

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 June 18, 2019

3

4		PRESENT	ABSENT
5	Beverly L. Hackenberg, Council President	X	
6	Tod M. Steese, Vice President	X	
7	Paul E. Bottiger, Council Member	X	
8	Richard J. Fry, Council Member	X	
9	Linda L. Lewis, Council Member		X
10	Duane L. Zimmerman, Council Member	X	
11	David M. Cooney, Mayor	X	
12	Frederick C. Dyroff III, Chief of Police	X	
13	Ryan M. Tira, Solicitor	X	
14	Margaret A. Metzger, Borough Manager	X	
15	Robert M. Rowe, Borough Project Manager	X	
16	Misty L. Ross, Assistant Secretary	X	

17

18 The regular meeting of Mifflinburg Borough Council was called to order at 6:30 PM.

19
20 Visitors present at this meeting were Troy Mead, Matthew Wagner, David Iddings, Wayne Bierly, Jim
21 Emery, and Tim Turner.

22
23 Mrs. Hackenberg held a private moment of silence at the beginning of tonight’s meeting as requested by
24 Mr. Zimmerman in honor of Mr. Hall E. Solomon, of Mifflinburg, who passed away on Monday, June
25 17, 2019. Mr. Zimmerman announced that Mr. Solomon was hired as a policeman for the Mifflinburg
26 Police Department and then was appointed Chief of Police retiring in 1991, a post he held for 38 years.
27 Mr. Solomon served as the District Magistrate in Mifflinburg and the Mifflinburg Mayor for two (2)
28 terms. He was a member of the Fraternal Order of Police of which he served as the Secretary,
29 Pennsylvania Sheriffs Association, Life Member of the Mifflinburg Hose Co. # 1, Watsontown Masonic
30 Lodge # 401, Mifflinburg American Legion and Honor Guard, founding member of National Law
31 Enforcement Museum, Mifflinburg Moose, Union Co. Sportsman Club, and one (1) of the six (6)
32 founding members of the Buffalo Valley Sportsman's Club. Additionally, Mr. Solomon was one (1) of
33 the individuals who helped create the Harry F. Haney Memorial Park located on N. 8th Street.

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36 Motion by: Tod M. Steese
37 Second by: Paul E. Bottiger

38
39 **MOTION: To approve the minutes of the Tuesday, May 21, 2019 regular meeting of Mifflinburg**
40 **Borough Council.**

41
42 Mr. Steese complemented Ms. Misty L. Ross, the Assistant Borough Secretary, on a job well done with
43 transcribing the minutes of the Tuesday, May 21, 2019 regular meeting of Mifflinburg Borough Council.

44
45 Approved via unanimous voice vote.

46
47
48 Motion by: Paul E. Bottiger
49 Second by: Tod M. Steese

50
51 **MOTION: To approve payment of Bill List # 2019-06 in the amount of \$499,552.40.**

52
53 Yes – Mr. Bottiger, Mr. Fry, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg

54
55 No – None

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57
58 Chief Dyroff made a correction to the minutes of the Tuesday, May 21, 2019 regular meeting of
59 Mifflinburg Borough Council. Chief Dyroff stated that the minutes state he was present at the meeting;
60 however, he was absent from the meeting.

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67 Mr. Matt Wagner & Mr. Dave Iddings, Representatives of the Town Clock Committee, attended
68 tonight's meeting regarding the town clock that is located in the tower at the First Evangelical Lutheran
69 Church, located at 404 Market Street. Mr. Wagner distributed a document which detailed the history of
70 the town clock and reported that two (2) Committee meetings have been held for the town clock: the
71 first meeting was held on Thursday, May 9, 2019 and the second meeting was held on Thursday, June
72 13, 2019. At the May 9th meeting, the Committee discussed the problems with the town clock and it was
73 decided that Mr. Duane Zimmerman, Mr. David Iddings, and Mr. Bill Siegel would inspect the town
74 clock and investigate what needed to be repaired or restored. At the subsequent meeting June 13th, the
75 Committee agreed to call themselves the "Town Clock Committee" whose purpose is to seek financial
76 support for restoration of the town clock and make a proposal to Borough Council. Mr. Wagner
77 informed Borough Council that he has been selected as spokesmen for the Town Clock Committee and
78 that he is present at tonight's meeting to address Borough Council about the town clock's ownership and
79 plans for the future of the town clock. The Town Clock Committee is requesting that Borough Council
80 consider the following proposal(s):

- 81
- 82 1) That the Borough consider renewing ownership of the town clock.
 - 83 2) That the Borough accept the offer of the Town Clock Committee to be the entity
84 responsible to seek funding for the restoration of the clock and for future maintenance.
 - 85 3) That the Borough be the entity through which contracts be arranged for the restoration of
86 the town clock with funding arranged by the Town Clock Committee.
 - 87 4) That the Borough, after completion of the restoration project, provide whatever occasional
88 maintenance is required on the town clock with funding from the Town Clock Committee.
 - 89 5) That the Borough, with funding from the Town Clock Committee, provide a yearly stipend
90 to the Keeper of the Town Clock who will see to the weekly winding and maintenance of
91 the town clock.
- 92

93 Mr. Zimmerman inquired if the strike on the bell would be reconnected as part of the restoration project;
94 and if the town Clock would be restored to its original status. Mr. Iddings clarified that the Town Clock
95 Committee would like to see the town clock restored to its original condition and to do away with the
96 electronic devices. Mr. Bill Siegel is a member of the National Association of Watch & Clock
97 Collectors (NAWCC) and is very knowledgeable with clocks. He is associated with a lot of people with
98 profound knowledge of clocks. Mr. Siegel has offered to bring in an outside company, at no cost to the
99 Borough or the First Evangelical Lutheran Church, to inspect the town clock and provide a
100 recommendation for repair; most likely they'd recommend contracting someone to come in and remove
101 the clock from the tower at the First Evangelical Lutheran Church, repair the clock, and then reinstall the
102 clock in the tower after the repairs have been completed. Mr. Siegel believes that the restoration project
103 would cost around \$20,000.00 to \$25,000.00 to restore the town clock to its original condition. The
104 Town Clock Committee would seek funding for the restoration of the town clock and for future
105 maintenance of the town clock. These funds could be placed in a Trust Fund.

106

107 Mr. Zimmerman articulated that the town clock has been a part of the Borough for many years. He
108 believes that the Borough ratepayers would like to see the clock working again and would support the
109 restoration project. Mr. Zimmerman expressed that he is 100% in favor of working with the Town
110 Clock Committee to restore the town clock and that he thinks Borough Council needs to work as a
111 community to address this issue; the Town Clock Committee has come up with a great idea.

112

113 A lengthy discussion was held; Mr. Tira reported that the issue here is that there is nothing in the
114 information provided that links the town clock back to the Borough ever actually owning the clock. All
115 the information provided indicates that the money to purchase the clock was solicited from private
116 citizens. The clock has been referred to as the "town clock" which doesn't mean the Borough owns the
117 clock. Over the years, the Borough took on some maintenance duties and paid a 'clock winder' to wind
118 and lubricate the town clock. In 2016, Borough Council directed Mrs. Metzger to send a letter to the
119 First Evangelical Lutheran Church to notify them that the Borough was donating the clock to them. In
120 early December 2018, the First Evangelical Lutheran Church sent a letter to the Borough stating that
121 they were refusing the donation of the clock and would not assume any of the associated costs. Mr. Tira
122 stated that the disagreement would be more about the First Evangelical Lutheran Church signing-off on
123 whatever rights they have to the Borough and the Borough accepting responsibility of the clock. Since
124 the town clock is located on the First Evangelical Lutheran Church's real property, there would need to
125 be some permissions granted and probably some sort of long-term agreement between the First
126 Evangelical Lutheran Church and the Borough of Mifflinburg. Mrs. Metzger added that if Borough
127 Council was interested in moving forward with accepting responsibility of the town clock, action could
128 be contingent upon financing being obtained for the restoration and future maintenance of the town
129 clock.

130
131
132

133 Mr. Iddings clarified that he and Mr. Siegel would begin researching other towns with the same type of
134 situation and then develop a working agreement between the First Evangelical Lutheran Church and the
135 Borough of Mifflinburg. At this point, Borough Council direction is merely requested on whether or not
136 they want Mr. Siegel to move forward with bringing in an outside company, at no cost to the Borough or
137 the First Evangelical Lutheran Church, to inspect the town clock and provide a recommendation for
138 repair. Mr. Zimmerman and Mr. Fry both agreed that they would be in favor of allowing Mr. Siegel to
139 move forward with bringing in an outside company to inspect the town clock and provide a
140 recommendation for repair at no cost to the Borough or the First Evangelical Lutheran Church.

141
142 Motion by: Duane L. Zimmerman

143
144 **MOTION: To table action one (1) month and to allow Mr. Siegel to move forward with bringing in**
145 **an outside company to inspect the town clock and provide a recommendation for repair at no cost**
146 **to the Borough or the First Evangelical Lutheran Church.**

147
148 Mr. Tira interjected that Borough Council action is not required at this point; the First Evangelical
149 Lutheran Church is simply presenting a concept. Mr. Tira suggested that at some point, a written
150 proposal be provided for Borough Council consideration.

151
152 Mr. Tim Turner, a resident of 832 Chestnut Street, informed Borough Council that he is present at
153 tonight's meeting regarding the amendment to Resolution No. 2018-09; a resolution establishing and
154 adopting a policy for the distribution of sewer connection permits. Mr. Turner inquired if Resolution
155 No. 2018-09 could be changed back to the original version in order to allow everyone a fair chance.

156
157 Mr. Tira reported that he was absent from the Tuesday, May 21, 2019 regular meeting of Mifflinburg
158 Borough Council; however it's his understanding that Borough Council took action to amend Resolution
159 No. 2018-09; a resolution establishing and adopting a policy for the distribution of sewer connection
160 permits, to add the clause that the Borough shall allow awarded applicants to request a ninety (90) day
161 extension for Borough Council consideration based on reasonable factors. Subsequently, Borough
162 Council took action to approve Designer Homes of PA request for a ninety (90) day extension to utilize
163 the four (4) EDUs that were issued to Designer Homes of PA on November 27, 2018; and to approve the
164 transfer of the four (4) EDUs from the originally assigned Lots of 5, 6, 7 and 13 Oak Avenue to Lots 20,
165 21, 22, and 23 Oak Avenue, subject to the acquisition of all necessary zoning, construction permits, and
166 any other applicable approval prior to any work beginning on these properties. Mr. Tira stated that
167 moving forward, this resolution could be changed back to its original version; however the change
168 would be for future EDU's. For these particular EDU's, there's a certain right that has been invested in
169 it to be granted an extension.

170
171 Boy Scout, Troy Mead, introduced himself and informed Borough Council that he is present at tonight's
172 meeting to observe the meeting as a prerequisite for a Boy Scout Merit Badge.

173
174
175 Motion by: Tod M. Steese
176 Second by: Paul E. Bottiger

177
178 **MOTION: To approve the Mifflinburg Borough Zoning Report for May 2019 and authorize**
179 **payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$2,274.15.**

180
181 Yes – Mr. Fry, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mrs. Hackenberg

182
183 No – None

184
185
186 Mrs. Hackenberg announced that Borough Council consideration is requested for Resolution No. 2019-
187 02; Authorizing and directing the Borough Project Manager, Robert M. Rowe, to submit an application
188 for a 2019 Automated Red Light Enforcement (ARLE) Grant to the Pennsylvania Department of
189 Transportation (PennDOT) for improvements to signalization at 3rd and 4th Streets on Chestnut Street.
190 Mr. Rowe reminded Borough Council that at the December 18, 2018 regular Borough Council meeting,
191 it was the consensus of Borough Council to move forward with submitting an ARLE Grant to PennDOT
192 for the 3rd and 4th Street Traffic Signals. Originally, the Borough's intentions were to submit a Green
193 Light GO application; however upon meeting with PennDOT Representatives, they advised the Borough
194 that the guidelines for the Green Light GO Program have changed and were now geared towards larger
195 replacement types of projects rather than upgrades that could be considered maintenance. The amount
196 that was previously submitted was roughly \$115,275.00 just to do the original upgrades; the updated
197 amount with the changes that PennDOT is looking to make increased the project total to about
198 \$555,000.00 which was significantly higher and was not included in the 2019 Budget.

199

200 Mr. Rowe reported that Resolution No. 2019-02 authorizes and directs him to submit an application for
201 a 2019 ARLE Grant for the 3rd and 4th Street Traffic Signals. Mr. Rowe clarified that Borough Council
202 understood that this project will be a full reconstruction of the 3rd and 4th Street intersection Traffic
203 Signals. The total project consulting/construction cost is about \$555,000.00; the grant amount being
204 requested is \$555,000.00 and the Borough's match will be in-kind services. Borough Council action is
205 requested to adopt this resolution which supports the submission of the grant by the Monday, July 15,
206 2019 deadline. A discussion was held; Mrs. Metzger pointed out that the total project cost for the 3rd
207 and 4th Street Traffic Signals is just an estimate and could increase until PennDOT actually awards the
208 grant, as often these grant awards take over a year.

209
210 Motion by: Tod M. Steese

211 Second by: Richard J. Fry

212
213 **MOTION: To adopt Resolution No. 2019-02; Authorizing and directing the Borough Project**
214 **Manager, Robert M. Rowe, to submit an application for a 2019 Automated Red Light Enforcement**
215 **(ARLE) Grant to the Pennsylvania Department of Transportation (PennDOT) for improvements to**
216 **signalization at 3rd and 4th Streets on Chestnut Street.**

217
218 Approved via unanimous voice vote.

219
220
221 Mrs. Metzger informed Borough Council that she has received a request from the Perinatal Loss Team at
222 the Family Place of Evangelical Community Hospital to utilize the Mifflinburg Community Park on
223 Saturday, September 28, 2019 to conduct Evangelical's Annual Walk for Remembrance and Hope to
224 honor precious babies who have been lost. In accordance with Chapter 18 of the Borough Code of
225 Ordinances the dates during which the recreation area shall be used by the general public shall be April
226 15th through October 15th of each calendar year; pavilion reservations are accepted May 15th through
227 September 15th of each calendar year. The Evangelical Perinatal Loss Team has already completed and
228 submitted the required pavilion reservation forms and they will provide the appropriate deposit and
229 certificate of insurance upon approval of the event. Borough Council action is requested to approve this
230 event, contingent upon submission of the security deposit in the amount of \$250.00 as well as a
231 certificate of insurance.

232
233 Motion by: Tod M. Steese

234 Second by: Paul E. Bottiger

235
236 **MOTION: To approve the Evangelical Perinatal Loss Team's request to utilize the Mifflinburg**
237 **Community Park on Saturday, September 28, 2019 to conduct Evangelical's Annual Walk for**
238 **Remembrance and Hope, contingent upon submission of the security deposit in the amount of**
239 **\$250.00 as well as a certificate of insurance.**

240
241 Approved via unanimous voice vote.

242
243
244 Mrs. Metzger informed Borough Council that she has received the two (2) year renewal rates for
245 USABLE Life, for the Borough's Term Life Insurance and Short and Long Term Disability Policies
246 which are as follows:

247

<u>Benefit</u>	<u>Current Rate</u>	<u>Rate Guarantee Duration</u>
248 Group Term Life	\$0.220 / 1,000	Two Years
249 AD&D	\$0.030 / 1,000	Two Years
250 Short Term Disability	\$0.410 / 10	Two Years
251 Long Term Disability	\$0.560 / 100	(MCP) Two Years

252
253

254 Mrs. Metzger clarified that these rates are the same as what the Borough is currently paying. Borough
255 Council action is requested to renew these policies for the next two (2) years. The effective date for this
256 policy is Sunday, September 1, 2019.

257
258 Motion by: Paul E. Bottiger

259 Second by: Tod M. Steese

260
261 **MOTION: To renew the Borough's Term Life Insurance and Short and Long Term Disability**
262 **Policies with USABLE Life for the next two (2) years.**

263
264 Approved via unanimous voice vote.

265
266

267 Mr. Rowe reported that he has received a request from the Mifflinburg Original Italian Pizza (OIP) for
268 release of their Letter of Credit for their new restaurant located at 914 Chestnut Street. As requested,
269 Larson Design Group (LDG) performed a final walkthrough inspection of the Mifflinburg OIP project to
270 verify construction was completed in conformance with the approved Land Development Plan. The
271 inspection was performed on Wednesday, June 12, 2019. At that time, it appeared that all major
272 components of the approved plan had been installed, and all disturbed areas had been effectively
273 stabilized with vegetation. Therefore, LDG is recommending that Borough Council release the
274 developer from any financial obligation(s) that may still be in place. A copy of the letter from LDG has
275 been included in the information tonight. Borough Council action is requested to release the Letter of
276 Credit issued for the Mifflinburg OIP for the balance of \$184,509.00 as recommended by LDG.

277
278 Motion by: Paul E. Bottiger
279 Second by: Richard J. Fry

280
281 **MOTION: To release the Letter of Credit issued for the Mifflinburg Original Italian Pizza (OIP)**
282 **for their new restaurant located at 914 Chestnut Street for the balance of \$184,509.00.**

283
284 Approved via unanimous voice vote.

285
286
287 Mr. Rowe reminded Borough Council that they took action at the Tuesday, May 21, 2019 regular
288 Borough Council meeting to solicit quotes for professional engineering services for the Chestnut Street:
289 Line Street to Forest Hill Road Water Main Replacement Project. Mr. Rowe reported that three (3)
290 proposals have been received and are as follows:

291
292 LIVIC Civil \$18,842.50
293 HRG, Inc. \$32,840.00
294 Uni-Tec Consulting Engineers, Inc. \$15,000.00

295
296 A copy of the tabulation has been included in the information tonight. Borough Council action is
297 requested to award the Chestnut Street: Line Street to Forest Hill Road Water Main Replacement Project
298 to Uni-Tec Consulting Engineers, Inc. for the lump sum amount of \$15,000.00, contingent upon receipt
299 of the completed Anti-Collusion affidavit.

300
301 Motion by: Richard J. Fry
302 Second by: Paul E. Bottiger

303
304 **MOTION: To award the Chestnut Street: Line Street to Forest Hill Road Water Main**
305 **Replacement Project to Uni-Tec Consulting Engineers, Inc. for the lump sum amount of**
306 **\$15,000.00, contingent upon receipt of the completed Anti-Collusion affidavit.**

307
308 Yes – Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mrs. Hackenberg

309
310 No – None

311
312
313 Mr. Rowe reported that he has solicited quotes for an additional roll-off dumpster as well as searched for
314 hauling trucks as directed at the May 7, 2019 Borough Work Session. Three (3) proposals have been
315 received and are as follows:

316
317 Friesen's Welding & MFG \$4,850.00
318 Custom Container Solution \$5,500.00
319 Valley Enterprise Container, LLC \$4,915.00

320
321 A copy of the tabulation has been included in the information tonight. Borough Council action is
322 requested to award the 2019 Roll-Off Dumpster Quote to Friesen's Welding & MFG on a unit price
323 basis in the amount of \$4,850.00.

324
325 Motion by: Tod M. Steese
326 Second by: Richard J. Fry

327
328 **MOTION: To award the 2019 Roll-Off Dumpster Quote to Friesen's Welding & MFG on a unit**
329 **price basis in the amount of \$4,850.00.**

330
331 Yes – Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mr. Steese, Mrs. Hackenberg

332
333 No – None

334 Mrs. Metzger informed Borough Council that Mr. Bradley Sauers, one (1) of the Borough's Water-
335 Wastewater Treatment Plant Operators, has submitted his resignation as a Water-Wastewater Tech
336 effective Friday, July 5, 2019. Borough Council action is requested to accept this resignation and
337 authorize her to advertise to fill the vacancy.
338

339 Mr. Zimmerman reported that he was unaware that Mr. Sauers submitted his resignation; however, he
340 saw the advertisement for a Water-Wastewater Tech for the Borough of Mifflinburg in the Daily Item.
341 Mrs. Metzger stated that this matter was discussed at the Tuesday, June 4, 2019 Borough Work Session
342 and it was the consensus of those in attendance to direct her to move forward with advertising for a
343 Water-Wastewater Tech. Mr. Zimmerman inquired how Borough Council can make a decision to spend
344 money on something outside of a Borough Council meeting. Mr. Tira clarified that this matter was
345 discussed at the Tuesday, June 4, 2019 Borough Work Session which is an Open Meeting that has been
346 advertised and is open to the public.
347

348 Mr. Zimmerman requested a copy of the minutes from the Tuesday, June 4, 2019 Borough Work
349 Session. Mrs. Metzger indicated that there are no minutes taken for Borough Work Sessions, only
350 Borough Council meetings. Mr. Zimmerman expressed that in his opinion this action was against
351 Robert's Rules of Order and against the law; no decisions are to be made by Borough Council during
352 Work Sessions. Mr. Tira informed Mr. Zimmerman that he would disagree; this action was not against
353 the law.
354

355 Motion by: Richard J. Fry
356 Second by: Tod M. Steese
357

358 **MOTION: To accept the resignation of Mr. Bradley Sauers as a Water-Wastewater Tech for the**
359 **Borough of Mifflinburg effective Wednesday, July 3, 2019.**
360

361 Approved via unanimous voice vote.
362
363

364 Motion by: Paul E. Bottiger
365 Second by: Richard J. Fry
366

367 **MOTION: To authorize Mrs. Metzger to advertise for a Water-Wastewater Tech for the Borough**
368 **of Mifflinburg.**
369

370 Mr. Zimmerman inquired who made the motion at the Tuesday, June 4, 2019 Borough Work Session to
371 authorize Mrs. Metzger to advertise for a Water-Wastewater Tech.
372

373 Mrs. Hackenberg clarified that there wasn't a motion made at the Tuesday, June 4, 2019 Borough Work
374 Session; it was the consensus of those in attendance to direct Mrs. Metzger to move forward with
375 advertising for a Water-Wastewater Tech.
376

377 Mrs. Metzger explained that they wanted to expedite the hiring process to get another Water-Wastewater
378 Tech.
379

380 Approved via voice vote with Mr. Zimmerman voting no.
381
382

383 Mrs. Metzger informed Borough Council that Mr. Nathan Hummel, a member of the Mifflinburg
384 Planning Commission, has submitted his resignation from the Mifflinburg Planning Commission
385 effective immediately. Borough Council action is requested to accept this resignation and begin a search
386 for replacement.
387

388 Motion by: Richard J. Fry
389 Second by: Paul E. Bottiger
390

391 **MOTION: To accept the resignation of Mr. Nathan Hummel from the Mifflinburg Planning**
392 **Commission effective immediately and begin a search for replacement.**
393

394 Approved via unanimous voice vote.
395
396
397
398
399

400 Mrs. Metzger announced that the Borough continues to seek a group of volunteers willing to man the
401 Mifflinburg Recycling Center on the first Saturday of each month from 8:00 AM – 11:00 AM. A notice
402 has been placed on the Borough's website. Mrs. Metzger informed Borough Council that she has also
403 contacted several organization via telephone; however, she hasn't found anyone that is interested. The
404 plan for this summer is to have the Borough Maintenance Employee that is scheduled for the
405 Mifflinburg Brush Recycling keep an eye on things to ensure that materials are being placed in the
406 correct bins and then close-up the facility afterwards.

407
408 Mr. Bottiger inquired how much profit the recycling volunteers make. Mrs. Metzger reported that the
409 Borough donates the proceeds from the aluminum cans to the recycling volunteers. The proceeds for
410 recycling aluminum cans varies and they are not as significant as they used to be due to "single-stream
411 recycling"; however, the proceeds are split between the groups.

412
413 Mrs. Metzger announced that the Borough is also still seeking candidates to fill the vacant position on
414 the Mifflinburg Shade Tree Commission. A notice has been placed on the Borough's website for this
415 vacancy as well.

416
417 Mrs. Metzger reported that she has received notification from the Department of Community and
418 Economic Development (DCED) that they have closed out the Borough's Elm Street Grant Program
419 with a warning due to the late submission of the Project Audit Report.

420
421 Mrs. Metzger informed Borough Council that she has also received notification from PennDOT that
422 there are several directory signs within the State Route 45 (SR 45) corridor that PennDOT considers to
423 be advertising signs and they are requiring that these sign be removed. These signs are for the
424 Mifflinburg Area High School, Mifflinburg Area Elementary School, Herr Memorial Library,
425 Mifflinburg Buggy Museum, and the Harry Haney Park. Mrs. Metzger expressed that the only directory
426 sign within the SR 45 corridor that is of concern to her is the Borough's signs that state "Solicitation
427 Permits Required". Mrs. Metzger clarified that she would contact PennDOT to see if there is a distance
428 that the Borough can relocate the "Solicitation Permits Required" signs; however, she suspects that
429 PennDOT will require that these signs be removed.

430
431 Mrs. Metzger announced that there is a grant opportunity for recreation through the First Community
432 Foundation Partnership of Pennsylvania (FCFP). The Borough will be submitting an application for a
433 new Passport Portable PA System at the Mifflinburg Community Park. There is a 50/50 match
434 requirement with this grant and it's a competitive grant process. Mrs. Metzger informed Borough
435 Council that she has reached out to Mr. Troy Berkheiser, Owner of K&S Music Center LLC located in
436 Williamsport, PA, who previously repaired the Passport Portable PA System at the Mifflinburg
437 Community Park, to get assistance with determining the cost of a new Passport Portable PA System for
438 the grant. The application deadline for this grant is July 13, 2019.

439
440 Mrs. Metzger reported that Borough Management has received the Professional Service Agreement
441 between the Borough of Mifflinburg and Myer Environmental Services to provide maintenance and
442 operational support related to the Water and Wastewater Treatment Plants. The Borough hasn't used
443 these services since 2014; however, it's good to have this agreement in place in the event these service
444 are ever needed. Mrs. Metzger stated that she was hoping to have the agreement for Borough Council
445 action at tonight's meeting. However, there were some problems with the agreement. Mr. Tira is
446 unable to review the agreement due to a conflict of interest. Mr. Tira indicated that his firm also
447 represents Mr. George Myers, t/d/b/a Myers Environmental Services. Mr. Zimmerman clarified that the
448 Borough still has two (2) Treatment Operators: Mr. Rowe and Mr. David Gessner.

449
450 Mrs. Metzger reminded Borough Council that there is a Utility Committee meeting scheduled for
451 Tuesday, July 16, 2019 at 6:00 PM. The Borough's Electrical Engineer, Mr. Norm Baron of Utility
452 Engineers, PC, will be present at this meeting to provide updated information about the AMP RICE
453 Project and possible Power Contract Extension to the Borough's Power Supply Contract.

454
455 Mrs. Metzger requested an executive session to discuss potential litigation and personnel matters.

456
457 Mr. Zimmerman reported that Insight Pipe, Inc., the contractor completing the sewer flushing and
458 camera work in the West Basin of the Borough's sewer system, made a mess of the residences located in
459 Meadow Lane when flushing, including his. Mr. Zimmerman explained that Insight Pipe, Inc. was
460 trying to clean/flush the sewer mains in the fastest way possible; they didn't remove any of the manhole
461 covers or anything, causing all of the residents in Meadow Lane to experience backflow into their
462 plumbing. Mr. Zimmerman informed Borough Council that he has received complaints from every one
463 of his neighbors except one.

464

465 Mrs. Metzger indicated that the Borough has received numerous complaints from the residents in
466 Meadow Lane and Insight Pipe, Inc. was willing to clean up the messes. Mr. Zimmerman confirmed
467 that Insight Pipe, Inc. was at his residence and wanted to go inside to look at the mess; at which time he
468 confronted the contractor. Mr. Zimmerman stated that he thinks Borough Council needs to be more
469 careful when hiring contractors in the future; this was unacceptable.

470
471 Mr. Bottiger interjected that this matter was previously discussed at the Tuesday, June 4, 2019 Borough
472 Work Session. Mr. Zimmerman clarified that he was not present at the Borough Work Session. Mr.
473 Bottiger expressed that he thinks Borough Council should go back to just having only regular Borough
474 Council meetings. He doesn't want to keep rehashing things at regular meetings to have already
475 discussed them when Borough Council Members were present at the Borough Work Sessions. The
476 Borough Work Sessions were intended to provide opportunities for Borough Council Members to study
477 difficult issues, gather and analyze information, and clarify problems in order to make Borough Council
478 meeting more productive and shorter. Mr. Zimmerman agreed with Mr. Bottiger that Borough Council
479 should go back to just having regular Borough Council meetings; there are no minutes taken during the
480 Borough Work Sessions and he feels this matter should be on the record.

481
482 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for
483 May 2019 included in the information tonight.

484
485 Mayor Cooney announced that he and Chief Dyroff approved a Handicap Space on the 200 Block of
486 Walnut Street.

487
488 Mayor Cooney provided Borough Council with an update on the status of activating the fire siren during
489 a tornado warning. Mayor Cooney reported that Mr. Steve Walter will be obtaining a proposal for the
490 siren, but it looks like it will cost under \$3,000.00 in order to allow the County to operate the siren.

491
492 Chief Dyroff presented Borough Council with some Monthly Highlights for the Mifflinburg Police
493 Department for May 2019.

494
495 Chief Dyroff requested Borough Council action to authorize the donation of the unclaimed bicycles that
496 are being stored by the Mifflinburg Police Department in the basement of the Borough building to Earl's
497 Bicycle Store located at 427 Fairground Road, Lewisburg. All of these bicycles were abandoned or
498 recovered and never claimed. Earl's Bicycle Store will be repairing the bicycles and donating them to
499 Union County Children and Youth Services for children in need.

500
501 Motion by: Tod M. Steese

502 Second by: Richard J. Fry

503
504 **MOTION: To authorize the donation of the unclaimed bicycles being stored by the Mifflinburg**
505 **Police Department to Earl's Bicycle Store located at 427 Fairground Road, Lewisburg.**

506
507 Approved via unanimous voice vote.

508
509
510 Mrs. Hackenberg inquired if the Mifflinburg Police Department still offers bicycle licensing/registration.
511 Chief Dyroff stated that the Mifflinburg Police Department has the licensing/registration stickers;
512 however, residents don't license/register their bikes. Mrs. Hackenberg requested that Chief Dyroff place
513 an article in the "Mifflinburg News & Views" to inform the residents.

514
515 Chief Dyroff requested Borough Council action to hire Mr. Nathan William Fisher as a part-time Police
516 Officer for the Borough of Mifflinburg at a rate of \$15.00/hr., contingent upon successful completion of
517 the required pre-employment testing and criminal and child abuse clearances.

518
519 Motion by: Duane L. Zimmerman

520 Second by: Tod M. Steese

521
522 **MOTION: To offer employment to Mr. Nathan William Fisher as a part-time Police Officer for**
523 **the Borough of Mifflinburg at a rate of \$15.00/hr., contingent upon successful completion of the**
524 **required pre-employment testing and criminal and child abuse clearances.**

525
526 Approved via unanimous voice vote.

527
528
529

530 Mr. Zimmerman announced that Mr. James Havrilla, President of Utility Engineers, PC, passed away on
531 Monday, June 10, 2019. Mr. Havrilla was one (1) of the Borough's Electrical Engineers for a long time.

532
533 Mayor Cooney presented Borough Council with an update for the Mifflinburg Regional Economic
534 Development (MRED) Alliance. Mayor Cooney updated Borough Council on the following businesses
535 in the Borough:

- 536
537 • Buggy Town Mercantile opened up shop at the former Cole's Hardware building located at
538 145 E. Chestnut Street on Saturday, June 1, 2019. The grand opening is schedule for
539 Saturday, July 13, 2019.

540
541 Mrs. Hackenberg informed Borough Council that they received a copy of the Engineer's Report for June
542 2019 included in the information tonight.

543
544 Mayor Cooney informed Borough Council that he participated in or will be participating in the
545 following meetings or events:

- 546
547 • The Mifflinburg Memorial Day 5th Street Festival that was held for Monday, May 27, 2019
548 following the annual Memorial Day Ceremony.
- 549 • The Re-Dedication Ceremony that was held for May 30, 2019 in front of the Mifflinburg
550 Area High School for the Mifflinburg Area High School World War I Monument Alumni
551 Memorial. May 30th was exactly 100 years ago that the monument was originally
552 dedicated. Mayor Cooney announced that he issued a proclamation during the ceremony to
553 officially re-dedicate the monument.
- 554 • The Mifflinburg Assembly of God's free Christian carnival that was held at the Mifflinburg
555 Community Park on Friday, June 7, 2019 from 4:00 PM to 8:00 PM.
- 556 • The Mifflinburg Safety Fair that was held on Wednesday, June 12, 2019 from 5:00 PM to
557 8:00 PM at the Mifflinburg Community Park.
- 558 • He will be swearing-in the new part-time Police Officer for the Borough of Mifflinburg,
559 Mr. Nathan William Fisher, on Wednesday, June 19, 2019 at Camp Cadet.
- 560 • The Annual 4th of July festivities at the Mifflinburg Community Park. Mayor Cooney
561 announced that he will be emceeing the "Mifflinburg's Got Talent!" competition.
- 562 • Working with a lady to establish a local Artisans Guild.

563
564
565 Mrs. Hackenberg called an executive session to discuss potential litigation and personnel matters. An
566 executive session was held from 7:33 PM to 8:02 PM.

567
568
569 Mr. Tira informed Borough Council that Mr. Alan Wagner of Wagner's Surveying LLC, representing
570 the Rusty Rail Brewing Company located at 5 N. 8th Street Suite 1, has requested clarification with
571 regard to the EDU requirement for the eight (8) hotel rooms located on the third floor of their facility.
572 The Borough Engineer is recommending that one (1) EDU be required for each hotel room. Therefore,
573 the Rusty Rail Brewing Company would require eight (8) EDUs for the eight (8) rooms at their Hotel
574 Facility. Mrs. Metzger interjected that in June 2016 Ritz-Craft paid for four (4) EDUs for the four (4)
575 rooms under construction at that time and therefore, the Rusty Rail Brewing Company would require an
576 additional four (4) EDUs in order to properly permit and utilize all eight (8) hotel rooms. Mr. Tira
577 clarified that the Borough's sewer system was placed under a connection ban in April of 2018 and there
578 are no EDUs available at this time. Borough Council action is requested to follow the Engineer's advice
579 that each hotel room requires one (1) EDU.

580
581 Motion by: Paul E. Bottiger

582 Second by: Richard J. Fry

583
584 **MOTION: To follow the advice of the Borough Engineer and Mr. Tira that each hotel room**
585 **requires one (1) EDU.**

586
587 Approved via unanimous voice vote.

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594

595 Mrs. Metzger reminded Borough Council that they took action at the Tuesday, May 21, 2019 regular
596 Borough Council meeting to amend Resolution No. 2018-09; a resolution establishing and adopting a
597 policy for the distribution of sewer connection permits, to add the clause that the Borough shall allow
598 awarded applicants to request a ninety (90) day extension for Borough Council consideration based on
599 reasonable factors. Mrs. Metzger reported that there are some items that still remain unclear after last
600 month's revisions and recommended that Borough Council consider making additional amendments to
601 Resolution No. 2018-09 to clarify some of the items that still remain unclear. A lengthy discussion was
602 held of the additional revisions to Resolution No. 2018-09; Mr. Tira clarified that he would amend
603 Resolution No. 2018-09 to include the additional revisions as discussed at tonight's meeting and provide
604 a draft amendment for Borough Council consideration.
605

606 Mrs. Hackenberg announced that the Borough Work Session that is scheduled for Tuesday, July 02,
607 2019 has been canceled.
608

609 Mrs. Hackenberg requested that any Borough Council Member unable to attend the Borough Work
610 Sessions contact Mrs. Metzger subsequent to the Borough Work Session to find out what was discussed.
611

612
613 Mr. Fry reported that he contacted Mrs. Metzger with regard to the replacement of the overhead Fire
614 Hall doors at the Mifflinburg Hose Company, located at 325 Chestnut Street. The Mifflinburg Hose
615 Company was unsure on what kind of overhead doors they wanted to replace the overhead Fire Hall
616 doors with. Subsequently, Mrs. Metzger contacted the Mifflinburg Hose Company to request a copy of
617 the specifications for the new overhead Fire Hall doors. Mr. Fry informed Borough Council that he has
618 spoken with the Mifflinburg Hose Company and they are basically looking to install a Seven (7) panel
619 door: two (2) solid panels, three (3) panels with windows, and then two (2) solid panels. The
620 Mifflinburg Hose Company is looking for direction from Borough Council as to whether or not it's okay
621 to proceed. A discussion was held; Mrs. Metzger reminded Borough Council that they took action at the
622 Tuesday, May 21, 2019 regular Borough Council meeting to release the \$10,000.00 budgeted towards
623 the replacement of the overhead Fire Hall doors at the Mifflinburg Hose Company. Mrs. Metzger
624 clarified that based on the action taken at the May meeting, Borough Council direction is not required.
625

626
627 Motion by: Tod M. Steese
628

629 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**
630

631 Approved via unanimous voice vote.
632

633
634 Meeting adjourned at 8:18 PM.
635

636 Respectfully Submitted,
637

638
639 Misty L. Ross
640 Assistant Borough Secretary
641