

MINUTES OF MIFFLINBURG BOROUGH COUNCIL  
July 16, 2019

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	PRESENT	ABSENT
Beverly L. Hackenberg, Council President	X	
Tod M. Steese, Vice President	X	
Paul E. Bottiger, Council Member	X	
Richard J. Fry, Council Member	X	
Linda L. Lewis, Council Member	X	
Duane L. Zimmerman, Council Member	X	
David M. Cooney, Mayor	X	
Frederick C. Dyroff III, Chief of Police	X	
Ryan M. Tira, Solicitor		X - Robin A. Read was present in his place
Margaret A. Metzger, Borough Manager	X	
Robert M. Rowe, Borough Project Manager	X	
Misty L. Ross, Assistant Secretary	X	

The regular meeting of Mifflinburg Borough Council was called to order at 6:30 PM.

Visitors present at this meeting were Jim Emery, Steve Kreisher, Carol Kreisher, Johnathan Bastian, Erin Threet, Craig Lewis, and Norm Baron.

Motion by: Tod M. Steese  
Second by: Richard J. Fry

**MOTION: To approve the minutes of the Tuesday, May 21, 2019 regular meeting of Mifflinburg Borough Council as corrected.**

Approved via unanimous voice vote.

Motion by: Tod M. Steese  
Second by: Richard J. Fry

**MOTION: To approve the minutes of the Tuesday, June 18, 2019 regular meeting of Mifflinburg Borough Council.**

Approved via unanimous voice vote.

Motion by: Linda L. Lewis  
Second by: Richard J. Fry

**MOTION: To approve payment of Bill List # 2019-07 in the amount of \$329,763.96.**

Yes – Mr. Bottiger, Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg

No – None

Motion by: Duane L. Zimmerman  
Second by: Linda L. Lewis

**MOTION: To approve pursuing an extension to the Borough's Power Supply Contract with NextEra by five (5) years to December 31, 2032 with Option 1 – Standard Flexibility, as presented by Mr. Norm Baron.**

Yes – Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mrs. Hackenberg

No – None

67 Mr. Zimmerman expressed that he thinks Borough Council should consider the proposed AMP  
68 Generation Project if Utility Engineers, PC is recommending it. Mr. Zimmerman made a motion to  
69 accept the contract agreement with American Municipal Power, Inc. (AMP) for participation in the  
70 AMP R.I.C.E. Peaking Project, pending Mr. Tira's review of the contract agreement. A discussion was  
71 held; Mrs. Hackenberg and Mr. Fry both agreed that they felt Borough Council should wait to take  
72 action until the contract agreement has been received. The motion failed for lack of a second.  
73

74 Mr. Jonathan Bastian, Treasurer of the Mifflinburg Community Ambulance Association, attended  
75 tonight's meeting regarding the merger of Mifflinburg Community Ambulance Service (MCAS) into  
76 Evangelical Regional Mobile Medical Service, LLC (ERMMS). Mr. Bastian informed Borough Council  
77 that prior to tonight's meeting, they received legal notice from Page, Wolfberg & Wirth, LLC via first  
78 class mail to provide them with notice of the anticipated merger of MCAS with and into ERMMS.  
79

80 Mr. Bastian explained that the Mifflinburg Community Ambulance Association has voted and approved  
81 a Letter of Intent to proceed with an alliance with Evangelical Community Hospital to address needs of  
82 the community related to EMS coverage in the area. Over the last decade, Mifflinburg Ambulance  
83 began to experience locally what has been happening nationally, a shortage of qualified individuals to  
84 provide complete coverage of the needs for emergency medical services. They have been able to provide  
85 efficient and effective first due advanced life support (ALS) and basic life support (BLS) coverage  
86 through the use of their own local volunteers supplemented by a staffing agreement with Evangelical's  
87 Pre-Hospital Services that has been in place since 1998. As it appears that the trend of a volunteer  
88 shortage will only become more prominent in the years to come, the Executive Board of Mifflinburg  
89 Ambulance has evaluated several options to secure continued excellent emergency medical service to  
90 the communities they serve. They strongly believe that ERMMS will provide a sustainable regional  
91 approach to providing emergency medical services to municipalities that they serve. It's currently  
92 anticipated that this transaction will take place on October 15, 2019.  
93

94 Mr. Steese inquired about the Mifflinburg Community Ambulance Memberships. Mr. Bastian reported  
95 that the MCAS are working with ERMMS Finance Department and Legal Department to develop a  
96 replacement program for the ambulance memberships. The existing ambulance memberships that were  
97 effective January 1, 2019 will remain valid through December 31, 2019.  
98

99 Mr. Zimmerman inquired who would own the MCAS facilities. Mr. Bastian stated that as part of this  
100 transaction, Evangelical Community Hospital is assuming all property that the MCAS owns which is the  
101 MCAS Station located at 104 Chestnut Street, the multi-unit commercial building located 110 Chestnut  
102 Street, and then the entire paved area located in front of the MCAS Station.  
103

104 A discussion was held; Mr. Bastian indicated that ERMMS does not have any plans to reduce or  
105 materially change any current service. The merged organization will continue to utilize the MCAS  
106 Station located at 104 Chestnut Street. Mrs. Metzger clarified that Borough Council action will be  
107 required to adopt a resolution designating coverage prior to October 15, 2019.  
108  
109

110 Motion by: Tod M. Steese

111 Second by: Richard J. Fry

112  
113 **MOTION: To approve the Mifflinburg Borough Zoning Report for June 2019 and authorize**  
114 **payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$1,764.60.**  
115

116 Yes – Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mrs. Hackenberg  
117

118 No – None  
119  
120

121 Mrs. Metzger reported that Mr. Tira has completed the revisions to the EDU allocation resolution as  
122 directed at the Tuesday, June 18, 2019 regular Borough Council meeting. A copy of the revised  
123 resolution was distributed to Borough Council members via email prior to tonight's meeting. Borough  
124 Council action is requested to adopt the revised EDU allocation resolution.  
125

126 Motion by: Paul E. Bottiger

127 Second by: Tod M. Steese  
128

129 **MOTION: To adopt the revised EDU allocation resolution establishing and adopting a policy for**  
130 **the distribution of sewer connection permits.**  
131

132 Approved via unanimous voice vote.  
133

134 Mrs. Metzger informed Borough Council that she has received a request from Ms. Bronwen Anderson-  
135 Sanders, Committee Chairman for Scouts BSA 520 & 521, to utilize the large barbeque pit at the  
136 Mifflinburg Community Park on Saturday, November 2, 2019 to hold a formal flag retirement ceremony  
137 directly after the Veteran's Program. A copy of the request has been included in the information tonight.  
138 In accordance with Chapter 18 of the Borough Code of Ordinances the dates during which the recreation  
139 area shall be used by the general public shall be April 15<sup>th</sup> through October 15<sup>th</sup> of each calendar year;  
140 pavilion reservations are accepted May 15<sup>th</sup> through September 15<sup>th</sup> of each calendar year. Borough  
141 Council action is requested to approve this event, contingent upon submission of the completed pavilion  
142 reservation forms.

143  
144 Motion by: Duane L. Zimmerman  
145 Second by: Paul E. Bottiger

146  
147 **MOTION: To approve the Scouts BSA 520 & 521's request to utilize the large barbeque pit at the**  
148 **Mifflinburg Community Park on Saturday, November 2, 2019 to hold a formal flag retirement**  
149 **ceremony directly after the Veteran's Program, contingent upon submission of the completed**  
150 **pavilion reservation forms.**

151  
152 Approved via unanimous voice vote.

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154  
155 Mrs. Metzger informed Borough Council that she has also received a request from Mr. Jason M. Gann,  
156 Lead Pastor at the United Pentecostal Church of Lewisburg, to utilize the Gazebo at the Mifflinburg  
157 Community Park on Sunday, September 15, 2019 to hold their normal Celebration Service. A copy of  
158 the request has been included in the information tonight. Borough Council action is requested to  
159 approve this event, contingent upon submission of the completed pavilion reservation forms and the  
160 security deposit in the amount of \$250.00 as well as a certificate of insurance.

161  
162 Motion by: Paul E. Bottiger  
163 Second by: Richard J. Fry

164  
165 **MOTION: To approve the United Pentecostal Church of Lewisburg's request to utilize the**  
166 **Gazebo at the Mifflinburg Community Park on Sunday, September 15, 2019 to hold their normal**  
167 **Celebration Service, contingent upon submission of the completed pavilion reservation forms and**  
168 **the security deposit in the amount of \$250.00 as well as a certificate of insurance.**

169  
170 Approved via unanimous voice vote.

171  
172  
173 Mrs. Metzger informed Borough Council that included in the information tonight, they received a copy  
174 of a rating letter addressed to Mrs. Hackenberg from the Insurance Services Office (ISO) concerning the  
175 Building Code Effectiveness Grading Schedule (BCEGS) Program for Lycoming, Northumberland,  
176 Snyder, and Union Counties, PA.

177  
178 Mrs. Metzger announced that the Mifflinburg ADA Curb Ramp Project has begun and is expected to be  
179 completed by the end of July, weather permitting. Mr. Rowe provided Borough Council with an update  
180 on the status of the project. Mr. Rowe reported that Dave Gutelius Excavating, Inc. has submitted  
181 Payment Application No. 1 in the amount of \$39,041.10. A copy of the payment application has been  
182 included in the information tonight for Borough Council review. LIVIC Civil, LLC has reviewed the  
183 payment application and is recommending that Borough Council take action to approve this payment  
184 application.

185  
186 Motion by: Linda L. Lewis  
187 Second by: Paul E. Bottiger

188  
189 **MOTION: To approve Payment Application No. 1 from Dave Gutelius Excavating, Inc. for the**  
190 **Mifflinburg ADA Curb Ramp Project in the amount of \$39,041.10.**

191  
192 Yes – Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Ms. Lewis, Mrs. Hackenberg

193  
194 No – None

195  
196  
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199

200 Mrs. Metzger requested Borough Council authorization to submit a 2019 Community Development  
201 Block Grant (CDBG) Application through the Pennsylvania Department of Community and Economic  
202 Development (DCED) for additional ADA curb and sidewalk work. The grant amount being requested  
203 is \$145,000.00, with a \$20,000.00 engineering match. Borough Council action is requested to approve  
204 this grant application.

205  
206 Motion by: Tod M. Steese  
207 Second by: Paul E. Bottiger

208  
209 **MOTION: To approve the submission of a 2019 Community Development Block Grant (CDBG)**  
210 **Application through the Pennsylvania Department of Community and Economic Development**  
211 **(DCED) for additional ADA curb and sidewalk work.**

212  
213 Mr. Rowe clarified that the Borough has been keeping track of all curb cuts in the Borough and there are  
214 109 curb cuts remaining that are non-compliant.

215  
216 Yes – Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Ms. Lewis, Mr. Steese, Mrs. Hackenberg

217  
218 No – None

219  
220  
221 Mrs. Metzger provided Borough Council with an update on the status of the ‘Three Project’ work that  
222 was awarded to Sikora Brothers Paving Inc. Mrs. Metzger reported that Sikora Brothers Paving Inc.  
223 began work the week of June 24<sup>th</sup>. They began with the Quarry Road Inlet Replacement, then proceeded  
224 with the Hickory Street Sewer Replacement and will finish with the Gessner/Shelly Lane Culvert  
225 Replacements. Mrs. Metzger informed Borough Council that there were some problems with the  
226 Hickory Street Sewer Replacement Project that’s underway.

227  
228 Mr. Rowe explained that the pavement on Hickory Street between 4<sup>th</sup> and 5<sup>th</sup> Streets wasn’t in the best  
229 condition. Originally it was intended to be just a trench restoration where they just pave the trench  
230 afterwards with base pave and top coat pave. However in evaluating the street, almost the whole east  
231 end of the street came out and basically the entire street needs to be repaved. Per a conversation with  
232 Sikora Brothers Paving Inc. this afternoon regarding paving the entire width of Hickory Street between  
233 4<sup>th</sup> and 5<sup>th</sup> Streets, they measured the dimensions of Hickory Street. The length is 410 feet and the width  
234 at most locations is 10 feet. There are a few portions on each end that are wider with flares at the  
235 intersections. There is also an area around the manhole at the intersection of Hickory Street and 4<sup>th</sup>  
236 Street that will need to be restored. With that being said, 410-ft X 10-ft is 456 SY. Assuming 475 SY  
237 will cover that entire area including the aprons/ manhole and using the unit price of \$45.00/SY from the  
238 bid, the total cost would be \$21,375.00. The total from the bid was \$12,600.00, thus representing an  
239 overage of \$8,775.00 to pave the entire width. The total amount budgeted for just the Hickory Street  
240 Sewer Replacement was \$160,000.00; the actually bid amount was only \$71,000.00, so the project is  
241 well within the budgeted amount. Mr. Rowe expressed that he believes the Borough should do right by  
242 their ratepayers and repave the entire width of Hickory Street between 4th and 5th Streets. Borough  
243 Council action is requested on this matter.

244  
245 Motion by: Paul E. Bottiger  
246 Second by: Linda L. Lewis

247  
248 **MOTION: To repave the entire width of Hickory Street between 4th and 5th Streets.**

249  
250 Mrs. Metzger suggested that Borough Council may want to consider authorizing Borough Management  
251 to approve Change Orders up to \$5,000.00 not-to-exceed the budgeted amount for the Hickory Street  
252 Sewer Replacement Project

253  
254 Yes – Mr. Bottiger, Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg

255  
256 No – None

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267 Motion by: Paul E. Bottiger  
268 Second by: Linda L. Lewis

269  
270 **MOTION: To authorize Borough Management to approve Change Orders up to \$5,000.00 not-to-**  
271 **exceed the budgeted amount for the Hickory Street Sewer Replacement Project.**

272  
273 Yes – Mr. Bottiger, Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg

274  
275 No – None

276  
277  
278 Mrs. Metzger provided Borough Council with an update on the status of the Professional Service  
279 Agreement between the Borough of Mifflinburg and Myer Environmental Services to provide  
280 maintenance and operational support related to the Water and Wastewater Treatment Plants. Mrs.  
281 Metzger reported that AxRunkle, P.C. has reviewed the agreement and made the necessary changes to  
282 the agreement. Borough Council action is to approve the agreement.

283  
284 Motion by: Paul E. Bottiger  
285 Second by: Linda L. Lewis

286  
287 **MOTION: To approve the Professional Service Agreement between the Borough of Mifflinburg**  
288 **and Myer Environmental Services to provide maintenance and operational support related to the**  
289 **Water and Wastewater Treatment Plants.**

290  
291 Approved via unanimous voice vote.

292  
293  
294 Mrs. Metzger provided Borough Council with an update on the status of the town clock that is located in  
295 the tower at the First Evangelical Lutheran Church, located at 404 Market Street. Mrs. Metzger  
296 announced that three (3) Committee meetings have been held to date for the town clock. Another  
297 meeting is scheduled to be held on Wednesday, August 21, 2019 at 7:00 PM.

298  
299 Mrs. Metzger informed Borough Council that Mr. Richard Schrader, General Manager for the Rusty  
300 Rail Brewing Company located at 5 N. 8<sup>th</sup> Street Suite 1, has contacted Mr. Rowe to request a meeting  
301 to discuss the EDU requirement for the eight (8) hotel rooms located on the third floor of their facility.  
302 The Rusty Rail Brewing Company disagrees with the decision to require one (1) EDU for each hotel  
303 room and want the opportunity to discuss this matter with Borough Council. Mrs. Hackenberg has  
304 referred this matter to the Tuesday, August 6, 2019 Borough Work Session. Mrs. Metzger announced  
305 that Mr. Schrader has offered to provide tours of the entire facility if anyone is interested in advance of  
306 the Borough Work Session.

307  
308 Mrs. Metzger provided Borough Council with an update on the status of the National Pollutant  
309 Discharge Elimination System (NPDES) Permit Amendment. Mrs. Metzger reminded Borough Council  
310 that she submitted a permit amendment request to the Pennsylvania Department of Environmental  
311 Protection (PA DEP) on Friday, May 10, 2019 to reduce the frequency of the Mercury testing  
312 requirement from bi-weekly to annually. Mrs. Metzger reported that DEP has reviewed the permit  
313 amendment request and reduced the frequency of the Mercury testing requirement from bi-weekly to  
314 quarterly. A draft permit has been prepared, and a public notice has been issued. The Borough will post  
315 the public notice at the Borough Building and at the Wastewater Treatment Plant. Additionally, the  
316 public notice will be published in the Pennsylvania Bulletin for public review and comment on the draft  
317 permit. Following the public comment period on the draft permit, DEP will issue the final permit.

318  
319 Mrs. Metzger announced that R.C. Stahlnecker Co. has completed the liquid sludge hauling the week of  
320 June 28<sup>th</sup>. Mrs. Erin Threet, HRG, Inc., will provided Borough Council with an update on the testing  
321 results of the June liquid sludge hauling at the Wastewater Treatment Plant (WWTP).

322  
323 Mrs. Metzger requested an executive session to discuss potential litigation and personnel matters.

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333 Mrs. Erin Threet, HRG, Inc., informed Borough Council that they received a copy of the Engineer's  
334 Report for July 2019 included in the information tonight. HRG, Inc. continues to provide assistance in  
335 reduction of MLSS concentrations at the Wastewater Treatment Plant (WWTP), including coordination  
336 for liquid sludge hauling for the month of June and associated review of operational data. Attached to  
337 the Engineer's Report for July 2019 they received the following documents for use in this discussion:  
338

- 339 • A Solids Review Schematic.
- 340 • A graph illustrating the WWTP-MLSS Trending from 2/01/19 through 7/10/19.
- 341 • A graph illustrating the WWTP-MLSS Trending w/ Liquid Sludge Hauling from 6/01/19  
342 through 7/10/19.
- 343 • A graph illustrating the WWTP-MLSS Trending w/ Wasting & Dewatering from 6/01/19  
344 through 7/10/19.
- 345

346 Mrs. Threet presented Borough Council with an update on the results of the June liquid sludge hauling  
347 and expressed that in her opinion, this trial run has proven that getting the solids out of your process are  
348 moving things in the right direction and has had the desired impact. Mr. David Gessner, the Borough's  
349 Treatment Plant Operator, has reported that he is seeing changes in the operations of the WWTP and that  
350 the digesters seem to be functioning better. Mrs. Threet clarified that these results indicate that the  
351 Borough's dewatering equipment at the WWTP is not working properly.  
352

353 Mrs. Threet reported that the next steps in her opinion is to move forward with a dewatering equipment  
354 replacement project to replace the dewatering equipment at the WWTP with newer modern equipment.  
355 There are several dewatering technologies to choose from; however she is recommending they go with  
356 some sort of Screw Press because they're the most user-friendly with low power, supervision and  
357 maintenance requirements. Mrs. Threet stated that she believes the most streamline and quickest  
358 implement solution is to conduct an on-site pilot program to evaluate and compare a few different types  
359 of Screw Presses to determine which will work best at the WWTP, and then obtain budgetary quotes for  
360 the proper size of equipment to efficiently operate the WWTP. The Borough would then have the  
361 budgetary quote information as well as the performance information to prepare the Operation &  
362 Maintenance (O&M) analysis to make a decisions based on the results. In the meantime, she really  
363 thinks Borough Council should take action to authorize either Borough Management, or Borough  
364 Management in conjunction with Operation Staff, the ability to continue with periodic liquid sludge  
365 hauling at the WWTP on an as-needed basis to maintain the progress that they've made thus far. Mrs.  
366 Threet clarified that she anticipates the dewatering equipment itself will costs somewhere in the quarter  
367 of a million dollars range; however, she doesn't have any firm cost information. Borough Council  
368 direction is requested on how to proceed.  
369

370 Mrs. Metzger interjected that an on-site pilot program was conducted last week at the WWTP to demo a  
371 Volute Dewatering Press using a small-scale unit. They will be providing the Borough with a final  
372 report. A discussion was held; Mr. Zimmerman expressed that he believes Borough Council should  
373 listen to the Borough's Engineer. The Borough needs to resolve the issues at the WWTP in order to  
374 avoid incurring the additional costs associated with the liquid sludge hauling.  
375

376 Motion by: Duane L. Zimmerman  
377 Second by: Richard J. Fry  
378

379 **MOTION: To authorize HRG, Inc. to move forward with developing a formal pilot program**  
380 **acknowledging that the intent would be to move forward with a dewatering equipment**  
381 **replacement project to replace the dewatering equipment at the Wastewater Treatment Plant with**  
382 **purchase based on the results.**  
383

384 Approved via unanimous voice vote.  
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386

387 Ms. Lewis inquired if the continuation of periodic liquid sludge hauling at the WWTP would exceed the  
388 budgeted amount. Mrs. Metzger elucidated that the continuation of periodic liquid sludge hauling at the  
389 WWTP would exceed the budgeted amount and funds would have to be transferred from another  
390 account. A discussion was held; Mr. Bottiger recommended that Borough Council take action to  
391 authorize Borough Management to continue with periodic liquid sludge hauling at the WWTP as-  
392 needed, with the condition that Borough Management report back to Borough Council each month.  
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399 Motion by: Paul E. Bottiger  
400 Second by: Linda L. Lewis

401  
402 **MOTION: To authorize Borough Management to continue with periodic liquid sludge hauling at**  
403 **the WWTP as-needed, with the condition that Borough Management report back to Borough**  
404 **Council each month.**

405  
406 Yes – Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mrs. Hackenberg

407  
408 No – None

409  
410  
411 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for  
412 June 2019 included in the information tonight.

413  
414 Mayor Cooney announced that Mr. Nathan William Fisher, the new part-time Police Officer for the  
415 Borough of Mifflinburg, was sworn-in on Wednesday, June 19, 2019 at Camp Cadet at Susquehanna  
416 University.

417  
418 Mayor Cooney reported that the Mifflinburg Police Department participated in the funeral service for  
419 Mr. Hall E. Solomon on Friday, June 21, 2019. Mayor Cooney thanked Officer Tracy A. Fetterman and  
420 Officer Mark E. Bailey, of the Mifflinburg Police Department, for arranging a motorcade during the  
421 funeral processions for Mr. Solomon and also, for arranging the Central Susquehanna Regional dispatch  
422 to broadcast the “final call” over the radio. Mayor Cooney expressed that he thought the memorial send-  
423 off was very moving and appropriate for a man who dedicated such a large part of his life to the  
424 Borough.

425  
426 Mayor Cooney thanked Russell Cellular, Inc., an exclusive Verizon Authorized Retailer located at 8 E.  
427 Chestnut Street, for providing a loaner phone to Vickie Shipton, of 507 Market Street, whose mobile  
428 phone was destroyed due to a house fire.

429  
430 Chief Dyroff presented Borough Council with some Monthly Highlights for the Mifflinburg Police  
431 Department for June 2019.

432  
433 Chief Dyroff informed Borough Council that he provided a Supervisor’s Notation to Officer Tracy  
434 FETTERMAN on Monday, July 15, 2019 for a house fire which read as follows:

435  
436 That on Friday, June 28, 2019 you were working the midnight shift and at approximately 0121  
437 hours you conducted a traffic stop on the 300 block of Market Street. While on the traffic stop  
438 you noticed a house fire on the 500 block of Market Street, specifically 507 Market Street.  
439 Upon discovery, you immediately called CRS911 to have the fire department dispatched.  
440 Upon getting closer to the fire, while in your patrol car, you called CSR911 to have a second  
441 alarm called in due to the house being fully engulfed. This in of itself may have saved lives.  
442 You parked west of the fire to allow fire apparatus space for parking. You exited your patrol  
443 car and raced back to the fire and made contact with the resident who was outside of the house,  
444 who was frantic. You inquired if there was anyone home inside the house or the house just to  
445 the east of hers, which was also beginning to burn on the western side of the house, she related  
446 that the Bohn’s were home. Without regard to your own personal safety, you entered the  
447 residence and made contact with Mrs. Bohn in the hallway and told her the house was on fire  
448 and asked if anyone else was inside the home. She related that her husband was asleep on the  
449 second floor. You ran to said bedroom and woke up Mr. Bohn and assisted in getting him  
450 outside the house. At this time the fire department was arriving and began to battle the fire.

451  
452 Your actions are in the finest traditions of public service and the Mifflinburg Police  
453 Department. Moreover, you may have saved the lives of several people by going into the  
454 house and waking the Bohns, as well as calling the fire in, as well as calling in a second alarm;  
455 you were truly in the right spot at the right time. Who says, there is never a cop around when  
456 you need one! It is a pleasure to have you on the force!

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465 Chief Dyroff informed Borough Council that he provided a Supervisor's Notation to Officer Richard  
466 HUBLER on Monday, July 15, 2019 for another house fire which read as follows:

467  
468 That on Monday, July 8, 2019 at approximately 0800 hours, while working dayshift, you  
469 received a called from CSR911 about a house fire located at 113 Chestnut Street. Upon arrival  
470 you observed the rear porch of the house completely engulfed. EMS advised that all persons  
471 were removed from the house. Upon arrival of the Mifflinburg Hose Company, you assisted  
472 firefighters with laying fire hose and hooking up same, as well as getting the ladder to the  
473 house. You remained on-scene with firefighters until the fire was under control.

474  
475 Although fighting fires is not your job description, you went beyond the call of duty. Your  
476 actions are in the finest traditions of public service and the Mifflinburg Police Department.  
477 Please accept my words of appreciation. It is a pleasure to have you on the force!

478  
479 Chief Dyroff informed Borough Council that he also provided a Supervisor's Notation to Officer  
480 Matthew WENRICH on Monday, July 15, 2019 for assisting another Police Department with a suicidal  
481 person which read as follows:

482  
483 That on Friday, July 5, 2019 at approximately 1555 hours, you and Officer STROUP were on  
484 station, when we heard dispatch for Buffalo Valley Regional Police to BOL SR45 for a Black  
485 in color 2001, Chevrolet Blazer, being operated by a named person, who made suicidal  
486 comments and is to be armed with a shotgun, and possibly traveling east on SR45. You  
487 checked the subject's name through our computer system and it revealed there was a previous  
488 incident involving the subject. You and Officer STROUP departed the station to look for the  
489 vehicle. As you were departing the station, CSR911 advised that the last cell phone ping  
490 showed the subject to be in the area of Beaver Run Road. While traveling east on Walnut  
491 Street and approaching Forest Hill Road, you observed a matching vehicle turn north on Forest  
492 Hill Road, from the east. Numerous vehicles were between you and the suspect vehicle and  
493 you were able to catch up to the vehicle just prior to SR192. You confirmed that this was the  
494 suspect vehicle through CSR911. You covertly trailed the subject car, as you were in a non-  
495 marked police vehicle. The subject was unaware of your presence. You continued to follow  
496 said vehicle on Col. John Kelly Road, to allow backup units to get closer, as it was confirmed  
497 that the subject was armed. PSP units were able to catch up in the area of Crossroads Drive  
498 and a felony traffic stop was initiated. You ordered the subject from the car at gunpoint, using  
499 the department AR-15, without incident. During a search of the car a shotgun was located on  
500 the rear passenger seat. The subject ultimately transported to GMC for a mental evaluation.

501  
502 I want to commend you on your tactics and patience during this incident. You could have  
503 easily attempted to stop the car on you own without backup, which may have worsened the  
504 situation, pushing the subject to flee or turn to fight. I believe that you waiting for additional  
505 units and the sheer overwhelming police presence compelled the subject to surrender without  
506 incident. Your actions are in the finest traditions of police work and the Mifflinburg Police  
507 Department. Please accept my words of appreciation. It is a pleasure to have you on the force!

508  
509 Mayor Cooney provided Borough Council with an update on the status of the activation of outdoor  
510 warning sirens during a tornado warning. Mayor Cooney informed Borough Council that at the  
511 beginning of tonight's meeting they received a copy of the draft Standard Operating Procedures (SOP)  
512 for activation of the outdoor sirens. In accordance with the SOP, the following individuals shall have  
513 the authority to activate the siren:

- 514  
515
- 516 • Central Susquehanna Regional 911 dispatcher.
  - 517 • Mifflinburg Borough Emergency Management Coordinator.
  - 518 • Mifflinburg Hose Company Officers.
  - 519 • Mifflinburg Police Department Officers.

520 These individuals will be required to complete a SKYWARN training session. Mr. Jim Emery, the  
521 Borough's Emergency Management Coordinator, explained that the SKYWARN training session is  
522 basically a one (1) hour training session that is presented by the National Weather Service Office in  
523 State College, PA. SKYWARN training sessions are held to provide baseline training to individuals on  
524 how to accurately observe such weather phenomena as floods, hail, wind and its associated damage,  
525 cloud features that lead to tornadoes, and those cloud features that do not lead to tornadoes. Mr. Emery  
526 stated that he spoke with the County earlier tonight and they indicated that they are working to facilitate  
527 a SKYWARN training session in Mifflinburg.

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531 Mr. Steese reported that Mr. Steve Walter, Fire Chief for the Mifflinburg Hose Company No. 1 located  
532 at 325 Chestnut Street, has obtained a revised quote from Keystone Communications for \$4,347.14 to  
533 install and program a Federal Signal UHF Siren Alert Box with pager tone activation and manual red  
534 push button for local alert, yellow push button for local tornado alert, to replace the existing manual alert  
535 box in order to allow the Central Susquehanna Regional 911 Center to activate the siren. A discussion  
536 was held; Mrs. Metzger clarified that this work has not been included in the 2019 Budget and funds  
537 would need to be transferred from another line item.  
538

539 Mr. Zimmerman expressed that he believes this matter should be referred to the Borough Work Session  
540 that is scheduled for Tuesday, August 6, 2019 to be discussed further. Mr. Emery stated that he would  
541 make the necessary revisions to the draft SOP and forward a revised copy to Borough Council prior to  
542 the Tuesday, August 6, 2019 Borough Work Session.  
543

544 Mayor Cooney provided Borough Council with an update on the status of the Mifflinburg Christkindl  
545 Market. Mayor Cooney informed Borough Council that he and Chief Dyroff met with Mr. Matthew  
546 Wagner, President of the Christkindl Market of Mifflinburg, Inc., regarding a proposed expansion of the  
547 Christkindl Market. They're proposing that the area of 5<sup>th</sup> Street from Green Street to Quarry Road be  
548 closed to traffic. Both Green Street and Quarry Road would remain open to traffic and barriers would  
549 be put in place at 5<sup>th</sup> & Green Street and 5<sup>th</sup> & Quarry Road. Additionally, Mr. Wagner has assured him  
550 and Chief Dyroff that signs would also be placed cautioning pedestrian traffic, walking both northward  
551 and southward, that the road is open to traffic. The Christkindl Market of Mifflinburg, Inc. would also  
552 like to move the stage back to where it used to be, by the Herr Memorial Public Library located at 500  
553 Market Street, only further north closer to the alley.  
554

555 Mr. Zimmerman expressed that he is opposed to moving the stage back to where it used to be by the  
556 library. The whole reason the stage was moved to begin with was to allow firefighter access during the  
557 Market. Mr. Steese interjected that with recent house fire at 507 Market Street, it doesn't matter where  
558 you move the stage; fire protection in and around this area is still a concern during the Christkindl  
559 Market. A discussion was held; Mayor Cooney clarified that he would contact Mr. Steve Walter, Fire  
560 Chief for the Mifflinburg Hose Company No. 1 located at 325 Chestnut Street, to discuss these changes  
561 with him to see if he has any concerns.  
562

563 Mr. Steese complimented the Borough Electric Crew for their quick response time in turning off the  
564 power during the recent two (2) house fires; it was a big help. Mr. Steese expressed that he truly  
565 believes Officer Tracy A. Fetterman saved the lives of several people during the house fire at 507  
566 Market Street. Both the uniformed and the non-uniformed employees did extremely well during the  
567 recent two (2) house fires and he is proud of them.  
568

569 Mayor Cooney presented Borough Council with an update for the Mifflinburg Regional Economic  
570 Development (MRED) Alliance. Mayor Cooney updated Borough Council on the following businesses  
571 in the Borough:  
572

- 573 • Spoke with two (2) different business owners who have looked at the commercial building  
574 located at 407 Chestnut Street that is coming up for sale.  
575

576 Mayor Cooney informed Borough Council that he participated in or will be participating in the  
577 following meetings or events:  
578

- 579 • Attended the Ribbon Cutting for Buggy Town Mercantile located at 145 E. Chestnut Street  
580 that was held on Saturday, July 13, 2019.
- 581 • Received a letter from a youngster inquiring about a community garden and why the  
582 Borough doesn't have one. Mayor Cooney clarified that he would begin exploring options  
583 for a community garden.  
584  
585

586 Mrs. Hackenberg called an executive session to discuss potential litigation and personnel matters. An  
587 executive session was held from 8:14 PM to 9:06 PM.  
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597 Motion by: Tod M. Steese  
598 Second by: Duane L. Zimmerman

599  
600 **MOTION: To promote Mr. David Gessner to Water/Wastewater Technician 1 at rate of \$24.00**  
601 **per hour, effective July 17, 2019.**

602  
603 Yes – Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Ms. Lewis, Mrs. Hackenberg

604  
605 No – None

606  
607  
608 Motion by: Tod M. Steese  
609 Second by: Paul E. Bottiger

610  
611 **MOTION: To transfer Mr. Patrick Wetzel from a Maintenance Worker 2 to a Water/Wastewater**  
612 **Technician 3, subject to a six (6) month probationary period and the requirement that he must**  
613 **obtain a Class C water license and Class B sewer license within three (3) years; and no pay**  
614 **changes.**

615  
616 Approved via unanimous voice vote.

617  
618  
619 Motion by: Tod M. Steese

620  
621 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**

622  
623 Approved via unanimous voice vote.

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625  
626 Meeting adjourned at 9:09 PM.

627  
628 Respectfully Submitted,

629  
630  
631 Misty L. Ross  
632 Assistant Borough Secretary  
633