

JOB TITLE: Water/Wastewater Technician 3  
DEPARTMENT/DIVISION: Maintenance Department  
REPORTS TO: Public Works Supervisor

### **GENERAL JOB RESPONSIBILITIES**

Perform operations and maintenance activities at the water/wastewater treatment facilities in accordance with established procedures. Perform maintenance activities on water distribution and wastewater collection lines, including all related components and other duties as assigned.

### **SPECIFIC JOB RESPONSIBILITIES**

1. Perform laboratory, biosolids management, water/wastewater treatment process operations as assigned in accordance with established procedures and guidelines.
2. Perform manual labor as required to assist in the maintenance and repair of water distribution and wastewater collection lines, including all related components.
3. Account for all assigned materials, tools, equipment; perform specific maintenance, and inspections of the same in accordance with established procedures; initiate procurement of materials and supplies as required to perform general and specific job responsibilities.
4. Perform building and grounds maintenance as assigned; assist other personnel with activities as assigned.
5. Inform the licensed operator responsible for the laboratory, biosolids management, water/wastewater operations of work activities by methods deemed appropriate by them when assigned to those respective areas. Keep the Supervisor advised of all potential operational problems; cooperate and coordinate work activities as necessary with other Borough personnel.
6. Respond to emergency call-outs after regular working hours when requested.
7. Perform other work activities as assigned; safely and effectively operate Borough vehicles.

### **REQUIRED CREDENTIALS**

1. Proven skills in the operations of water/wastewater treatment plants.
2. Ability to perform manual labor and use shovels picks, and similar equipment used in manual labor operations; climb high structures.
3. Hold valid PA Class B Commercial Driver's License.

4. Hold valid Class C, subclassification 2, 7, 8, 11 Water License or Class B subclassification 1, 4 Wastewater License.
5. Successful completion of 60 hours PA DEP approved Water/Wastewater Operator Training.
6. Minimum one (1) year experience in operations and maintenance of water/wastewater treatment plants.
7. Ability to deal effectively with the public.
8. Ability to operate heavy equipment such as front loaders, skid loaders, forklifts, and single axle dump trucks.
9. Earned high school diploma or GED.
10. Equivalent combinations of education and experience may be considered.

#### **REQUIRED PHYSICAL AND MENTAL CAPABILITIES**

1. Ability to understand complaints and deal with the public in a courteous fashion.
2. Ability to lift objects weighing as much as 100 lbs.
3. Ability to remain on one's feet while working for periods as long as 5 hours.
4. Ability to perform hard manual labor.
5. Ability to climb and descend from stairs and ladders as high as 40 feet.
6. Ability to perform work on elevated structures and in confined spaces.
7. Ability to bend, reach, and squat to perform operations and maintenance tasks.
8. Ability to hear and communicate on the telephone, 2-way radio, and in person.
9. Ability to view operations and maintenance reports and documents.
10. Ability to perform complex mathematical calculations and solve geometric equations as used in the preparation of required water and wastewater system process control and reporting systems.
11. Ability to speak, write, and understand the English language.
12. Ability to perform physical functions that require full use of both hands and feet.
13. Ability to work overtime hours as assigned by management.