situation, just a different part of town, where the resident may want the same thing. Mrs. Metzger
110 pointed out that normally, the developer installs all infrastructure when they're building a development
111 at their cost and then they dedicate it over to the Borough.

112

113 Mr. Bottiger reiterated that other than the additional work that the Borough asked Dave Gutelius
114 Excavating, Inc. to complete, he thinks the Borough should only be responsible for the additional costs
115 incurred for Dave Gutelius Excavating, Inc. to locate the lateral. A discussion was held; Mrs.
116 Hackenberg deferred action on this matter until the Tuesday, December 17, 2019 regular Borough
117 Council meeting in order to receive an itemized cost breakdown of the additional work that was
118 completed.

119

120 Ms. Carrie Troutman, from Mockenhaupt Benefits Group (the Actuary for the Borough), informed
121 Borough Council that she is present at tonight's meeting to briefly review the Borough of Mifflinburg
122 Police and Non-Uniformed Pension Plan Actuarial Valuations. Mrs. Metzger distributed copies of the
123 January 1, 2019 Actuarial Valuation Highlights Report.

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133 Ms. Troutman presented Borough Council with a summary of the 2019 Actuarial Valuation Reports.
134 Ms. Troutman reported that Mockenhaupt Benefits Group, has revised the 2020 Minimum Municipal
135 Obligations (MMOs) for both the Police and Non-Uniformed Pension Plans based on 2019 Valuation vs.
136 2017 Valuation. The revised MMOs are as follows:

137		
138	Police Pension Plan	\$114,108.00
139	Non-Uniformed Pension Plan	\$ 92,312.00

140
141 The Non-Uniformed Money Purchase Plan has remained the same. Ms. Troutman recommended that
142 Borough Council take action to adopt these revised MMOs.

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145 Motion by: Tod M. Steese
146 Second by: Richard J. Fry

147
148 **MOTION: To approve the Mifflinburg Borough Zoning Report for October 2019 and authorize**
149 **payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$2,388.45.**

150
151 Yes – Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mrs. Hackenberg

152
153 No – None

154
155
156 Mrs. Metzger informed Borough Council that Uni-Tec Engineering has prepared the two (2) DCED
157 Grant Applications: one for the Master Meter Installation Project and one for the Sanitary Sewer Repairs
158 as discussed at the Tuesday, October 15, 2019 regular Borough Council meeting. Submission of these
159 grants requires the adoption of resolutions authorizing signatories and submission. Mr. Rowe
160 distributed copies of a handout detailing the two (2) DCED Grant Applications which read as follows:

161

162	<u>Sanitary Sewer Main Replacement Project Grant App Detail</u>	
163	High Alley Sewer (8th-10th Streets)	\$165,000.00
164	Hickory Street (4th-3rd Streets)	\$290,000.00
165	<u>Engineering</u>	\$ 15,000.00
166	Total Project Cost	\$470,000.00
167	<u>Less 15% Borough Match</u>	- \$ 70,500.00
168	Grant Amount	\$399,500.00

169

170	<u>Master Meter Installation Project Grant App Detail</u>	
171	Four (4) Master Meters (@ \$34K ea.)	\$136,000.00
172	<u>Engineering</u>	\$ 14,000.00
173	Total Project Cost	\$150,000.00
174	<u>Less 15% Borough Match</u>	- \$ 22,500.00
175	Grant Amount	\$127,500.00

176
177 Borough Council action is requested to adopt Resolution No. 2019-07; Authorizing and directing the
178 Borough Council President, Beverly L. Hackenberg, and Borough Secretary/Manager, Margaret A.
179 Metzger, to execute all documents and agreements between the Borough of Mifflinburg and the
180 Commonwealth Financing Authority to facilitate and assist in obtaining a PA Small Water and Sewer
181 Program grant for the Sanitary Sewer Main Replacement Project.

182
183 Motion by: Paul E. Bottiger
184 Second by: Tod M. Steese

185
186 **MOTION: To adopt Resolution No. 2019-07; Authorizing and directing the Borough Council**
187 **President, Beverly L. Hackenberg, and Borough Secretary/Manager, Margaret A. Metzger, to**
188 **execute all documents and agreements between the Borough of Mifflinburg and the**
189 **Commonwealth Financing Authority to facilitate and assist in obtaining a PA Small Water and**
190 **Sewer Program grant for the Sanitary Sewer Main Replacement Project.**

191
192 Yes – Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mrs. Hackenberg

193
194 No – None

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198 Mr. Rowe reported that Borough Council action is also requested to adopt Resolution No. 2019-08;
199 Authorizing and directing the Borough Council President, Beverly L. Hackenberg, and Borough
200 Secretary/Manager, Margaret A. Metzger, to execute all documents and agreements between the
201 Borough of Mifflinburg and the Commonwealth Financing Authority to facilitate and assist in obtaining
202 a PA Small Water and Sewer Program grant for the Master Meter Installation Project.

203
204 Motion by: Paul E. Bottiger

205 Second by: Tod M. Steese

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207 **MOTION: To adopt Resolution No. 2019-08; Authorizing and directing the Borough Council**
208 **President, Beverly L. Hackenberg, and Borough Secretary/Manager, Margaret A. Metzger, to**
209 **execute all documents and agreements between the Borough of Mifflinburg and the**
210 **Commonwealth Financing Authority to facilitate and assist in obtaining a PA Small Water and**
211 **Sewer Program grant for the Master Meter Installation Project.**

212

213 Yes – Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Ms. Lewis, Mrs. Hackenberg

214

215 No – None

216

217

218 Mrs. Metzger provided Borough Council with an update on the status of the town clock that is located in
219 the tower at the First Evangelical Lutheran Church, located at 404 Market Street. Mrs. Metzger
220 informed Borough Council that she was contacted by the First Evangelical Lutheran Church Council
221 President indicating that the First Evangelical Lutheran Church has agreed to retain ownership of the
222 town clock; however, the Church Council requested that they receive something more formal than just
223 the letter they received from the Borough previously. Mr. Yount has prepared Resolution No. 2019-09;
224 Authorizing the gift of any and all personal property described as the Town Clock, which is located in
225 the First Evangelical Lutheran Church of Mifflinburg. Borough Council action is requested to adopt this
226 resolution.

227

228 Motion by: Paul E. Bottiger

229 Second by: Tod M. Steese

230

231 **MOTION: To adopt Resolution No. 2019-09; Authorizing the gift of any and all personal property**
232 **described as the Town Clock, which is located in the First Evangelical Lutheran Church of**
233 **Mifflinburg.**

234

235 Approved via unanimous voice vote.

236

237

238 Mrs. Metzger provided Borough Council with an update on the status of the available Nutrient Credits
239 produced by the Borough's Wastewater Treatment Plant (WWTP) for the 2019 compliance year. Mrs.
240 Metzger reminded Borough Council that they took action at the Tuesday, October 15, 2019 regular
241 Borough Council meeting to authorize her to accept the bid for the sale of the available Nitrogen Credits
242 from Pine Creek Municipal Authority at a rate of \$4.25/credit and negotiate an Agreement of Sale
243 between Pine Creek Municipal Authority and the Borough of Mifflinburg. In accordance with the bid
244 documents, the successful entity is required to enter in to a purchase agreement for all available credits.
245 Mrs. Metzger reported that Pine Creek Municipal Authority notified her that they no longer wished to
246 purchase all of the available Nitrogen Credits. Mr. Yount has advised that since the Borough received
247 two (2) bids for the same amount they could move to the next bidder on the list to sell all of the available
248 Nitrogen Credits at the same price. The City of Lancaster was willing to purchase all of the available
249 Nitrogen Credits at a rate of \$4.25/credit. Borough Council action is requested to amend the sale of the
250 available Nitrogen Credits from Pine Creek Municipal Authority to the City of Lancaster.

251

252 Motion by: Paul E. Bottiger

253 Second by: Linda L. Lewis

254

255 **MOTION: To amend the sale of the available Nitrogen Credits from Pine Creek Municipal**
256 **Authority to the City of Lancaster.**

257

258 Approved via unanimous voice vote.

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262

263 Mrs. Metzger informed Borough Council that Mr. Craig Baker has submitted his resignation without
264 notice as a Maintenance Worker 1 effective Thursday, October 24, 2019. Borough Council action is
265 requested to accept Mr. Baker's resignation without notice and authorize her to advertise the vacancy for
266 the Maintenance Worker 1 position.

267
268 Motion by: Paul E. Bottiger
269 Second by: Linda L. Lewis

270
271 **MOTION: To accept the resignation of Mr. Craig Baker without notice as a Maintenance Worker**
272 **1 effective Thursday, October 24, 2019 and authorize Mrs. Metzger to advertise the vacancy for**
273 **the Maintenance Worker 1 position.**

274
275 Approved via unanimous voice vote.

276
277
278 Mrs. Metzger requested Borough Council action to adopt the revised 2020 Police Pension Plan
279 Minimum Municipal Obligation in the amount of \$114,108.00 and the revised 2020 Non-Uniformed
280 Plan Minimum Municipal Obligation in the amount of \$92,312.00 as prepared by Mockenhaupt Benefits
281 Group.

282
283 Motion by: Linda L. Lewis
284 Second by: Paul E. Bottiger

285
286 **MOTION: To adopt the revised 2020 Police Pension Plan Minimum Municipal Obligation in the**
287 **amount of \$114,108.00 and the revised 2020 Non-Uniformed Plan Minimum Municipal Obligation**
288 **in the amount of \$92,312.00 as prepared by Mockenhaupt Benefits Group.**

289
290 Yes – Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Ms. Lewis, Mr. Steese, Mrs. Hackenberg

291
292 No – None

293
294
295 Mrs. Metzger reported that the 2020 tentative budget for the Borough of Mifflinburg has been prepared
296 and is ready for adoption. Borough Council action is requested to adopt the 2020 tentative budget for
297 the Borough of Mifflinburg with revenues in the amount of \$23,676,600.00 and to authorize her to
298 advertise the availability of the budget for public inspection in accord with the Borough Code prior to
299 final budget adoption at the Tuesday, December 17, 2019 regular Borough Council meeting.

300
301 Motion by: Tod M. Steese
302 Second by: Richard J. Fry

303
304 **MOTION: To adopt the 2020 tentative budget for the Borough of Mifflinburg with revenues in the**
305 **amount of \$23,676,600.00 and to authorize Mrs. Metzger to advertise the availability of the budget**
306 **for public inspection in accord with the Borough Code prior to final budget adoption at the**
307 **Tuesday, December 17, 2019 regular Borough Council meeting.**

308
309 Mr. Zimmerman inquired what the tentative rate increases were. Mrs. Metzger clarified that the 2020
310 tentative budget includes a 5% increase for the sewer rates, a 2% increase for the water rates, and 2%
311 increase for the electric rates.

312
313 Ms. Lewis expressed that she would like Borough Council to have other means of achieving their goal
314 of meeting the budget without hurting the potential individuals in their community that are the least able
315 to afford increased rates; the individuals who are unable to pay now.

316
317 A discussion was held regarding changing the Borough's rate structures for water, electric, and sewer to
318 tiered rate structures. Mrs. Metzger suggested that the Borough could hire a consultant to complete a
319 rate study of the Borough's utility billing rates to help explore possible changes to the rate structures.

320
321 Yes – Mr. Bottiger, Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg

322
323 No – None

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329 Mrs. Metzger announced that the Reorganizational meeting is scheduled for Monday, January 6, 2020 at
330 6:30 PM.

331
332 Mrs. Metzger provided Borough Council with an update on the status of the Mifflinburg Dewatering
333 Upgrade Project Phase 1: Pilot Testing at the Wastewater Treatment Plant (WWTP). Mrs. Metzger
334 reported that all of the sewer press demos have been completed and we are awaiting the Pilot Study
335 Report from HRG, Inc. It's anticipated that the Pilot Study Report will be ready for review and
336 discussion at the Tuesday, December 3, 2019 Borough Work Session.

337
338 Mrs. Metzger informed Borough Council that the American Municipal Power, Inc. (AMP) are looking at
339 a new contract agreement for participation in the AMP Training Services Program. With this program,
340 AMP will also be providing a certificate program for employees. The training itself is around
341 \$652.00/week and it's tied into the International Lineman's Rodeo Association. Mrs. Metzger expressed
342 that she believes this program is a good opportunity for the Borough to have for their employees. It's
343 anticipated that a draft agreement will be prepared for review and discussion at the Tuesday, December
344 3, 2019 Borough Work Session.

345
346 Mrs. Metzger requested an executive session to discuss potential litigation and personnel matters.

347
348 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for
349 October 2019 included in the information tonight.

350
351 Mayor Cooney presented Borough Council with the following update for Public Safety. Mayor Cooney
352 reported the following:

- 353
- 354 • The Annual Halloween Parade that was held on Monday, October 28, 2019 at 6:00 PM.
355 The parade formed at the Mifflinburg Middle School parking lot and travel west on Market
356 Street to the west entrance of the High School Gym where the judging took place. There
357 were no incidents during this year's parade.
 - 358 • Trick or Treat night that was held on Thursday, October 31, 2019 from 6:00 PM - 9:00 PM.
359 There were no vandalism during this year's Trick or Treat night.
 - 360 • The Annual Turkey Trot 5K and Kids' ½ mile Fun Run to benefit the Mifflinburg Lacrosse
361 Club is scheduled for Thanksgiving morning, Thursday, November 28, 2019, at the
362 Mifflinburg Community Park. Mayor Cooney clarified that he has approved the proposed
363 race route and issued the letter granting them permission to use Borough streets.

364
365 Officer In Charge (OIC) Bailey presented Borough Council with some Monthly Highlights for the
366 Mifflinburg Police Department for November 2019.

367
368 OIC Bailey provided Borough Council with a follow-up on the status of the camera system at the
369 Mifflinburg Community Park. OIC Bailey reported that the Mifflinburg Police Department continues to
370 have criminal mischief damage at the Mifflinburg Community Park. On Tuesday, October 29, 2019, the
371 Mifflinburg Police Department had an incident at the Mifflinburg Community Park that was reported by
372 a Borough resident where he seen four (4) youths tampering with the electrical breaker box at Pavilion
373 #2. The Mifflinburg Police Department were able to go back and review the video surveillance at the
374 park and they were able to identify the individuals due to their departure route. The damage to the
375 breaker box was minimal, the Borough had to replace the lock. There is no restitution; however the
376 individuals will have to pay a fine and the cost to replace the lock.

377
378 Mr. Steese clarified that the purchase of additional cameras at the Mifflinburg Community Park has been
379 included with the 2020 Budget.

380
381 Mr. Steese requested an executive session to discuss personnel matters.

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393 Mayor Cooney presented Borough Council with an update for the Mifflinburg Regional Economic
394 Development (MRED) Alliance. Mayor Cooney updated Borough Council on the following businesses
395 in the Borough:
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- 397 • The Mifflinburg Heritage and Revitalization Association (MHRA), will be conducting the
398 Business Open House from 4:00 PM – 8:00 PM again during this year’s Community
399 Christmas Tree Lighting that is scheduled for Sunday, December 1, 2019. New this year,
400 there will be a coloring contest with prizes. The picture that is going to be colored was
401 drawn by Bridget Catherman.
- 402 • Ms. Kathy Kron, the new owner of the former Mifflinburg Moose building located at 437
403 Chestnut Street, has reopened as the Blue Moose. The Blue Moose opened up on Friday,
404 November, 1, 2019 with a Halloween Party. The Halloween Party was a great success.
405 There were over 100 attendees throughout the evening, and fun was had by all.
- 406 • Met with a lady who is taking over the State Farm Insurance Agency located at 93 Chestnut
407 Street.
- 408 • The Buggytown Sub Shop located at 456 Chestnut Street has closed up shop.
409

410 Mrs. Hackenberg informed Borough Council that they received a copy of the Engineer’s Report for
411 November 2019 included in the information tonight.
412

413 Mayor Cooney informed Borough Council that he participated in or will be participating in the
414 following meetings or events:
415

- 416 • The first-ever Mifflinburg Pumpkin Festival that was held on Saturday, October 26, 2019
417 from 11:00 AM - 3:00 PM. The festival was a great success.
- 418 • The Veteran’s Day Service at the Mifflinburg Community Park that was held on Saturday,
419 November 2, 2019 at 11:00 AM.
- 420 • The Scouts BSA 520 & 521’s formal flag retirement ceremony at the Mifflinburg
421 Community Park that was held on Saturday, November 2, 2019 directly after the Veteran’s
422 Program.
- 423 • The Community Christmas Tree Lighting that is scheduled for Sunday, December 1, 2019
424 from 7:00 PM – 8:00 PM. This year, the tree is being donated by Mr. Charles and Mrs.
425 Jeanne Dando, property owners of 100 Meadow Lane.
- 426 • Was asked to join the Evangelical Regional Mobile Medical Services (ERMMS) Board of
427 Directors and he has accepted.
- 428 • Was asked to join the Board of Directors for the Blue Moose Organization and he has
429 accepted.
430

431 Mr. Steese inquired if the Mifflinburg Police Department could proceed with ordering the additional
432 cameras at the Mifflinburg Community Park now, in order to get thing moving since this has been
433 included with the 2020 Budget. Mrs. Metzger informed Borough Council that they would need to wait
434 to take action until after the final budget has been adopted.
435
436

437 Mrs. Hackenberg called an executive session to discuss potential litigation and personnel matters. An
438 executive session was held from 7:50 PM to 9:07 PM.
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441 Motion by: Linda L. Lewis
442 Second by: Paul E. Bottiger
443

444 **MOTION: To make a contingent offer of employment to the top Chief of Police Candidate for the**
445 **Chief of Police Position, with the base salary of \$71,000.00/year. This offer is contingent upon**
446 **successful completion of; Act 120 Certification, the Civil Service noncompetitive test, pre-**
447 **employment drug and alcohol testing, medical and psychological exams, and background check.**
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449 Approved via voice vote, with Mr. Zimmerman voting no.
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459 Motion by: Linda L. Lewis
460 Second by: Tod M. Steese

461
462 **MOTION: To hire the lowest cost service to perform the standard background checks for the top**
463 **Chief of Police Candidate.**

464
465 Yes – Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mrs. Hackenberg

466
467 No – None

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469
470 Motion by: Linda L. Lewis
471 Second by: Tod M. Steese

472
473 **MOTION: To hire the lowest cost service for the oral interviews for certification for the top Chief**
474 **of Police Candidate.**

475
476 Yes – Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mrs. Hackenberg

477
478 No – None

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480
481 Motion by: Tod M. Steese

482
483 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**

484
485 Approved via unanimous voice vote.

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487
488 Meeting adjourned at 9:09 PM.

489
490 Respectfully Submitted,

491
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493 Misty L. Ross
494 Assistant Borough Secretary
495