

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 January 15, 2019

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	PRESENT	ABSENT
Beverly L. Hackenberg, Council President	X	
Tod M. Steese, Vice President	X	
Paul E. Bottiger, Council Member	X	
Richard J. Fry, Council Member	X	
Linda L. Lewis, Council Member	X	
Duane L. Zimmerman, Council Member	X	
David M. Cooney, Mayor	X	
Frederick C. Dyroff III, Chief of Police	X	
Ryan M. Tira, Solicitor	X	
Margaret A. Metzger, Borough Manager	X	
Robert M. Rowe, Borough Project Manager	X	
Misty L. Ross, Assistant Secretary	X	

The regular meeting of Mifflinburg Borough Council was called to order at 6:30 PM.

Visitors present at this meeting were Lisa A. Seward, Judy Brosius, Steward Brosius, Jeff Reber, Justin Engle, Eric Scicchitano, Jennifer Leshar, Lynn Hunter, Christie Hunter, Anthony Pirraglia, Jr., Gene Baker, Jr., Mike Leshar and Susan Waggoner.

Motion by: Tod M. Steese

Second by: Richard J. Fry

MOTION: To approve the minutes of the Tuesday, December 18, 2018 regular meeting of Mifflinburg Borough Council.

Approved via unanimous voice vote.

Motion by: Linda L. Lewis

Second by: Paul E. Bottiger

MOTION: To approve payment of Bill List # 2018-13 in the amount of \$409,530.95.

Yes – Mr. Bottiger, Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg

No - None

Motion by: Linda L. Lewis

Second by: Paul E. Bottiger

MOTION: To approve payment of Bill List # 2019-01 in the amount of \$227,089.11.

Yes – Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mrs. Hackenberg

No – None

Mayor Cooney recognized Paramedic Michael J. Leshar and Emergency Medical Technician (E.M.T.) Anthony D. Pirraglia, Jr., from the Evangelical Community Hospital Pre-Hospital Services Staff, for their life-saving actions on a Mifflinburg Company 14 emergency call to service on Wednesday, July 11, 2018. Mayor Cooney presented Paramedic Leshar and E.M.T. Pirraglia with a Mayor's Commendation which read as follows:

68 MAYOR'S COMMENDATION

69 This Commendation hereby recognizes the team of

70 Paramedic Michael J. Leshner

71 and

72 Emergency Medical Technician Anthony D. Pirraglia

73 from the Evangelical Community Hospital Pre-Hospital Services Staff for their
74 life-saving actions on a Mifflinburg Company 14 emergency call to service
75 on July 11th, 2018.

76 Your rapid response and quick thinking saved the life of patient Steward Brosius
77 who had suffered severe blood loss as a result of an arm laceration.

78 Paramedic Leshner used life-saving medical techniques to stabilize the patient while
79 E.M.T. Pirraglia drove the transport vehicle and arranged a liaison with a Life
80 Flight helicopter.

81 On behalf of the Public Safety Committee of the Borough of Mifflinburg I
82 commend you both on a job well done.

83 David M. Cooney
84 Mayor, Mifflinburg Borough

85 Mayor Cooney commended Paramedic Leshner and E.M.T. Pirraglia on a job well done and requested
86 that this Mayor's Commendation be entered into the official permanent Borough record.

87 Motion by: Tod M. Steese

88 Second by: Duane L. Zimmerman

89 MOTION: **To authorize that the Mayor's Commendation for Paramedic Michael J. Leshner and
90 Emergency Medical Technician Anthony D. Pirraglia, Jr., from the Evangelical Community
91 Hospital Pre-Hospital Services Staff, be entered into the official permanent Borough record.**

92 Approved via unanimous voice vote.

93 Mrs. Judy Brosius read aloud a heartfelt letter on behalf of her daughter, Ms. Lisa Seward, thanking
94 Paramedic Leshner and E.M.T. Pirraglia for their life-saving actions. The letter read as follows:

95 What a thankful day. On Wednesday, July 11, 2018, I got up not feeling good and decided I
96 would stay home from work, not knowing what was about to happen that day. For starters, I
97 don't like to take off work; I love my job and I called off. Right around 1:00 PM I received a
98 call no one wants to receive. My daughter's new neighbor called and said that my daughter's
99 contractor at the house was badly hurt and in the ambulance. That was no contractor that was
100 my dad. As I'm running out of the house and down the street calling my mom, not knowing
101 the unknowing, I see two (2) large pools of blood in the driveway. I jumped in the ambulance
102 and there my dad's neighbor and another man I didn't know, were trying to help my dad.
103 What a terrified, but wonderful sight. Mike, my dad's neighbor, not only was doing everything
104 he could for my dad, but he also took care of me. Unbelievably he told me, and then my crazy,
105 upset, terrified mother, what to do and where to go and that my dad was going to be okay, and
106 the way he looked I believed every word he said. We were to head to Geisinger Medical
107 Center; dad was to go in the ambulance. Yet when we made it to the hospital, we found out
108 that dad went in the helicopter. Three (3) surgeons and over six (6) hours of operations later,
109 dad is doing wonderful. The doctor said if it was not for the ambulance crew and all their
110 knowledge and skilled practice, my dad would not be here today; they saved his life. You
111 never know who or how someone is going to affect or change your life. So I want to thank
112 each and everyone, that day and for every day after, who takes the time to help out no matter
113 what part they play; it's all needed for a wonderful outcome. Thank you and god bless each
114 and every one.

115 Thank you!

116 Mr. Jeff Reber, a Union County resident and business owner, introduced himself and announced that he
117 is seeking a Republican nomination for the office of Union County Commissioner in 2019.

135 Motion by: Tod M. Steese
136 Second by: Richard J. Fry

137
138 **MOTION: To approve the Mifflinburg Borough Zoning Report for December 2018 and authorize**
139 **payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$1,179.00.**

140
141 Yes – Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mrs. Hackenberg

142
143 No – None

144
145
146 Mrs. Hackenberg announced that Borough Council consideration is requested for Resolution No. 2019-
147 01; Setting the salary for the Borough Manager. Mrs. Metzger clarified that it's a requirement that the
148 Borough Manager's salary be set by resolution. This resolution, which establishes the Borough
149 Manager's salary for 2019, has been prepared based on the action taken at the Tuesday, December 18,
150 2018 regular Borough Council meeting. A copy of the resolution has been included in the information
151 tonight. Borough Council action is requested to adopt this resolution.

152
153 Motion by: Paul E. Bottiger
154 Second by: Linda L. Lewis

155
156 **MOTION: To adopt Resolution No. 2019-01; Setting the salary for the Borough Manager.**

157
158 Yes – Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Ms. Lewis, Mrs. Hackenberg

159
160 No – None

161
162
163 Mrs. Metzger informed Borough Council that they received a copy of the 2019 Special Events for the
164 Mifflinburg Community Ambulance Association, the Mifflinburg Fire Police, and the Mifflinburg Hose
165 Company included in the information tonight. Borough Council action is request to approve the 2019
166 Special Events as present, which extends Worker's Compensation Coverage for these activities.

167
168 Motion by: Duane L. Zimmerman
169 Second by: Tod M. Steese

170
171 **MOTION: To approve the 2019 Special Events for the Mifflinburg Community Ambulance**
172 **Association, the Mifflinburg Fire Police, and the Mifflinburg Hose Company as presented.**

173
174 Approved via unanimous voice vote.

175
176
177 Mrs. Metzger informed Borough Council that she has received a request from Ms. Heidi Criswell,
178 Executive Director for the Mifflinburg Heritage & Revitalization Association (MHRA), which reads as
179 follows:

180
181 MHRA will be hosting its Wine Festival at the Mifflinburg VFW Carnival Grounds on
182 Saturday, May 18, 2019. Our Oktoberfest dates will be Friday, October 4 and Saturday
183 October 5, 2019. We are respectfully requesting your assistance with two (2) items:

- 184
185 - Electric bag carts (2 minimum).
186 - Water available at the site.

187
188 We will arrange to have someone hook up the bag carts. Please let me know a day and time
189 that is convenient so we can be present at the site and have someone there at that time to hook
190 them up. They can also coordinate directly with Mr. Juergen Seefeldt, Co-Chairman of the
191 Mifflinburg Oktoberfest Committee.

192
193 Thank you for your help. We appreciate what the Borough does to support us and our events.

194
195 Sincerely,
196 Ms. Heidi Criswell
197 Executive Director

198
199 A copy of the request has been included in the information tonight. Borough Council action is requested
200 on this matter.

201

202 Motion by: Paul E. Bottiger
203 Second by: Tod M. Steese

204

205 **MOTION: To provide water services to the Mifflinburg VFW Carnival Grounds and to provide**
206 **but not install two (2) electric bag carts for the Mifflinburg Heritage & Revitalization Association**
207 **(MHRA) on Saturday, May 18, 2019 in order to conduct the Wine Festival; to provide water**
208 **services to the Mifflinburg VFW Carnival Grounds, assistance in transporting picnic tables, both**
209 **from the VFW Grounds and the Weirick House, and to provide but not install three (3) electric**
210 **bag carts for the Mifflinburg Oktoberfest Committee on Friday, October 4 and Saturday October**
211 **5, 2019 in order to conduct Oktoberfest 2019.**

212

213 Approved via unanimous voice vote.

214

215

216 Mr. Tira provided Borough Council with an updated on the status of the Memorandum of Understanding
217 (MOU) between the Limestone Township Municipal Authority and the Borough of Mifflinburg. Mr.
218 Tira reported that he has received word that Limestone Township Municipal Authority took action at
219 their meeting held on Tuesday, December 18, 2018 to approve the MOU. The MOU covers that
220 Limestone Township Municipal Authority is willing to incur any and all costs involved with the filing of
221 the petition with the PUC regardless of the outcome; with language included in the agreement that the
222 Limestone Township Municipal Authority would begin the sewer lateral inspections and testing of the
223 Township's infrastructure subsequent to receiving formal approval from the PUC. Borough Council
224 action is requested to approve the MOU. Mrs. Metzger apologized to Borough Council for not
225 forwarding a copy of the MOU to them prior to tonight's meeting; however, she wasn't informed of the
226 action from Limestone Township Municipal Authority until earlier tonight.

227

228 Motion by: Linda L. Lewis

229 Second by: Richard J. Fry

230

231 **MOTION: To approve the Memorandum of Understanding between the Limestone Township**
232 **Municipal Authority and the Borough of Mifflinburg.**

233

234 Approved via unanimous voice vote.

235

236

237 Mrs. Metzger reported that the Pennsylvania Department of Environmental Protection (DEP) Assistance
238 Program Consultant for water loss analysis, Mr. George Kunkel, Jr., was onsite on Tuesday January 15,
239 2019 to evaluate the Borough water system to help evaluate and hopefully provide recommendations to
240 help the Borough to eliminate water system losses. Preliminary results indicate that the Borough has a
241 leaky water system. Mrs. Metzger informed Borough Council that she has compiled the requested
242 information and will be working with Mr. Kunkel to complete a water loss audit utilizing the American
243 Water Works Association's (AWWA) Free Water Audit Software program for data collection and
244 reporting. This software tracks how effectively water is moved from its source to customers' taps,
245 helping suppliers quantify and account for water losses, which may result from: leaking pipes and
246 services, unauthorized uses, and/or inaccuracies with meters that record water delivered from sources
247 and water used by customers. The AWWA Water Audit method provides better information for utilities
248 to make more informed decisions and stretch limited resources.

249

250 Mrs. Metzger announced that the Annual Police Pension Committee meeting that was scheduled for
251 Tuesday, October 9, 2018 at 7:00 PM has been rescheduled for Tuesday, January 29, 2019 at 6:00 PM.

252

253 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for
254 December 2018 included in the information tonight.

255

256 Mayor Cooney provided Borough Council with an update on the status of the Mifflinburg Christkindl
257 Market. Mayor Cooney reported that a Public Safety Committee meeting was held on Tuesday, January
258 8, 2019 at 6:00 PM to review and discuss the 2018 Christkindl Market. Mr. Matt Wagner, Vice
259 President of the Christkindl Market of Mifflinburg, Inc., was present at this meeting on behalf of the
260 Christkindl Market of Mifflinburg, Inc. Overall everything went pretty smoothly during this year's
261 Market; however there were a couple of issues that need to be addressed for the 2019 Market. The most
262 important concern probably is where vehicles are getting into the Market at the intersection of 5th Street
263 & Church Alley. Mr. Steve Walter, Fire Chief for the Mifflinburg Hose Company No. 1 located at 325
264 Chestnut Street, also expressed some concerns regarding the spacing of the huts on the one side of the
265 street; there weren't enough gaps left for firefighter access. Mr. Wagner has assured the Public Safety
266 Committee that both of these issues would be addressed for the 2019 Market.

267 Chief Dyroff presented Borough Council with some Monthly Highlights for the Mifflinburg Police
268 Department for December 2018.

269
270 Chief Dyroff informed Borough Council that he has attended several meeting over the last couple of
271 weeks regarding the new “Safe2Say Something” (S2SS) Anonymous Reporting System which is a youth
272 violence prevention program run by the Pennsylvania Office of Attorney General. The program teaches
273 youth and adults how to recognize warning signs and signals, especially within social media, of
274 individuals who may be a threat to themselves or others and to “say something” to a trusted adult or
275 report it anonymously through the S2SS System via phone, mobile app, or website. With the S2SS
276 System, it’s easy and confidential to report safety concerns to help prevent violence and tragedies. The
277 Pennsylvania Office of Attorney General will review, assess and process all submissions and then
278 forward all submissions to the school administration and/or 911 and if needed contact law enforcement
279 immediately. Chief Dyroff clarified that in 2018, the Pennsylvania General Assembly passed Act 44
280 mandating the establishment and use of the S2SS Anonymous Reporting System by every Pennsylvania
281 school entity starting Monday, January 14, 2019.

282
283 Mr. Steese reported that he read in the newspaper where the Mifflinburg Area School District (MASD)
284 is looking to hire a part-time School Police Officer and inquired if the School Police Officer would be
285 working with the Mifflinburg Police Department. Chief Dyroff verified that the MASD is looking to
286 hire a part-time School Police Officer and stated that the School Police Officer would not be affiliated in
287 any way with the Mifflinburg Police Department. The School Police Officer would be hired by the
288 MASD as an employee and the individual’s compensation would be paid for by the school; they would
289 have their own power and authority. The MASD has indicated that they hope to have a School Police
290 Officer by February 2019; however, there is still a lot of administrative work that needs to be completed.

291
292 Mr. Zimmerman thanked Chief Dyroff for his assistance with the near incident at the intersection of 8th
293 and Chestnut Streets. Mr. Zimmerman explained that there was almost a vehicle accident at the
294 intersection of 8th and Chestnut Streets due to icy road conditions caused by residents discharging their
295 sump-pump water into the Borough streets. An older women was traveling along Chestnut Street and
296 hit her brakes on the ice causing her vehicle to slide sideways into oncoming traffic. Mr. Zimmerman
297 stated that he contacted Chief Dyroff and asked him to contact PennDOT to see what we needs to do as
298 a municipality to address this issue. Mr. Zimmerman expressed that he believes this is a safety issue that
299 needs to be addressed. Chief Dyroff agreed with Mr. Zimmerman that this is a safety issue and clarified
300 that he contacted PennDOT and they immediately came out to lay salt on the roadway.

301
302 Ms. Lewis informed Borough Council that she feels Borough Council doesn’t have the intricate
303 knowledge and oversight of the Borough’s finances as they should and stated that she is trying to
304 develop more creative, innovative ways to reduce costs to lower the Borough’s budget. Ms. Lewis
305 expressed that she thinks Borough Council needs to know the “nuts and bolts” of where money is being
306 spent and the priority of it and inquired whether or not Borough Council feels a committee should be
307 established to scrutinize the budget line items to obtain a different perspective and reassess the budget.
308 The committee would meet two (2) or three (3) of times a week for about two (2) weeks to review the
309 budget and determine if there is anything the Borough can do differently to reduce costs. Ms. Lewis
310 clarified that she knows Mrs. Metzger does her job superbly and has the knowledge and experience;
311 however she is only one (1) person. Mr. Zimmerman stated that he likes Ms. Lewis’s idea and that he
312 doesn’t think it ever really hurts to reassess something; maybe Borough Council can’t adjust a lot of the
313 line items in the budget, but there might be some line items they can. A discussion was held; Mrs.
314 Metzger agreed with Ms. Lewis that it never hurts to have a second set of eyes and suggested that to
315 start, maybe she could highlight the line items in the budget that are contract and/or set amounts,
316 amounts that can’t be adjusted (i.e. wages, insurances, pension, etc.), and then forward it to Ms. Lewis to
317 review and see what other questions she has before establishing another committee.

318
319 Mayor Cooney presented Borough Council with an update for the Mifflinburg Regional Economic
320 Development (MRED) Alliance. Mayor Cooney updated Borough Council on the following businesses
321 in the Borough:

- 322
- 323 • Oma’s Antique Emporium has opened up shop at the old Tastecraft Market located at 315
324 Chestnut Street; they will only be opened for business on the weekends to start until after
325 all of their coffee equipment has been received. A grand opening and ribbon cutting will
326 be held once they are officially opened with regular hours.
 - 327 • The former Mifflinburg Moose building located at 437 Chestnut Street has sold. Originally
328 the new owner was looking to open up a Youth Recreation Center; however she has
329 changed her plans. Mayor Cooney stated that he would wait to provide any further updates
330 until the new owner decide exactly what she’s doing.
 - 331 • Mr. B's And Sons Outlet will be opening up shop at 60 E. Chestnut Street.
- 332

333 Mrs. Metzger informed Borough Council that they received a copy of the Engineer's Report for January
334 2019 included in the information tonight. Mrs. Metzger reported that HRG, Inc. continues to provide
335 miscellaneous engineering services as requested. A brief summary of these activities since last month's
336 meeting is as follows:

- 337
- 338 • Assistance in reviewing Evoqua monitoring reports and associated contract closeout
339 coordination.
- 340 • Review of the 5-day letter prepared by Borough Staff for the December 21-24, 2018
341 Wastewater Treatment Plant overflow event. HRG, Inc. is aware of the DEP response to
342 this submission. It's anticipated that HRG, Inc. will be working with Borough Staff to
343 respond to DEP over the coming weeks.
- 344

345 Mrs. Metzger reported that HRG, Inc. continues to receive, process, and review flow metering data
346 provided by Borough Staff bi-weekly. A meeting with HRG, Inc. is scheduled for Monday, January 21,
347 2019 to review data processed thus far and discuss next steps for Corrective Action Plan submissions
348 and continued flow monitoring.

349

350 Mayor Cooney informed Borough Council that he participated in or will be participating in the
351 following events:

- 352
- 353 • He has been contacted by Run 570, the race management company in charge of organizing
354 the Annual Turkey Trot 5K and Kids' ½ mile Fun Run, regarding the 2019 race. Mayor
355 Cooney stated that he will be helping Run 570 with the 2019 race.
- 356 • The Mifflinburg 4th of July 5K Race planning is underway.
- 357 • He and Mrs. Metzger will be speaking with the Mifflinburg Kiwanis Club in February.
- 358

359 Mayor Cooney thanked Borough Council on behalf of Preservation Mifflinburg, Inc. for allowing the
360 Gutelius House Museum, located at 432 Green Street, to hook into one (1) street light along 5th Street to
361 provide better lighting at the Museum during the 2018 Christkindl Market.

362

363

364 Motion by: Tod M. Steese

365

366 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**

367

368 Approved via unanimous voice vote.

369

370

371 Meeting adjourned at 7:14 PM.

372

373 Respectfully Submitted,

374

375

376 Misty L. Ross
377 Assistant Borough Secretary