

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 September 20, 2019

3

4	PRESENT	ABSENT
5 Beverly L. Hackenberg, Council President	X	
6 Tod M. Steese, Vice President	X	
7 Paul E. Bottiger, Council Member		X - Arrived at 7:35 PM
8 Richard J. Fry, Council Member	X	
9 Linda L. Lewis, Council Member	X	
10 Duane L. Zimmerman, Council Member	X	
11 David M. Cooney, Mayor	X	
12 Daryl A. Yount, Solicitor		X - Arrived at 6:52 PM
13 Mark E. Bailey, Acting Officer In Charge	X	
14 Margaret A. Metzger, Borough Manager	X	
15 Robert M. Rowe, Borough Project Manager	X	
16 Misty L. Ross, Assistant Secretary	X	

17

18 The regular meeting of Mifflinburg Borough Council was called to order at 6:30 PM.

19
20 Visitors present at this meeting were Richard Schrader, Bud Schenck, Matthew Wagner, Mary Jones,
21 and Cindy Styers.

22
23
24 Motion by: Tod M. Steese
25 Second by: Richard J. Fry

26
27 **MOTION: To approve the amended minutes of the Tuesday, June 18, 2019 regular meeting of**
28 **Mifflinburg Borough Council.**

29
30 Approved via unanimous voice vote.

31
32
33 Motion by: Tod M. Steese
34 Second by: Linda L. Lewis

35
36 **MOTION: To approve the minutes of the Tuesday, August 13, 2019 special meeting of Mifflinburg**
37 **Borough Council.**

38
39 Approved via unanimous voice vote.

40
41
42 Motion by: Tod M. Steese
43 Second by: Linda L. Lewis

44
45 **MOTION: To approve the minutes of the Tuesday, August 20, 2019 regular meeting of**
46 **Mifflinburg Borough Council.**

47
48 Approved via unanimous voice vote.

49
50
51 Motion by: Linda L. Lewis
52 Second by: Richard J. Fry

53
54 **MOTION: To approve payment of Bill List # 2019-09 in the amount of \$473,857.18.**

55
56 Yes – Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg

57
58 No – None

59
60
61
62
63
64
65
66
67

68 Mr. Bud Schenck, Vice President at Mid-Penn Engineering Corporation, announced that he is present at
69 tonight's meeting along with Mr. Richard Schrader, General Manager at Rusty Rail Brewing Company,
70 on behalf of the Rusty Rail Brewing Company located at 5 N. 8th Street Suite 1 to provide Borough
71 Council with an update on the status of the eight (8) hotel rooms located on the third floor of their
72 facility. Mr. Schenck recapped that at the Tuesday, August 20, 2019 regular Borough Council meeting,
73 it was decided by Borough Council that because these hotel rooms essentially have a kitchen installed in
74 them or additional plumbing outside of the bathroom, they qualify as food dispensing and therefore,
75 each hotel room would require one (1) EDU. As such, it was agreed that the Rusty Rail Brewing
76 Company could modify their plans to eliminate the additional plumbing to the kitchen sink within each
77 room and then resubmit the plans to the Central Keystone Council of Governments (CK-COG) to be
78 reconsidered. Since that time, the Rusty Rail Brewing Company has modified their Building Permit
79 plans to eliminate the additional plumbing within each room. Mr. Schenck presented Borough Council
80 with the revised plans and inquired if they had any questions or concerns related to the provisions. Mr.
81 Schenck clarified that if there are no concerns with the revisions as presented, Mr. Schrader will proceed
82 with resubmitting the revised plans to the CK-COG to be reconsidered.
83

84 Mrs. Metzger reminded Borough Council that it was decided at the Tuesday, August 20, 2019 regular
85 Borough Council meeting that there would be no change in the previous action taken by Borough
86 Council until such a time as the Rusty Rail Brewing Company presented their plans as non-food
87 dispensing. A discussion was held; Ms. Lewis expressed that she thinks Borough Council should wait to
88 take action until after final inspection approval by the CK-COG and issuance of the Occupancy Permit.
89

90 Mr. Schenck informed Borough Council that the CK-COG has indicated that they can't issue the
91 Occupancy Permit until the Borough makes a decision on the EDU requirements. Mayor Cooney
92 suggested that Borough Council could take action to grant the Rusty Rail Brewing Company one (1)
93 EDU per two (2) rooms with the revisions as submitted contingent upon the CK-GOG approving and
94 issuing the Occupancy Permit.
95

96 Motion by: Duane L. Zimmerman
97 Second by: Tod M. Steese
98

99 **MOTION: To grant the Rusty Rail Brewing Company one (1) EDU per two (2) rooms with the**
100 **revisions as submitted, contingent upon the Central Keystone Council of Governments (CK-COG)**
101 **approving and issuing the Occupancy Permit.**
102

103 Mr. Steese inquired if the Rusty Rail Brewing Company would be willing to grant permission for a
104 Borough Representative to stop by periodically and re-inspect the eight (8) hotel rooms.
105

106 Mr. Schrader stated that eventually, additional EDUs would become available; however, until such time,
107 the Rusty Rail Brewing Company would be willing to grant permission for a Borough Representative to
108 stop by periodically and re-inspect the eight (8) hotel rooms.
109

110 Approved via unanimous voice vote.
111
112

113 Mr. Matthew Wagner, representing the Mifflinburg Christkindl Committee, attended tonight's meeting
114 regarding the additional vendors for the Mifflinburg Christkindl Market. Mrs. Metzger informed
115 Borough Council that as reported at the Borough Work Session that was held on Tuesday, September 3,
116 2019, Mr. Craig Lewis, the Borough Electrical Foreman, has reviewed the layout plans for the 2019
117 Christkindl Market and has indicated that he is fine with the layout plans as presented. Mr. Lewis also
118 counted the number of vendors (as indicated on the layout plans), since that seems to be the main
119 concern, and it appears that there are six (6) additional vendors being added to this year's Market.
120

121 A discussion was held regarding the additional vendors being added to the Market. Ms. Lewis
122 expressed that since the Borough Employees move the huts, she would like to see the Mifflinburg
123 Christkindl Committee have a contingency plan in place to ensure that setup work can continue in the
124 event there is an emergency and the Borough Employees can't move the huts. Mrs. Metzger added that
125 she thinks vendors with their own setup should also be given a deadline to submit electrical hookup
126 requirements two (2) weeks prior to the Market, that way the Borough Electric Crew has an idea what
127 their electrical needs are going to be.
128

129 Mr. Zimmerman reiterated that he is opposed to moving the stage back to where it used to be, by the
130 Herr Memorial Public Library located at 500 Market Street. The whole reason the stage was moved to
131 begin with was to allow firefighter access during the Market. Moving that stage you're creating another
132 obstacle for emergency access.
133
134

135 Motion by: Tod M. Steese
136 Second by: Richard J. Fry

137
138 **MOTION: To approve that six (6) additional vendors be added to the 2019 Mifflinburg**
139 **Christkindl Market, with a cap of the number of vendors for the 2018 Market in addition to the**
140 **six (6) new vendors, and that no additional vendors be added in the future.**

141
142 Mr. Wagner expressed that he believes the 2019 Mifflinburg Christkindl Market has more own setup
143 vendors than in previous years.

144
145 Mayor Cooney stated that moving forward, he will ensure that the letter he sends to the Mifflinburg
146 Christkindl Committee reflects that no additional vendors will be added to the Market exceeding the
147 total number of vendors for this years' Market and that the Market will maintain the same street closures
148 and footprint as approved for the 2019 Market.

149
150 Ms. Lewis clarified that a deadline would be given to vendors requiring that all electrical hookup
151 requirements must be submitted two (2) weeks prior to the Market, in addition to the Mifflinburg
152 Christkindl Committee having a contingency plan in place.

153
154 Approved via voice vote, with Mr. Zimmerman voting no.

155
156
157 Motion by: Richard J. Fry
158 Second by: Tod M. Steese

159
160 **MOTION: To approve the Mifflinburg Borough Zoning Report for August 2019 and authorize**
161 **payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$1,537.50.**

162
163 Yes – Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mr. Fry, Mrs. Hackenberg

164
165 No – None

166
167
168 Mrs. Hackenberg announced that Borough Council consideration is requested for Resolution No. 2019-
169 05; Authorizing the execution of the Third Amendment to the 2013-2017 Non-Pool Energy Purchase
170 Schedule with American Municipal Power, Inc. (“AMP”). Mr. Yount reminded Borough Council that
171 they took action at the Tuesday, July 16, 2019 regular Borough Council meeting to approve pursuing an
172 extension to the Borough’s Power Supply Contract with NextEra by five (5) years to December 31, 2032
173 with Option 1 – Standard Flexibility, as presented by Mr. Norm Baron. NextEra Energy has updated the
174 Borough’s supply contract extending it through 2032. The Third Amendment to the 2013-2017 Non-
175 Pool Energy Purchase Schedule enables Municipalities to evaluate the benefits and risks of the
176 additional energy purchases authorized by this First Amendment to the Non-Pool Power Sales which
177 would lower the price of the current remaining requirements arrangements.

178
179 Mrs. Metzger detailed the proposed pricing. The Borough’s current price is \$49.98/megawatt hour.
180 With the Third Amendment to the 2013-2017 Non-Pool Energy Purchase Schedule, the Borough has
181 two options. Option 1 would blend and extend the contract with a price of \$46.61/megawatt hour; a
182 6.7% savings. The alternate option, Option 2, has a behind the meter cap of 1.4 megawatts which would
183 allow the Borough to develop another energy source alternate at a cost of \$47.45/megawatt hour, which
184 would still give the Borough savings. Borough Council action is requested to adopt Resolution No.
185 2019-05 and to choose either Option 1 or Option 2.

186
187 Motion by: Tod M. Steese
188 Second by: Linda L. Lewis

189
190 **MOTION: To adopt Resolution No. 2019-05; Authorizing the execution of the Third Amendment to**
191 **the 2013-2017 Non-Pool Energy Purchase Schedule with American Municipal Power, Inc.**
192 **(“AMP”), with Option 1.**

193
194 Yes – Mr. Steese, Mr. Zimmerman, Mr. Fry, Ms. Lewis, Mrs. Hackenberg

195
196 No – None

197
198
199
200
201

202 Mrs. Hackenberg announced that Borough Council consideration is requested for Resolution No. 2019-
203 06; To approve the form and authorize the execution of one or more power sales contracts with
204 American Municipal Power, Inc. and taking other actions in connection therewith regarding
205 participation in the AMP R.I.C.E. Peaking Project and/or the AMP Pennsylvania R.I.C.E. Peaking
206 Project. Mr. Yount reminded Borough Council that they took action at the Tuesday, August 20, 2019
207 regular Borough Council meeting to participate in American Municipal Power, Inc. (AMP)'s AMP
208 R.I.C.E. Peaking Project as recommended by Mr. Norm Baron, of Utility Engineers, PC.
209

210 Mrs. Metzger explained that the Borough's electric bills are split into three (3) components, with
211 separate prices for the energy itself, transmission, and capacity. Resolution No. 2019-05 deals with the
212 energy costs whereas Resolution No. 2019-06 deals with the transmission and capacity costs. In the
213 past, the Borough has only dealt with the energy costs. This is the first time that the Borough has
214 participated in a project with AMP. Borough Council action is requested to adopt Resolution No. 2019-
215 06.
216

217 Motion by: Duane L. Zimmerman

218 Second by: Linda L. Lewis

219

220 **MOTION: To adopt Resolution No. 2019-06; To approve the form and authorize the execution of**
221 **one or more power sales contracts with American Municipal Power, Inc. and taking other actions in**
222 **connection therewith regarding participation in the AMP R.I.C.E. Peaking Project and/or the AMP**
223 **Pennsylvania R.I.C.E. Peaking Project.**
224

225 Yes – Mr. Zimmerman, Mr. Fry, Ms. Lewis, Mr. Steese, Mrs. Hackenberg

226

227 No – None

228

229

230 Mrs. Metzger announced that Wagner, Dreese, Elsasser (W.D.E.) & Associates, PC has completed all
231 work for the 2018 Annual Audit. Mr. Michael Fuller, auditor with W.D.E. & Associates, PC, presented
232 the Annual Audit to the Finance Committee prior to tonight's meeting. Borough Council action is
233 requested to accept this report.
234

235 Motion by: Linda L. Lewis

236 Second by: Richard J. Fry

237

238 **MOTION: To accept the 2018 Audit Report as presented.**

239

240 Approved via unanimous voice vote.

241

242

243 Mrs. Metzger informed Borough Council that she has received a request from the Mifflinburg Hose
244 Company No. 1 located at 325 Chestnut Street. The Mifflinburg Hose Company No. 1 is requesting that
245 the Borough donate water to the Mifflinburg VFW Carnival Grounds for their Annual Gun Raffle event
246 on September 27-29, 2019. Additionally, the Mifflinburg Hose Company No. 1 has submitted an
247 updated 2019 Special Events list. A copy of the updated list has been included in the information
248 tonight. Borough Council action is requested to approve these requests.
249

250 Motion by: Tod M. Steese

251 Second by: Richard J. Fry

252

253 **MOTION: To donate water to the Mifflinburg VFW Carnival Grounds for the Mifflinburg Hose**
254 **Company No. 1, on September 27-29, 2019 in order to conduct for their Annual Gun Raffle event;**
255 **and to approve the updated 2019 Special Events list for the Mifflinburg Hose Company No. 1.**
256

257 Approved via unanimous voice vote.

258

259

260 Mrs. Metzger reported that the Mifflinburg Hose Company No. 1 has requested a meeting with Borough
261 Council to discuss the new agreements for service, as well as their budgetary requests for 2020. This
262 meeting has been scheduled for Tuesday, October 1, 2019 at 6:00 PM. Following this meeting, there is
263 a Special Borough Council meeting scheduled for 6:30 PM to redistribute four (4) EDUs, and then
264 directly following the Special Borough Council meeting there is a Budget meeting scheduled.
265

266

267

268 Mrs. Metzger informed Borough Council that she has also received a request from the Mifflinburg Area
269 Elementary School R.O.A.R. Team for continued support of their Behavioral Support Program (the
270 R.O.A.R. Program). Mrs. Metzger explained that during the 2014-2015 school year, the Mifflinburg
271 Elementary School implemented a school-wide positive behavior program called the R.O.A.R. Program.
272 The program works by teaching students appropriate behavior, and validating when they meet
273 behavioral expectations. Student's positive behavior is tracked, and ultimately, students' names are
274 entered into a lottery to win specific prizes, such as participating in activities, eating special lunches with
275 school staff, earning opportunities for leadership in front of their peers, and coupons for purchases or
276 events in their communities. In previous years, Borough Council took action to donate fourteen (14)
277 coupons for a one (1) day free admission pass for the Mifflinburg Community Pool for the summer
278 season to be used as prizes for the R.O.A.R. Program. A copy of the request has been included in the
279 information tonight. Borough Council action is requested to approve this donation.

280
281 Motion by: Linda L. Lewis
282 Second by: Richard J. Fry
283

284 **MOTION: To donate fourteen (14) coupons for a one (1) day free admission pass for the**
285 **Mifflinburg Community Pool for the 2020 season to be used as prizes for the Mifflinburg Area**
286 **Elementary School's Behavioral Support Program (the R.O.A.R. Program).**

287
288 Approved via unanimous voice vote.
289

290
291 Mrs. Metzger announced that the Central Keystone Council of Governments (CK-COG) will be holding
292 their annual membership meeting on Thursday, October 10, 2019 at 7:00 PM at the Union County
293 Government Center located at 155 N. 15th Street, Lewisburg, PA. A copy of the invitation has been
294 included in the information tonight.
295

296 Mr. Rowe provided Borough Council with an update on the status of the Mifflinburg ADA Curb Ramp
297 Project. Mr. Rowe reported that Dave Gutelius Excavating, Inc., the contractor for this project, has
298 submitted Payment Application No. 3, the final payment application, in the amount of \$14,333.52. A
299 copy of the payment application has been included in the information tonight. LIVIC Civil, LLC has
300 reviewed the payment application and is recommending that Borough Council take action to approve
301 this payment application.
302

303 Motion by: Linda L. Lewis
304 Second by: Richard J. Fry
305

306 **MOTION: To approve Payment Application No. 3 - Final from Dave Gutelius Excavating, Inc. for**
307 **the Mifflinburg ADA Curb Ramp Project in the amount of \$14,333.52.**

308
309 Yes – Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg
310

311 No – None
312
313

314 Mr. Rowe informed Borough Council that Dave Gutelius Excavating, Inc. has completed all work
315 associated with the Mifflinburg ADA Curb Ramp Project. Borough Council action is requested to
316 accept Final Completion for this project.
317

318 Motion by: Linda L. Lewis
319 Second by: Richard J. Fry
320

321 **MOTION: To accept Final Completion for the Mifflinburg ADA Curb Ramp Project.**
322

323 Approved via unanimous voice vote.
324
325
326
327
328
329
330
331
332
333

334 Mr. Rowe provided Borough Council with an update on the status of the Green Light GO Grant Signal
335 Upgrade Project. Mr. Rowe reported that he, in conjunction with the Engineer for the Green Light GO
336 Project, have rebid for Video Detection and Retiming to the traffic signal at Chestnut Street (SR 0045)
337 and Mabel Street/Meadow Green, with language included clarifying the timeline to complete the project.
338 The bids were opened on Wednesday, September, 11, 2019 at 1:00 PM. There were four (4) bids
339 received and are as follows:

340	<u>Company</u>	<u>Base Bid</u>
341	Tra Electric	\$52,799.40
342	M&B Services	\$61,909.56
343	Kuharchik Construction Inc.	\$52,652.00
344	Herr Signal	\$41,540.00
345		

346
347 A copy of the bid tabulation has been included in the information tonight. Borough Council action is
348 requested to award the Green Light GO Grant Signal Upgrade Project for Video Detection and Retiming
349 to the traffic signal at Chestnut Street (SR 0045) and Mabel Street/Meadow Green to Herr Signal for the
350 base bid amount of \$41,540.00.

351
352 Motion by: Richard J. Fry
353 Second by: Linda L. Lewis

354
355 **MOTION: To award the Green Light GO Grant Signal Upgrade Project for Video Detection and**
356 **Retiming to the traffic signal at Chestnut Street (SR 0045) and Mabel Street/Meadow Green to**
357 **Herr Signal for the base bid amount of \$41,540.00.**

358
359 Mrs. Hackenberg inquired what the budget amount was for this project. Mr. Rowe detailed that the
360 grant amount that the Borough received was \$53,331.00 which included engineering; the amount
361 set aside in the grant for the contractor was \$41,331.00.

362
363 Yes – Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mr. Fry, Mrs. Hackenberg

364
365 No – None

366
367
368 Mrs. Metzger informed Borough Council that she has reviewed the Chesapeake Bay Spreadsheet for the
369 Wastewater Treatment Plant (WWTP) and it appears that the Borough will again generate Nutrient
370 Credits for the 2019 compliance year that can be sold. Mrs. Metzger requested Borough Council action
371 to authorize her to solicit bids for the sale of the available Nutrient Credits produced by the WWTP in
372 the same manner as last year.

373
374 Motion by: Duane L. Zimmerman
375 Second by: Linda L. Lewis

376
377 **MOTION: To authorize Mrs. Metzger to solicit bids for the sale of the available Nutrient Credits**
378 **produced by the Borough's Wastewater Treatment Plant (WWTP) for the 2019 compliance year**
379 **in the same manner as last year.**

380
381 Approved via unanimous voice vote.

382
383
384 Mrs. Metzger provided Borough Council with an update on the status of the Corrective Action Plan
385 (CAP). Mrs. Metzger reported that she, Mr. Rowe and Mrs. Erin Threet, HRG, Inc., will be working to
386 finalize the CAP update for submission to DEP by Monday, September 30, 2019. Borough Council
387 action is requested to authorize the submission of this CAP update.

388
389 Motion by: Linda L. Lewis
390 Second by: Duane L. Zimmerman

391
392 **MOTION: To authorize the submission of the Corrective Action Plan (CAP) update to DEP by**
393 **Monday, September 30, 2019.**

394
395 Mayor Cooney inquired how long it would take to receive a response from DEP with regard to the
396 EDUs. Mrs. Metzger stated that with the last CAP update, which was submitted to DEP in March 2019,
397 it took roughly five (5) weeks to receive a response despite there being no EDUs granted.

398
399 Approved via unanimous voice vote.

400

401 Mrs. Metzger reported that Borough Council action is requested to authorize Mr. Patrick Wetzel, the
402 Borough's Water/Wastewater Trainee, to attend a twelve (12) week 'free' training program for sewer
403 licensing through the Pennsylvania Rural Water Association (PRWA), beginning in late October and
404 ending with the operator's exam in March 2020. The training will be held on Wednesdays for about five
405 (5) hours in State College. Borough Council action is requested to approve this training.

406
407 Motion by: Tod M. Steese
408 Second by: Linda L. Lewis

409
410 **MOTION: To authorize Mr. Patrick Wetzel, the Borough's Water/Wastewater Trainee, to attend**
411 **a twelve (12) week 'free' training program for sewer licensing through the Pennsylvania Rural**
412 **Water Association (PRWA), beginning in late October and ending with the operator's exam in**
413 **March 2020.**

414
415 Approved via unanimous voice vote.

416
417
418 Mrs. Metzger informed Borough Council that Mr. Deken Kline has submitted his resignation as an
419 Electric Lineman III effective Friday, September 27, 2019. Borough Council action is requested to
420 accept his resignation and authorize her to advertise the vacancy for the Electric Lineman Apprentice
421 position.

422
423 Motion by: Tod M. Steese
424 Second by: Richard J. Fry

425
426 **MOTION: To accept the resignation of Mr. Deken Kline as an Electric Lineman III effective**
427 **Friday, September 27, 2019 and authorize Mrs. Metzger to advertise the vacancy for the Electric**
428 **Lineman 3rd Class/Lineman Apprentice position.**

429
430 Approved via unanimous voice vote.

431
432
433 Mrs. Metzger reported that she has interviewed the three (3) applicants for the Water/Wastewater
434 Technician 3 position and is recommending that all candidates be rejected. Mrs. Metzger stated that Mr.
435 Patrick Wetzel, the Borough's Water/Wastewater Trainee, has been doing pretty well learning the
436 Water/Wastewater and therefore is asking for Borough Council authorization to advertise for a
437 Maintenance Worker 2 employee to fill the vacancy created by Mr. Wetzel's transfer instead. Borough
438 Council action is requested to reject all Water/Wastewater Technician 3 applicants and authorize her to
439 advertise the vacancy for the Maintenance Worker 2 position.

440
441 Motion by: Richard J. Fry
442 Second by: Tod M. Steese

443
444 **MOTION: To reject all Water/Wastewater Technician 3 applicants and authorize Mrs. Metzger to**
445 **advertise the vacancy for the Maintenance Worker 2 position.**

446
447 Approved via unanimous voice vote.

448
449
450 Mrs. Metzger reported that Mockenhaupt Benefits Group (the Actuary for the Borough), has prepared
451 the 2020 Minimum Municipal Obligations (MMOs) for both the Police and Non-Uniformed Pension
452 Plans, as well as the Non-Uniformed Money Purchase Plan which are as follows:

453
454 Police Pension Plan \$127,488.00
455 Non-Uniformed Pension Plan \$ 81,836.00
456 Non-Uniformed Money Purchase Plan \$ 16,696.00

457
458 The law requires that these MMOs be adopted/approved for the 2020 budget by September 30th of the
459 preceding year. Copies of the three (3) MMOs have been included in the information tonight. Borough
460 Council action is requested to adopt these MMOs as prepared by Mockenhaupt Benefits Group.

461
462
463
464
465
466
467

468 Motion by: Tod M. Steese
469 Second by: Richard J. Fry

470
471 **MOTION: To adopt the Police Pension Plan Minimum Municipal Obligation in the amount of**
472 **\$127,488.00; the Non-Uniformed Plan Minimum Municipal Obligation in the amount of**
473 **\$81,836.00; and the Non-Uniformed Money Purchase Plan Minimum Municipal Obligation in the**
474 **amount of \$16,696.00 for the 2020 budget.**

475
476 Yes – Mr. Steese, Mr. Fry, Ms. Lewis, Mrs. Hackenberg

477
478 No – None

479
480 Abstained – Mr. Zimmerman due to being a participant in one of these plans.

481
482
483 Mrs. Metzger provided Borough Council with an update on the status of the sale of the 2002 Chevrolet
484 2500-HD 4×4 Utility Truck. Mrs. Metzger reported that she has advertised to solicit bids for the sale of
485 the 2002 Chevrolet 2500-HD 4×4 Utility Truck with the conditions of this sale are as-is, where-is,
486 without warranty, as directed at the Tuesday, August 20, 2019 regular Borough Council meeting;
487 however, there were no bids received. Borough Council action is required on how to proceed with
488 disposal of this truck, whether they want to scrap it which is anticipated at \$400.00 to \$500.00, or if they
489 want re-advertise to solicit bids for the sale of the utility truck.

490
491 Motion by: Duane L. Zimmerman
492 Second by: Richard J. Fry

493
494 **MOTION: To authorize Borough Management to re-advertise to solicit bids for the sale of a 2002**
495 **Chevrolet 2500-HD 4×4 Utility Truck in the Mifflinburg Free Press; the conditions of this sale are**
496 **as-is, where-is, without warranty.**

497
498 Approved via unanimous voice vote.

499
500
501 Mrs. Metzger requested an executive session to discuss potential litigation and personnel matters.

502
503 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for
504 August 2019 included in the information tonight.

505
506 Mayor Cooney presented Borough Council with the following update for Public Safety. Mayor Cooney
507 reported the following:

- 508
- 509 • The Annual Halloween Parade is scheduled for Monday, October 28, 2019. The parade
510 will form at the Mifflinburg Middle School parking lot and travel west on Market Street to
511 the west entrance of the High School Gym where the judging will take place.
 - 512 • Trick or Treat night is scheduled for Thursday, October 31, 2019 from 6:00 PM - 9:00 PM.
 - 513 • The Annual Turkey Trot 5K and Kids' ½ mile Fun Run to benefit the Mifflinburg Lacrosse
514 Club is scheduled for Thanksgiving morning, Thursday, November 28, 2019, at the
515 Mifflinburg Community Park. Mayor Cooney clarified that he has approved the proposed
516 race route and issued the letter granting them permission to use Borough streets.
 - 517 • Attended the Mifflinburg Hose Company's Annual 9/11 Memorial Walk that was held on
518 Saturday, September 7, 2019. The 9/11 Memorial walk was very successful and there were
519 no problems during the walk.
 - 520 • The Mifflinburg Hose Company Honor Guard presented the Colors during the Mifflinburg
521 Area High School football game in recognition of the September 11, 2001, terrorist attacks.
522 The Honor Guard did a fantastic job.
- 523

524 Officer In Charge (OIC) Bailey reported that the Mifflinburg Police Department continues to have
525 criminal mischief damage at the Mifflinburg Community Park. On August 26, 2019, the Mifflinburg
526 Police Department had an incident at the Mifflinburg Community Park where both picnic tables in
527 Pavilion #2 and the pavilion itself was damaged. The Mifflinburg Police Department recently installed a
528 new security camera system at the Park; however, the camera system doesn't provide adequate camera
529 coverage to the pavilions. Chief Dyroff previously requested Borough Council approval to move
530 forward with the purchase an additional camera(s) to provide adequate camera coverage to the pavilions.
531 It was the consensus of Borough Council to table action for an additional camera(s) and revisit if more
532 problems persist.

533 OIC Bailey informed Borough Council that he is seeking Borough Council consideration to authorize
534 the Mifflinburg Police Department to move forward with the purchase of two (2) additional cameras. A
535 proposal has been obtained from Select Security to mount two (2) additional cameras at a cost of
536 \$1,874.00 (plus an additional \$13.00/month service fee). This proposal is valid for thirty (30) days.

537
538 OIC Bailey clarified that \$35,000.00 was included in the 2018 Budget for the installation of the camera
539 system at the Park; a total cost of \$27,445.22 has been spent plus the monthly service fee of \$113.00 for
540 three (3) years, leaving a remaining balance of \$3,486.78, which would cover the cost of the new camera
541 plus the additional monthly service fee for a total of \$133.00. A discussion was held; OIC Bailey
542 suggested that he may be able to reduce the cost of the installation, if the Borough provides the lift to
543 install the cameras. Mrs. Metzger stated that she would have Mr. Craig Lewis, the Borough Electrical
544 Foreman, meet with OIC Bailey to see if the Borough can provide the lift.

545
546 Mrs. Hackenberg deferred action on the purchase of two (2) additional cameras until after being
547 discussed further at the Budget Meeting that is scheduled for Tuesday, October 1, 2019 following the
548 special Borough Council meeting.

549
550 OIC Bailey presented Borough Council with some Monthly Highlights for the Mifflinburg Police
551 Department for September 2019.

552
553 Mayor Cooney presented Borough Council with an update for the Mifflinburg Regional Economic
554 Development (MRED) Alliance. Mayor Cooney updated Borough Council on the following businesses
555 in the Borough:

- 556
- 557 • The Community Christmas Tree Lighting that is scheduled for Sunday, December 1, 2019
558 from 7:00 PM – 8:00 PM. The Mifflinburg Heritage and Revitalization Association
559 (MHRA), will be conducting the Business Open House from 4:00 PM – 8:00 PM again
560 during this year's Community Christmas Tree Lighting. Mayor Cooney clarified that he
561 will be working with MHRA and the Downtown Businesses to begin organizing the
562 Christmas Tree Lighting and the Business Open House.

563
564 Mrs. Metzger informed Borough Council that an Engineer's Report has not been prepared for September
565 2019. Mrs. Metzger provided Borough Council with a brief summary of the miscellaneous engineering
566 services that HRG, Inc. has provided since last month's meeting.

567
568 Mr. Yount provided Borough Council with an update on the transition with Mr. Tira. Mr. Yount
569 apologized for being late to tonight's meeting; his schedule indicated that the meeting began at 7:00 PM.

570
571 Mayor Cooney informed Borough Council that he participated in or will be participating in the
572 following meetings or events:

- 573
- 574 • Attended the Mifflinburg Hose Company's Open House that was held on Thursday, August
575 29, 2019 at 6:30 PM.
 - 576 • The Annual Oktoberfest Festival that is scheduled for Friday, October 5, 2019 from 1:00
577 PM - 11:00 PM and Saturday, October 6, 2019 from 11:00 AM - 10:00 PM at the VFW
578 Carnival Grounds. Mayor Cooney announced that he will be performing the traditional cry
579 of "O' zapft is!" ("It's tapped!") on Friday, October 5, 2019 at 1:00 PM to officially mark
580 the beginning of the festival.

581
582 Mayor Cooney announced that he is planning a new event for this year, it's tentatively being called the
583 Pumpkin Festival. This will be a community oriented festival featuring all things pumpkin. Details are
584 still in the works; however, the event will feature a pumpkin race or a pumpkin roll, or a distance contest
585 of some sort. Mayor Cooney clarified that originally he partnered with the Herr Memorial Library
586 located at 500 Market Street to conduct the Annual Jack-O-Lantern Contest; however, the Herr
587 Memorial Library has informed him that they want to focus on their bake sale and don't want to do the
588 Annual Jack-O-Lantern Contest. Borough Council action is required to approve this event.

589
590 Motion by: Tod M. Steese
591 Second by: Linda L. Lewis

592
593 **MOTION: To approve Mayor Cooney's request to conduct the 1st ever Pumpkin Festival.**

594
595 Approved via unanimous voice vote.

596
597

598 Mrs. Hackenberg called an executive session to discuss potential litigation and personnel matters. An
599 executive session was held from 7:45 PM to 8:37 PM. (Mr. Zimmerman left at 8:22 PM.)

600

601

602 Motion by: Paul E. Bottiger

603 Second by: Richard J. Fry

604

605 **MOTION: To authorize Mr. Yount to contact Windstream Communications about the Walnut**
606 **Street Parking Lot.**

607

608 Approved via unanimous voice vote.

609

610

611 Motion by: Paul E. Bottiger

612 Second by: Tod M. Steese

613

614 **MOTION: To approve payment to Insight Pipe Contracting, LLC for the West Basin CCTV**
615 **Project in the amount of \$41,649.99.**

616

617 Yes – Mr. Bottiger, Mr. Fry, Ms. Lewis, Mr. Steese, Mrs. Hackenberg

618

619 No – None

620

621

622 Motion by: Paul E. Bottiger

623

624 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**

625

626 Approved via unanimous voice vote.

627

628

629 Meeting adjourned at 8:39 PM.

630

631 Respectfully Submitted,

632

633

634 Misty L. Ross

635 Assistant Borough Secretary

636