

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 October 15, 2019

3

4	PRESENT	ABSENT
5 Beverly L. Hackenberg, Council President	X	
6 Tod M. Steese, Vice President	X	
7 Paul E. Bottiger, Council Member		X - Arrived at 6:50 PM
8 Richard J. Fry, Council Member	X	
9 Linda L. Lewis, Council Member		X
10 Duane L. Zimmerman, Council Member	X - Left at 7:35 PM	
11 David M. Cooney, Mayor	X	
12 Daryl A. Yount, Solicitor	X	
13 Mark E. Bailey, Acting Officer In Charge	X	
14 Margaret A. Metzger, Borough Manager	X	
15 Robert M. Rowe, Borough Project Manager	X	
16 Misty L. Ross, Assistant Secretary	X	

17

18 The regular meeting of Mifflinburg Borough Council was called to order at 6:30 PM.

19

20 Visitors present at this meeting were Trey Casimir, Salvatore Mazzamuto, Don Bowman, Eva Linke-

21 Bender, Mike Bender, and Erin Threet.

22

23

24 Motion by: Tod M. Steese

25 Second by: Richard J. Fry

26

27 **MOTION: To approve the minutes of the Tuesday, September 20, 2019 regular meeting of**

28 **Mifflinburg Borough Council.**

29

30 Approved via unanimous voice vote.

31

32

33 Motion by: Tod M. Steese

34 Second by: Richard J. Fry

35

36 **MOTION: To approve the minutes of the Tuesday, October 1, 2019 special meeting of Mifflinburg**

37 **Borough Council.**

38

39 Approved via unanimous voice vote.

40

41

42 Motion by: Richard J. Fry

43 Second by: Tod M. Steese

44

45 **MOTION: To approve payment of Bill List # 2019-10 in the amount of \$806,504.95.**

46

47 Yes – Mr. Fry, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg

48

49 No – None

50

51

52 Mr. Trey Casimir, an acupuncturist who served two (2) terms on Lewisburg Borough Council,

53 introduced himself and announced that he is seeking the Democrat Party’s nomination in the election for

54 Union County Commissioner. Mr. Casimir distributed business cards with his contact information.

55

56 Mr. Salvatore Mazzamuto, property owner of 365 Chestnut Street, announced that he is present at

57 tonight’s meeting to request Borough Council consideration to amend the Mifflinburg Zoning Ordinance

58 to allow accessory apartments and/or multifamily dwellings on the first-floor. Mr. Mazzamuto

59 explained that he owns two (2) buildings in Downtown District (DD). In accordance with Chapter 29,

60 “Zoning”, Part 4, “District Regulations”, § 29-406, “Downtown District (DD)”, of the Borough Code of

61 Ordinances accessory apartments and/or multifamily dwellings are only permitted on the second or third

62 floor. Mixed-use projects and buildings must contain office or commercial space on 100% of the first-

63 floor area. Mr. Mazzamuto informed Borough Council the first-floor of his property located at 365

64 Chestnut Street looks more like an apartment building than an office or commercial space and as a

65 result, the space has been sitting vacant for some time.

66

67 Mrs. Hackenberg inquired if Mr. Mazzamuto has been in contact with the Mifflinburg Heritage and
68 Revitalization Association (MHRA) located at 300 Chestnut Street to see if they are aware of anyone
69 interested in opening a business. Mr. Mazzamuto clarified that he has tried everything. By not
70 permitting accessory apartments and/or multifamily dwellings on the first-floor, the Borough is causing
71 the landlords of Mifflinburg to lose potential income.

72
73 Mrs. Metzger reiterated that the current Zoning Ordinance only allows a business use on the first-floor,
74 or a single family dwelling in the Downtown Business District. Mrs. Metzger informed Borough
75 Council that she has discussed this with Ms. Makenzie Stover, Zoning Officer at the Central Keystone
76 Council of Governments (CK-COG), and she has indicated that a Use variance would be required which
77 is not recommended in a case like this. The only way to address this issue is for Borough Council to
78 amend the Zoning Ordinance to allow accessory apartments and/or multifamily dwellings on the first
79 floor. It's not something Borough Council can do on a case to case basis; this would affect the entire
80 downtown business district.

81
82 Mayor Cooney interjected that the purpose for this requirement was to preserve the storefronts in the
83 central business district area. Once you start permitting first-floor apartments in the central business
84 districts, all of the storefronts become apartments and they aren't really amenable to being apartments.
85 Furthermore, there aren't really any places for the renters to go so the individuals that do want to have a
86 business downtown would face the situation where the renters are hanging out on the sidewalk the whole
87 time. It's not conducive to a business environment.

88
89 Mr. Zimmerman stated that there are numerous vacant buildings in the downtown district due to the
90 parking issues within the Borough and expressed that he thinks Borough Council needs to look at their
91 municipality and if they can, work with the property owners in order to alleviate all of the vacant
92 buildings. A discussions was held; Mr. Zimmerman reiterated that he thinks Borough Council needs to
93 look at this in all directions. Mrs. Hackenberg referred this matter to be discussed further during
94 executive session.

95
96 Mr. Mike Bender and Mrs. Eva Linke-Bender, representing the Mifflinburg Buggy Museum, attended
97 tonight's meeting regarding placing a food trailer on the grassy area to the left of the Mifflinburg Buggy
98 Museum located at 598 Green Street. Mr. Bender informed Borough Council that Mr. Matthew
99 Wagner, of the Mifflinburg Christkindl Committee, has been working hard to spearhead a cooperation
100 among the 501(c)(3) Organizations in Mifflinburg to create more cooperation between: Preservation
101 Mifflinburg, Inc. (PMI), the Gutelius House Museum, Mifflinburg Heritage and Revitalization
102 Association (MHRA), the Elias Center for the Performing Arts, and the Mifflinburg Buggy Museum;
103 and working with the Mifflinburg Christkindl Market to develop a better connection within the Market
104 and the layout of the Market with those entities. As a way to raise funds, the Mifflinburg Buggy
105 Museum is looking to place a food trailer on the grassy area to the left of the Mifflinburg Buggy
106 Museum entrance during the Christkindl Market. In order to place a food trailer on the grassy area, they
107 will need to back the food trailer up over the sidewalk/curb. The food trailer weighs around 3800 lbs. by
108 itself, and then the equipment (grill, freezers, etc.) to operate the food trailer would be under 1,000 lbs.

109
110 Mrs. Hackenberg clarified that since the food trailer would be located on private property, Borough
111 Council approval is not required. The Mifflinburg Buggy Museum would just be responsible for any
112 repairs to the sidewalk/curb if damaged.

113
114 Mr. Don Bowman, Chairman of the Mifflinburg Planning Commission, thanked Mayor Cooney for his
115 comments on the preservation of the Downtown District (DD) district area. Mr. Bowman elucidated
116 that the purpose for this requirement was to help promote and maintain a supportive environment where
117 business, community and government work together to foster growth and development. While he
118 certainly understands Mr. Mazzamuto's issues here, that is some of the risks that you take when you
119 become a landlord and it's inherent with that.

120
121 Mr. Bowman informed Borough Council that he is present at tonight's meeting to request Borough
122 Council action to appoint Mr. Larry Potash, 108 E. Green Street, to fill Mr. Nathan Hummel's unexpired
123 term on the Mifflinburg Planning Commission, with a term expiring December 31, 2020.

124
125
126
127
128
129
130
131

132 Mr. Bowman informed Borough Council that he is also present at tonight's meeting to provide them
133 with an update on the status of the revisions to the Borough's Subdivision and Land Development
134 Ordinance (SALDO). Mr. Bowman reported that after over two (2) years of working on the SALDO
135 revision the Mifflinburg Planning Commission has completed their efforts; however work is not totally
136 complete yet because issues remain relative to the appendices. Mr. Yount and Mr. Rowe will be
137 working together to resolve these issues. It's anticipated that the revisions will be ready for Borough
138 Council review in early 2020. Currently, there are a total of about 156 pages to the amendment, which
139 doesn't include the appendices. Per his request, Mr. Yount will be preparing an executive summary for
140 Borough Council to review, if they choose not to review the entire amendment.

141

142

143 Motion by: Tod M. Steese

144 Second by: Richard J. Fry

145

146 **MOTION: To appoint Mr. Larry Potash, 108 E. Green Street, to fill Mr. Nathan Hummel's**
147 **unexpired term on the Mifflinburg Planning Commission, with a term expiring December 31,**
148 **2020.**

149

150 Approved via unanimous voice vote.

151

152

153 Motion by: Tod M. Steese

154 Second by: Richard J. Fry

155

156 **MOTION: To approve the Mifflinburg Borough Zoning Report for September 2019 and authorize**
157 **payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$2,135.70.**

158

159 Yes – Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mrs. Hackenberg

160

161 No – None

162

163

164 Mrs. Metzger announced that the Borough was awarded a Pennsylvania Council on the Arts (PCA)
165 Grant in the amount of \$1,348.00 to help support the 2020 Summer Concert Series that are held at the
166 Mifflinburg Community Park. This grant is through the Pennsylvania Partners in the Arts (PPA).
167 Borough Council action is requested to approve the acceptance of this grant.

168

169 Motion by: Duane L. Zimmerman

170 Second by: Paul E. Bottiger

171

172 **MOTION: To approve the acceptance of the Pennsylvania Council on the Arts (PCA) Grant in the**
173 **amount of \$1,348.00 for the 2020 Summer Concert Series that are held at the Mifflinburg**
174 **Community Park.**

175

176 Yes – Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mr. Steese, Mrs. Hackenberg

177

178 No – None

179

180

181 Mrs. Metzger announced that the Borough also received a Safety Grant from the Keystone Municipal
182 Insurance Trust (KMIT), the Borough's workers compensation carrier, in the amount of \$1,347.50 to
183 help reimburse for Police Department vests. Borough Council action is requested to approve the
184 acceptance of this grant.

185

186 Motion by: Duane L. Zimmerman

187 Second by: Richard J. Fry

188

189 **MOTION: To approve the acceptance of the Safety Grant from the Keystone Municipal Insurance**
190 **Trust (KMIT), in the amount of \$1,347.50 for Police Department vests.**

191

192 Yes – Mr. Bottiger, Mr. Fry, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg

193

194 No – None

195

196

197 Mrs. Metzger informed Borough Council that the Mifflinburg Police Department's Federal Surplus
198 Property Program Agreement with the Department of General Services requires renewal eligibility every
199 three (3) years. In addition, the Borough must approve Officers who are eligible to make purchases
200 from surplus. Borough Council action is requested to authorize the renewal of the Federal Surplus
201 Property Program Agreement with the Department of General Services and designate Officers Mark
202 Bailey and Tracy Fetterman as the Officers authorized to make purchases.

203
204 Motion by: Duane L. Zimmerman
205 Second by: Paul E. Bottiger

206
207 **MOTION: To authorize the renewal of the Federal Surplus Property Program Agreement with**
208 **the Department of General Services and designate Officers Mark Bailey and Tracy Fetterman as**
209 **the Officers authorized to make purchases.**

210
211 Approved via unanimous voice vote.

212
213
214 Mrs. Metzger reported that Mr. Jason Mitchell, the Borough Public Works Supervisor, has obtained
215 quotes for the Annual Snow Removal Equipment Rental. The quotes were opened on Monday, October
216 14, 2019 at 1:00 PM. There were three (3) quotes received and are as follows:

	<u>Schlegel</u>	<u>Dave Gutelius</u>	<u>Iddings</u>
	<u>Excavating</u>	<u>Excavating, Inc.</u>	<u>Quarry, Inc.</u>
Dump w/ Operator			
Single-Axle	NO BID	NO BID	\$ 56.50
Tandem-Axle	\$ 64.00	NO BID	\$ 63.75
Tri-Axel	\$ 65.00	\$ 80.00	NO BID
Snow Blower w/ Operator			
Tractor/Loader Mounted	NO BID	\$135.00	NO BID

226
227 A copy of the bid tabulation has been included in the information tonight. Borough Council action is
228 requested to award the quotes to the lowest responsible bidder on an as-needed basis for each size/type
229 of equipment specified.

230
231 Motion by: Duane L. Zimmerman
232 Second by: Paul E. Bottiger

233
234 **MOTION: To award the Single-Axle Dump w/ Operator to Iddings Quarry, Inc. in the amount of**
235 **\$56.50; the Tandem-Axle Dump w/ Operator to Iddings Quarry, Inc. in the amount of \$63.75; the**
236 **Tri-Axle Dump w/ Operator to Schlegel Excavating in the amount of \$65.00; and the**
237 **Tractor/Loader Mounted Snow Blower w/ Operator to Dave Gutelius Excavating, Inc. in the**
238 **amount of \$135.00 on an as-needed basis for the Annual Snow Removal Equipment.**

239
240 Approved via unanimous voice vote.

241
242
243 Mrs. Metzger provided Borough Council with an update on the status of the sale of the 2002 Chevrolet
244 2500-HD 4x4 Utility Truck. Mrs. Metzger reported that she has re-advertised to solicit bids for the sale
245 of the 2002 Chevrolet 2500-HD 4x4 Utility Truck as directed at the Tuesday, September 17, 2019
246 regular Borough Council meeting. The bid opening was held on Monday, October 14, 2019 at 1:00 PM.
247 There were two (2) bids received and are as follows:

Jason W. Mitchell	\$ 150.00
Lance L. Wagner	\$1,450.00

251
252 A copy of the bid tabulation has been included in the information tonight. Borough Council action is
253 requested to award the bids for the sale of the 2002 Chevrolet 2500-HD 4x4 Utility Truck to Lance L.
254 Wagner in the amount of \$1,450.00.

255
256
257
258
259
260
261
262
263

264 Motion by: Paul E. Bottiger
265 Second by: Duane L. Zimmerman

266

267 **MOTION: To award the bids for the sale of the 2002 Chevrolet 2500-HD 4×4 Utility Truck to**
268 **Lance L. Wagner in the amount of \$1,450.00.**

269
270 Yes – Mr. Fry, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mrs. Hackenberg

271
272 No – None

273

274

275 Mrs. Metzger provided Borough Council with an update on the status of the available Nutrient Credits
276 produced by the Borough’s Wastewater Treatment Plant (WWTP) for the 2019 compliance year. Mrs.
277 Metzger reported that she has prepared and solicited requests for proposals for the sale of the available
278 Phosphorus and Nitrogen Credits generated by the Borough’s WWTP. These quotes were due by
279 Friday, October 4, 2019. There were three (3) proposals received. A copy of the tabulation has been
280 included in the information tonight. Borough Council action is requested to authorize her to accept the
281 bid for the sale of the available Nitrogen Credits from Pine Creek Municipal Authority at a rate of
282 \$4.25/credit and negotiate an Agreement of Sale between Pine Creek Municipal Authority and the
283 Borough of Mifflinburg; and to accept the bid for the sale of the available Phosphorus Credits from
284 Republic Service of PA, LLC in the amount of \$2.50/credit and negotiate an Agreement of Sale between
285 Republic Service of PA, LLC and the Borough of Mifflinburg.

286

287 Motion by: Paul E. Bottiger
288 Second by: Richard J. Fry

289

290 **MOTION: To authorize Mrs. Metzger to accept the bid for the sale of the available Nitrogen**
291 **Credits from Pine Creek Municipal Authority at a rate of \$4.25/credit and negotiate an**
292 **Agreement of Sale between Pine Creek Municipal Authority and the Borough of Mifflinburg; and**
293 **to accept the bid for the sale of the available Phosphorus Credits from Republic Service of PA,**
294 **LLC at a rate of \$2.50/credit and negotiate an Agreement of Sale between Republic Service of PA,**
295 **LLC and the Borough of Mifflinburg.**

296
297 Yes – Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mrs. Hackenberg

298
299 No – None

300

301

302 Mr. Rowe provided Borough Council with an update on the status of the ‘Three Project’ work that was
303 awarded to Sikora Brothers Paving Inc. Mr. Rowe reported that Sikora Brothers Paving Inc. has
304 submitted Change Order No. 1 in the amount of \$12,841.00. This change order adjusts the contract
305 price based upon the actual installed quantities and additional items. A majority of the costs associated
306 with this change order are due to the additional paving on Hickey Street and Quarry Road. A copy of
307 the change order has been included in the information tonight for Borough Council review. Uni-Tec
308 Consulting Engineers, Inc. has reviewed the change order and is recommending that Borough Council
309 take action to approve this change order. Mr. Rowe clarified that the original contract amount was for
310 the lump sum amount of \$185,031.00; however, the new contract amount including this change order
311 will be \$197,872.00.

312

313 Motion by: Paul E. Bottiger
314 Second by: Richard J. Fry

315

316 **MOTION: To approve Change Order No. 1 from Sikora Brothers Paving Inc. for the ‘Three**
317 **Project’ work in the amount of \$12,841.00.**

318

319 Mr. Zimmerman inquired whose fault it was for the sewer laterals that were missed during construction
320 on Hickory Street. Mr. Rowe stated that it was both the Borough and Sikora Brothers Paving Inc.’s
321 fault. There are seven (7) laterals, but there were only six (6) laterals listed on the plans; however the
322 contractor is responsible to verify all laterals connected to the main. Mr. Rowe clarified that this
323 additional work is not included in this change order.

324

325 Yes – Mr. Bottiger, Mr. Fry, Mr. Steese, Mrs. Hackenberg

326
327 No – Mr. Zimmerman

328

329

330 Mr. Rowe informed Borough Council that Sikora Brothers Paving Inc. has also submitted Payment
331 Application No. 2, the final payment application, in the amount of \$17,659.85.00. A copy of the
332 payment application has been included in the information tonight for Borough Council review. Uni-Tec
333 Consulting Engineers, Inc. has reviewed the payment application and is recommending that Borough
334 Council take action to approve this payment application.

335
336 Motion by: Paul E. Bottiger
337 Second by: Richard J. Fry

338
339 **MOTION: To approve Payment Application No. 2 - Final from Sikora Brothers Paving Inc. for**
340 **the ‘Three Project’ work in the amount of \$17,659.85.00.**

341
342 Yes – Mr. Bottiger, Mr. Fry, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg

343
344 No – None

345
346
347 Mrs. Metzger reported that Borough Management has been made aware of two (2) upcoming grant
348 opportunities. The one is a Pennsylvania Small Water & Sewer Program grant through the
349 Commonwealth Financing Authority. This grant program is intended to provide assistance with the
350 construction, improvement, expansion, or rehabilitation or repair of a water supply or sanitary sewer
351 system. Grants are available for projects with a total cost of not less than \$30,000.00 and not more than
352 \$500,000.00. This application requires matching funds of not less than 15% of the total eligible project
353 cost. The other is a H2O PA Program grant. This grant program is intended to provide single-year or
354 multi-year grants to municipalities or municipal authorities to assist with the construction of drinking
355 water, sanitary sewer and storm sewer projects. Grants are available for projects with a total cost of
356 \$500,000.00 or more and not exceed a total of \$20,000,000.00 for any project. Multi-year grants may
357 not be given for a period of more than six (6) years and shall not exceed a total of \$20 million for any
358 project. This application requires matching funds of not less than 50% of the eligible project cost.
359 Borough Council action is requested to authorize Borough Management to submit grant applications for
360 both of these programs. The deadline to submit applications is Friday, December 13, 2019.

361
362 Motion by: Tod M. Steese
363 Second by: Richard J. Fry

364
365 **MOTION: To authorize Borough Management to submit a grant application for a PA Small**
366 **Water and Sewer Program grant and a H2O PA Program grant through the Commonwealth**
367 **Financing Authority.**

368
369 Yes – Mr. Fry, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mrs. Hackenberg

370
371 No – None

372
373
374 Mrs. Metzger requested an executive session to discuss potential litigation and personnel matters.

375
376 Mrs. Metzger informed Borough Council that she received a request from Ms. Michaele Kelly, Race
377 Committee/Permit Director, on behalf of the Turkey Trot Race Committee and Fit for Funds, LLC. The
378 Turkey Trot Race Committee and Fit for Funds, LLC are requesting Borough Council permission to
379 utilize the Mifflinburg Community Park and Borough streets on Thanksgiving morning, Thursday,
380 November 28, 2019, in order to conduct the annual “Turkey Trot 5K and Kids’ ½ mile Fun Run” event.
381 Borough Council action is requested to approve this request; contingent upon completion and
382 submission of the required Park Reservation Forms, as well as the \$250.00 security deposit and
383 certificate of insurance.

384
385 Motion by: Tod M. Steese
386 Second by: Richard J. Fry

387
388 **MOTION: To authorize the Turkey Trot Race Committee and Fit for Funds, LLC to utilize the**
389 **Mifflinburg Community Park and Borough Streets on Thanksgiving morning, Thursday,**
390 **November 28, 2019 in order to conduct the annual “Turkey Trot 5K and Kids’ ½ mile Fun Run”**
391 **event; contingent upon completion and submission of the required Park Reservation Forms, as**
392 **well as the \$250.00 security deposit and certificate of insurance.**

393
394 Approved via unanimous voice vote.

395
396

397 Mrs. Metzger announced that the Borough continues to seek a group of volunteers willing to man the
398 Mifflinburg Recycling Center on the first Saturday of each month from 8:00 AM – 11:00 AM. A notice
399 has been placed on the Borough's website. Mrs. Metzger informed Borough Council that she has also
400 contacted several organization via telephone; however, she hasn't found anyone that is interested. Due
401 to a lack of volunteers, the first Saturday of each month's recycling hours have gone unmanned. The
402 lack of these volunteers have created a problem with the sorting of the recyclable materials that have
403 been dropped off. During the summer, the Borough Maintenance Employee that was scheduled for the
404 Mifflinburg Brush Recycling kind of kept an eye on things to ensure that materials are being placed in
405 the correct bins and then closed-up the facility afterwards. With Brush Recycling ending in November,
406 Borough Management is recommending that the Borough begin to staff that first Saturday of recycling
407 each month with a Borough Maintenance Employee.

409 Mrs. Metzger announced that the Mifflinburg Community Parks officially close for the season on
410 Tuesday, October 15, 2019. The restroom facilities at the Mifflinburg Community Park will be
411 winterized following the Veteran's Day festivities.

413 Mrs. Metzger informed Borough Council that the next budget meeting is scheduled for Tuesday,
414 October 22, 2019 at 6:00 PM.

416 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for
417 September 2019 included in the information tonight.

419 Mayor Cooney presented Borough Council with the following update for Public Safety. Mayor Cooney
420 reported the following:

- 422 • The Annual Turkey Trot 5K and Kids' ½ mile Fun Run to benefit the Mifflinburg Lacrosse
423 Club is scheduled for Thanksgiving morning, Thursday, November 28, 2019, at the
424 Mifflinburg Community Park. Mayor Cooney clarified that he has approved the proposed
425 race route and issued the letter granting them permission to use Borough streets.
- 426 • The Annual Halloween Parade is scheduled for Monday, October 28, 2019. The parade
427 will form at the Mifflinburg Middle School parking lot and travel west on Market Street to
428 the west entrance of the High School Gym where the judging will take place.
- 429 • The unPAved of the Susquehanna River Valley race that was held on Sunday, October 13,
430 2019. There were no incidents to occur during this year's race.

432 Officer In Charge (OIC) Bailey pointed out that included on the Monthly Police Report for September
433 2019 under Fines Collected they will notice there is a STOP Grant in the amount of \$896.82 listed. This
434 is for reimbursed wages for domestic violence calls which is reimbursed through Transitions of PA.

436 OIC Bailey provided Borough Council with an update on the status of the camera system at the
437 Mifflinburg Community Park. OIC Bailey reported that he and Mayor Cooney met with Select Security
438 to discuss the camera system at the Park. A revised proposal has been obtained from Select Security
439 to mount five (5) additional cameras at a cost of \$6,300.00 (plus an additional \$43.00/month service fee) to
440 provide adequate camera coverage to the pavilions. This proposal is valid for thirty (30) days. A
441 discussion was held; OIC Bailey clarified that he is seeking Borough Council consideration to include
442 this with the 2020 Budget.

444 Mr. Zimmerman reported that he read in the Daily Item where the Borough is advertising for a
445 Maintenance Worker 2 and a Lineman Third Class/Lineman Apprentice and expressed that he doesn't
446 understand why the Borough would consider hiring anyone in October during the winter months.

448 Mr. Zimmerman reported that Mr. Thomas Styers, the owner of 630 Chestnut Street, contacted him
449 concerning a letter he received from the Borough requiring that he upgrade the electrical services to his
450 apartment building within thirty (30) days in order for the Borough to install new meters. Mr. Styers has
451 indicated that he is going to upgrade the electrical services to his property; however it's going to cost
452 him \$3,000.00-\$4,000.00 and he needs more than thirty (30) days to complete this work. Mr.
453 Zimmerman expressed that he thinks it's unbelievable that the Borough is requiring Mr. Styers to
454 complete this work within thirty (30) days just so the Borough Employees don't have to go manually
455 read the meter each month.

457 Mrs. Metzger informed Mr. Zimmerman that the letter sent to Mr. Styers is a standard letter that the
458 Borough uses for all of its customers. All Mr. Styers has to do is contact the Borough Office; the
459 Borough always works with customers. Mrs. Hackenberg inquired why Mr. Zimmerman didn't have
460 Mr. Styers contact the Borough Office to find out what was going on. Mr. Zimmerman stated that he
461 didn't have Mr. Styers contact the Borough Office because he is a Borough Council Member and he
462 knows Mr. Styers.

463

464 Mayor Cooney inquired why Mr. Zimmerman didn't contact Mrs. Metzger to notify her that Mr. Styers
465 had an issue. Mr. Zimmerman stated he doesn't have his whole lifetime to contact Mrs. Metzger to
466 notify her that this customer has an issue. Mayor Cooney clarified that it would have taken less than
467 thirty (30) seconds to contact Mrs. Metzger to notify her that Mr. Styers had an issue rather than make a
468 spectacle of it at tonight's meeting. Mr. Zimmerman informed Mayor Cooney that there are a lot of
469 things about him that are a spectacle; this whole Borough Council is a spectacle.

470
471 Mr. Zimmerman stood-up to leave the meeting. Mr. Steese inquired if Mr. Zimmerman was resigning
472 from his position as Borough Council Member. Mr. Zimmerman clarified that he is not resigning, he is
473 just leaving tonight's meeting. Mr. Zimmerman cautioned Borough Council that his campaign is
474 coming up and he is going to start writing articles for the paper. Mrs. Hackenberg directed Mr.
475 Zimmerman to make sure he includes in the article that he doesn't attend the Borough Work Sessions
476 where things are discussed and Borough Council has to keep rehashing things at the regular meetings for
477 him; and then he also doesn't contact Mrs. Metzger subsequent to the Borough Work Session to find out
478 what was discussed. Mrs. Hackenberg exclaimed that she doesn't know what Mr. Zimmerman wants
479 Borough Council to do.

480
481 Mr. Zimmerman expressed that he thinks the Borough Work Sessions are a joke; there are no minutes
482 taken during the Borough Work Sessions and he feels it's illegal what Borough Council is doing. Mr.
483 Steese clarified that Mr. Zimmerman stated that he thought Borough Council was a joke earlier. Mr.
484 Zimmerman reiterated that he thinks Borough Council is a joke because they're not representing the rate
485 payers. Mrs. Hackenberg interjected that this has nothing to do with the Mifflinburg Regional
486 Economic Development (MRED) Alliance and she is proceeding with the meeting. Mr. Zimmerman left
487 the meeting at 7:35 PM.

488
489 Mayor Cooney presented Borough Council with an update for the Mifflinburg Regional Economic
490 Development (MRED) Alliance. Mayor Cooney updated Borough Council on the following businesses
491 in the Borough:

- 492
- 493 • The Mifflinburg Heritage and Revitalization Association (MHRA), will be conducting the
494 Business Open House from 4:00 PM – 8:00 PM again during this year's Community
495 Christmas Tree Lighting.
 - 496 • Ms. Kathy Kron, the new owner of the former Mifflinburg Moose building located at 437
497 Chestnut Street, will be reopening as the Blue Moose. The Blue Moose will be opening up
498 on Friday, November, 1, 2019.
- 499

500 Mrs. Erin Threet, HRG, Inc., informed Borough Council that she doesn't have an official Engineer's
501 Report for October 2019. Mrs. Threet provided Borough Council with a brief summary of the
502 miscellaneous engineering services that HRG, Inc. has provided since last month's meeting.

503
504 Mrs. Threet noted that the Borough Operational Staff and Borough Staff she believes in general has
505 been helping out and has done a very good job of ramping up the efforts of reducing of MLSS
506 concentrations at the Wastewater Treatment Plant (WWTP) to the point where she is actually a bit
507 concerned that they are almost on the low side; however, the Borough has received very positive
508 feedback from Evoqua in that regard. Evoqua has actually reached out and indicated about possibly
509 doing a presentation at a membrane conference about the plant's performance.

510
511 Mrs. Erin Threet, HRG, Inc., provided Borough Council with an update on the status of the Mifflinburg
512 Dewatering Upgrade Project Phase 1: Pilot Testing at the Wastewater Treatment Plant (WWTP). Mrs.
513 Threet reported that the WWTP is moving forward with the Pilot Testing program as previously
514 discussed. An on-site pilot program was conducted the week of September 30th at the WWTP to demo
515 the BDP Screw Press. An on-site pilot program will be conducted next week to demo the Ishigaki
516 ISGK-A Screw Press and then the following week to demo the Schwing Bioset Screw Press. The
517 manufacturers for the Trident MD Press have communicated that they will not have a small-scale unit
518 available to perform the pilot within the required timeframe. Mrs. Threet informed Borough Council
519 that once completed, HRG, Inc. will prepare a report and recommendation for the replacement of the
520 dewatering equipment.

521
522 Mrs. Threet requested an executive session to discuss potential litigation.

523
524 Mr. Yount provided Borough Council with an update on the status of the open issues for the Borough of
525 Mifflinburg.

526
527 Mr. Yount requested an executive session to discuss potential litigation.

528

529 Mayor Cooney informed Borough Council that he participated in or will be participating in the
530 following meetings or events:
531

- 532 • The first-ever Mifflinburg Pumpkin Festival that is scheduled for Saturday, October 26,
533 2019 from 11:00 AM - 3:00 PM.
- 534 • The Annual Halloween Parade that is scheduled for Monday, October 28, 2019 at 6:00 PM.
535 The parade will form at the Mifflinburg Middle School parking lot at 5:30 PM and travel
536 west on Market Street at 6:00 PM to the west entrance of the High School Gym where the
537 judging will take place.
- 538 • Trick or Treat night that is scheduled for Thursday, October 31, 2019 from 6:00 PM - 9:00
539 PM.
- 540 • Spoke with Mr. Dressler's class at the Mifflinburg Area High School located at 75 Market
541 Street. The students were learning about emergency management and what to during a
542 possible epidemic or pandemic medical catastrophe.
- 543 • The Annual Oktoberfest Festival that was held on Friday, October 5, 2019 from 1:00 PM -
544 11:00 PM and Saturday, October 6, 2019 from 11:00 AM - 10:00 PM at the VFW Carnival
545 Grounds. Mayor Cooney announced that he performed the traditional cry of "O' zapft is!"
546 ("It's tapped!") on Friday, October 5, 2019 at 1:00 PM to officially mark the beginning of
547 the festival.
- 548 • Emceed the Mifflinburg Homecoming Bonfire that was held at the Mifflinburg Area High
549 School located at 75 Market Street on Thursday, October 10 2019 at 8:30 PM.
- 550 • The Veteran's Day Service at the Mifflinburg Community Park that is scheduled for
551 Saturday, November 2, 2019 at 11:00 AM.
- 552 • The Scouts BSA 520 & 521's formal flag retirement ceremony at the Mifflinburg
553 Community Park that is scheduled for Saturday, November 2, 2019 directly after the
554 Veteran's Program.
- 555 • The Community Christmas Tree Lighting that is scheduled for Sunday, December 1, 2019
556 from 7:00 PM – 8:00 PM.
557
558

559 Mrs. Hackenberg called an executive session to discuss potential litigation and personnel matters. An
560 executive session was held from 7:42 PM to 9:06 PM.
561

562
563 Motion by: Paul E. Bottiger
564 Second by: Richard J. Fry
565

566 **MOTION: To authorize Mrs. Metzger to submit a grant application for a grant to purchase four**
567 **(4) master water meters.**
568

569 Approved via unanimous voice vote.
570

571
572 Motion by: Paul E. Bottiger
573 Second by: Richard J. Fry
574

575 **MOTION: To authorize Mrs. Metzger to notify West Buffalo Township and Limestone Township**
576 **of the Borough's intent to install master metering pits between the Township and Borough's water**
577 **systems in accordance with section 4.03 (a) of the Intermunicipal Agreement.**
578

579 Approved via unanimous voice vote.
580

581
582 Motion by: Tod M. Steese
583 Second by: Richard J. Fry
584

585 **MOTION: To authorize that no changes be made to the Mifflinburg Zoning Ordinance.**
586

587 Approved via unanimous voice vote.
588

589
590 Motion by: Tod M. Steese
591

592 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**
593

594 Approved via unanimous voice vote.

595 Meeting adjourned at 9:08 PM.

596

597 Respectfully Submitted,

598

599

600 Misty L. Ross

601 Assistant Borough Secretary

602