

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 April 17, 2018

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PRESENT ABSENT

Beverly L. Hackenberg, Council President	X	
Tod M. Steese, Vice President	X	
Paul E. Bottiger, Council Member	X	
Richard J. Fry, Council Member	X	
Linda L. Lewis, Council Member	X	
Duane L. Zimmerman, Council Member		X - Arrived at 7:02 PM
David M. Cooney, Mayor	X	
Frederick C. Dyroff III, Chief of Police	X	
Ryan M. Tira, Solicitor	X	
Margaret A. Metzger, Borough Manager	X	
Robert M. Rowe, Borough Project Manager	X	
Misty L. Ross, Assistant Secretary	X	

The regular meeting of Mifflinburg Borough Council was called to order at 7:00 PM.

Visitors present at this meeting were Byard Woodruff and Christina Wetzel.

Motion by: Tod M. Steese  
Second by: Richard J. Fry

**MOTION: To approve the minutes of the Tuesday, March 20, 2018 regular meeting of Mifflinburg Borough Council.**

Approved via unanimous voice vote.

Motion by: Linda L. Lewis  
Second by: Paul E. Bottiger

**MOTION: To approve payment of Bill List #2018-04 in the amount of \$630,991.11.**

Yes – Mr. Bottiger, Mr. Fry, Ms. Lewis, Mr. Steese, Mrs. Hackenberg

No – None

Motion by: Tod M. Steese  
Second by: Richard J. Fry

**MOTION: To approve the Mifflinburg Borough Zoning Report for March 2018 and authorize payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$838.00.**

Yes – Mr. Fry, Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mrs. Hackenberg

No – None

Mrs. Hackenberg announced that Borough Council consideration is requested for Resolution No. 2018-07; Amending the Mifflinburg Borough Police Department Policy and Procedure Manual for Article XII, Section 122.1 Foot Pursuit. Chief Dyroff informed Borough Council that he and Borough Management have met with a Loss Control Consultant who is recommending that the Mifflinburg Police Department enacted a policy for police officers during police pursuits on foot. The Mifflinburg Police Department does not currently have a policy in place for foot pursuits. The purpose of this policy is to establish a balance between protecting the safety of the public and the Mifflinburg Police Officers during police pursuits on foot and a law enforcement officer’s duty to enforce the law and apprehend suspects. This policy is intended to provide overall direction and guidance to officers when deciding if such pursuits are warranted and how they should be conducted. Borough Council action is requested to adopt this resolution.

68 Motion by: Tod M. Steese  
69 Second by: Richard J. Fry

70  
71 **MOTION: To adopt Resolution No. 2018-07; Amending the Mifflinburg Borough Police**  
72 **Department Policy and Procedure Manual for Article XII, Section 122.1 Foot Pursuit.**

73  
74 Approved via unanimous voice vote.

75  
76  
77 Mrs. Metzger informed Borough Council that she has received a request from Mr. David Gessner to  
78 utilize the Mifflinburg Community Park on Saturday, June 9, 2018 to conduct a chicken barbeque  
79 fundraising event for the Clayton Gessner Family. A copy of the request has been included in the  
80 information tonight. Mr. Gessner has already completed and submitted the required pavilion reservation  
81 forms. Borough Council action is requested to approve this event, contingent upon submission of the  
82 security deposit in the amount of \$250.00 as well as a certificate of insurance.

83  
84 Motion by: Tod M. Steese  
85 Second by: Linda L. Lewis

86  
87 **MOTION: To approve Mr. David Gessner's request to utilize the Mifflinburg Community Park**  
88 **on Saturday, June 9, 2018 to conduct a chicken barbeque fundraising event for the Clayton**  
89 **Gessner Family, contingent upon submission of the security deposit in the amount of \$250.00 as**  
90 **well as a certificate of insurance.**

91  
92 Approved via unanimous voice vote.

93  
94  
95 Mrs. Metzger reminded Borough Council that they previously took action at the Tuesday, December 19,  
96 2017 regular Borough Council meeting to approve the Mifflinburg Assembly of God Church's request  
97 to utilize the Mifflinburg Community Park on Friday, June 8, 2018 from 4:00 PM to 8:00 PM to conduct  
98 their annual Community Christian Carnival. Mrs. Metzger informed Borough Council that she has  
99 received a 2<sup>nd</sup> request from Rev. Johnny Blake, Pastor for the Mifflinburg Assembly of God Church  
100 located at 1001 Market Street. The Mifflinburg Assembly of God Church is requesting Borough  
101 Council approval for the donation of some free 2018 daily admission pool passes to the Mifflinburg  
102 Community Pool to be used as prizes for their free community Christian carnival. A copy of the request  
103 has been included in the information tonight. Mrs. Metzger clarified that last year Borough Council  
104 approved the donation of ten (10) free 2017 daily admission pool passes to the Mifflinburg Community  
105 Pool as prizes for their event.

106  
107 Motion by: Paul E. Bottiger  
108 Second by: Linda L. Lewis

109  
110 **MOTION: To approve the donation of ten (10) free 2018 daily admission pool passes to the**  
111 **Mifflinburg Community Pool to be used as prizes for the Mifflinburg Assembly of God Church's**  
112 **free Christian carnival for the community on Friday, June 8, 2018 from 4:00-8:00 PM.**

113  
114 Approved via unanimous voice vote.

115  
116  
117 Mrs. Metzger reported that she has received a request from Mr. Eldon Hoy, the Athletic Director for the  
118 Mifflinburg Area School District (MASD). Mr. Hoy is requesting that thirty (30) cones be placed on the  
119 corner of Market Street and 1<sup>st</sup> Street, on the Mifflinburg High School's property, on Saturday, May 5,  
120 2018 for the annual promenade. Mrs. Metzger clarified that the Borough Maintenance Employees  
121 would place the cones by 7:15 AM on Saturday morning, May 5<sup>th</sup> and then the MASD would remove  
122 the cones subsequent to the promenade and place them back by the high school for pick-up on Sunday  
123 morning, May 6, 2018. Borough Council action is requested to approve this request.

124  
125 Motion by: Tod M. Steese  
126 Second by: Richard J. Fry

127  
128 **MOTION: To approve Mr. Eldon Hoy's request for thirty (30) cones to be placed on the corner of**  
129 **Market Street and 1<sup>st</sup> Street, on the Mifflinburg High School's property, by 7:15 AM on Saturday,**  
130 **May 5, 2018 for the annual promenade.**

131  
132 Approved via unanimous voice vote.

133

134 Mr. Tira provided Borough Council with an update on the status of the Zoning Ordinance and Map  
135 amendment. Mr. Tira reported that the Public Hearing for the proposed amendments to the Zoning  
136 Ordinance and Map has been advertised for the Tuesday June 19, 2018 regular Borough Council  
137 meeting.  
138

139 Ms. Lewis inquired about the status of the Pole Attachment Licensing Agreement for Windstream  
140 Communications. Mrs. Metzger reported that she responded to Mr. Runkle that Borough Council felt  
141 that application costs should be the same for all parties with Pole Attachment Agreements and is  
142 awaiting an update from Mr. Runkle. Mrs. Metzger reported that she contacted Mr. Runkle to let him  
143 know that Borough Council felt the permit application fee needed to be a standardized fee for everyone  
144 and that the Pole Attachment Agreement for Windstream Communications should be a Reciprocal  
145 Agreement and incorporates the number of Windstream Communication's poles that the Borough is  
146 attached to. Mr. Runkle forwarded this information to Windstream Communications and they have not  
147 gotten back to Mr. Runkle yet. Ms. Lewis stated that she thinks there should be an expiration date  
148 provided to Windstream Communication. Mrs. Metzger clarified that she would contact Mr. Runkle to  
149 let him know that Borough Council felt there should be an expiration date provided to Windstream  
150 Communications.  
151

152 Mrs. Metzger reported that Mr. Rowe and Mr. Jason W. Mitchell, the Borough Public Works  
153 Supervisor, have met with Mr. Brian Haight, the Borough's Local Services Representative from  
154 PennDOT, on Friday, April 13, 2018 to review the list for the 2018 Annual Street and Alley Paving  
155 Project. Mrs. Metzger distributed copies of a map which detailed the proposed areas to be completed the  
156 2018 Annual Street and Alley Paving Project and the associated costs. It's estimated that the double  
157 bituminous seal coat work will cost about \$34,000.00 and the patch paving work and some other paving  
158 repairs will cost about \$70,000.00. A discussion was held; Mrs. Metzger stated that Mr. Rowe and Mr.  
159 Mitchell will be proceeding with soliciting bids for the 2018 Annual Street and Alley Paving Project in  
160 accordance with the budget.  
161

162 Mrs. Metzger informed Borough Council that in conjunction with the TreeVitalize Grant that the  
163 Borough received to help obtain new trees to replace some of the trees in the Harry Haney Park located  
164 along N. 8<sup>th</sup> Street, that were removed due to blight and the Emerald Ash Bore, Mr. Rowe has been  
165 working with the Borough's Local Service Forester, Mr. Gerald Hoy with the Pennsylvania Department  
166 of Conservation and Natural Resources (DCNR) - Bureau of Forestry, to coordinate the 1<sup>st</sup> tree and  
167 shrub planting in the Harry Haney Park. Mrs. Metzger reported that twenty (20) trees/shrubs will be  
168 planted in the Harry Haney Park on Arbor Day, Friday, April 27, 2018 (weather permitting). The  
169 remainder of the trees/shrubs will be planted in the fall per the recommendation of Mr. Hoy.  
170

171 Mr. Zimmerman inquired where, or in what area of the Harry Haney Park, the trees/shrubs will be  
172 planted. Mr. Rowe indicated that the twenty (20) trees/shrubs will be planted in around the picnic area  
173 and adjacent to the bridge. Mr. Zimmerman clarified that he is only asking due to all the  
174 undergrowth/debris (thorns and briers) that still remains at the Harry Haney Park. Mr. Rowe pointed out  
175 that when Borough Management met with Mr. Hoy and DCNR, they actually recommended that the  
176 Borough shouldn't remove the undergrowth/debris (thorns, briers, brush, etc.) because its good habitat  
177 for regrowth. Mr. Rowe clarified that the Borough still plans to complete some cleanup at the Harry  
178 Haney Park  
179

180 Mrs. Metzger announced that the Borough completed hydrant flushing on Wednesday, April 11, 2018.  
181 In conjunction with the hydrant flushing work, the Borough also completed the hydrant flow testing  
182 work on selected hydrants as recommended by Mr. William Bekanich, Certified Fire Protection  
183 Specialist (CFPS).  
184

185 Mrs. Metzger provided Borough Council with an update on the status of the Headworks Preventative  
186 Maintenance Agreement Contract. Mrs. Metzger reported that Headworks has agreed on some of the  
187 changes and lowered the fee for the service provided under the maintenance agreement for the 1<sup>st</sup> year as  
188 originally recommended (\$3,000.00/year); however Headworks has indicated that they're not willing to  
189 renegotiate on how they bill for additional work. Mrs. Metzger expressed that she's hoping the Borough  
190 won't run into any additional work during the 1<sup>st</sup> year and that what she really hoping to obtain from the  
191 1<sup>st</sup> year is for the operators to obtain a better understanding of the Headworks equipment. Mrs. Metzger  
192 added that she and Mr. Tira have discussed this matter and there aren't really any other options at this  
193 point in time. A discussion was held; Mrs. Metzger clarified that the fee for the service provided under  
194 the maintenance agreement will be \$3,000.00/year (\$1,500.00/visit) for the 1<sup>st</sup> year, and then  
195 \$3,000.00/visit beyond the 1<sup>st</sup> year; in addition to the other costs if repairs are needed. Borough Council  
196 action is requested to approve this maintenance agreement subject to Mr. Tira's approval.  
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201 Motion by: Paul E. Bottiger  
202 Second by: Linda L. Lewis

203  
204 **MOTION: To approve the Headworks Preventative Maintenance Agreement Contract subject to**  
205 **Mr. Tira's approval.**

206  
207 Yes – Ms. Lewis, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mrs. Hackenberg

208  
209 No – Mr. Zimmerman

210  
211  
212 Mrs. Metzger provided Borough Council with an update on the status of the Evoqua Water Technologies  
213 Maintenance Agreement. Mrs. Metzger reported that Mr. Tira has reviewed the maintenance agreement  
214 and proposed some edits to the agreement which were forwarded to Evoqua Water Technologies for  
215 approval. Mr. Rowe informed Borough Council that he and Mr. Tira have been working with Evoqua  
216 Water Technologies to negotiate language into the maintenance agreement. A revised maintenance  
217 agreement was received earlier this morning; however the maintenance agreement didn't incorporate  
218 language for the scope of services to be completed under the maintenance agreement. Evoqua Water  
219 Technologies was supposed to provide him with 2<sup>nd</sup> revised draft of the maintenance agreement prior to  
220 tonight's meeting; however an agreement has not been received. The fee for the maintenance agreement  
221 is for a flat fee in the amount of \$9,022.00. Borough Council action is requested to approve this  
222 maintenance agreement subject to Mr. Tira's approval. Mr. Zimmerman expressed that he believes  
223 Borough Council should table action on the proposed maintenance agreement until the Tuesday, May  
224 15, 2018 regular Borough Council meeting in order to receive actual documentation. A discussion was  
225 held; Ms. Lewis agreed with Mr. Zimmerman and added that Borough Council can't approve something  
226 they haven't received and reviewed.

227  
228 Motion by: Duane L. Zimmerman

229 Second by: Paul E. Bottiger

230  
231 **MOTION: To table action on the proposed Evoqua Water Technologies Maintenance Agreement**  
232 **until the Tuesday, May 15, 2018 regular Borough Council meeting.**

233  
234 Approved via voice vote, with Mr. Steese voting no.

235  
236  
237 Mrs. Metzger provided Borough Council with an update on the status of the Corrective Action Plan  
238 (CAP). Mrs. Metzger reported that HRG, Inc. and Borough Management met with the Pennsylvania  
239 Department of Environmental Protection (DEP) on Tuesday, March 27, 2018 to discuss the connection  
240 prohibition and their intentions for the CAP to address the existing sanitary sewer overload conditions  
241 associated with infiltration/inflow. As previously reported, the CAP must be submitted to DEP prior to  
242 Thursday, May 31, 2018 (90 days following receipt of DEP correspondence). Once the CAP is  
243 approved and the Borough is able to show reductions in these extraneous flows, then DEP will decide if  
244 they will permit any new connections to the system. Mrs. Metzger cautioned Borough Council that DEP  
245 has indicated that the Borough will be receiving a fine for the overflows which have precipitated the  
246 connection prohibition.

247  
248 Mrs. Metzger informed Borough Council that the portable flow metering units have been installed  
249 throughout the Borough's collection system and the data collected will be included and submitted with  
250 the CAP. As previously discussed, Mr. Rowe has obtained pricing for both the purchase and installation  
251 of three (3) permanent flow meters. Some pricing has been received; however Borough Management  
252 has not received all of the requested pricing. Mrs. Metzger explained that the Flo-Dar meters are a very  
253 expensive meter and the pricing came in at about \$39,000.00, which is far more than anticipated. This  
254 matter is being deferred in order to hopefully obtain some better pricing.

255  
256 Mrs. Metzger reminded Borough Council that they previously discussed amending the Mifflinburg  
257 Sewer Ordinance for point of sale inspection/correction requirements. Mrs. Metzger reported that Mr.  
258 Tira has prepared a draft amendment to the Mifflinburg Sewer Ordinance which would require point of  
259 sale inspection/correction requirements. The draft ordinance has been distributed via email to Borough  
260 Council members for review prior to tonight's meeting. Borough Council action is requested to  
261 authorize Mr. Tira to advertise to conduct a Public Hearing for the proposed amendments to the  
262 Mifflinburg Sewer Ordinance at the Tuesday, May 15, 2018 regular Borough Council meeting. A  
263 discussion was held; Mr. Tira informed Borough Council that he needs to advertise the version of the  
264 ordinance amendment that's going to be adopted by Borough Council and therefore, he would need to  
265 know if there were going to be any significant changes made to the ordinance prior to advertisement.

266  
267

268 Motion by: Paul E. Bottiger  
269 Second by: Tod M. Steese

270  
271 **MOTION: To authorize Mr. Tira to advertise to conduct a Public Hearing for the proposed**  
272 **amendments to the Mifflinburg Sewer Ordinance at the Tuesday, May 15, 2018 regular Borough**  
273 **Council meeting.**

274  
275 Approved via unanimous voice vote.

276  
277  
278 Mrs. Metzger informed Borough Council that in cooperation with Mrs. Erin Threet, HRG, Inc., she has  
279 prepared a draft Corrective Action Plan (CAP) for submission to the Pennsylvania Department of  
280 Environmental Protection (DEP) by April 20, 2018. These proposed actions were discussed at the  
281 Borough Work Session that was held on Tuesday, April 3, 2018. Borough Council action is requested to  
282 authorize the submission of the proposed CAP.

283  
284 Motion by: Tod M. Steese  
285 Second by: Richard J. Fry

286  
287 **MOTION: To authorize the submission of the Corrective Action Plan (CAP) to the Pennsylvania**  
288 **Department of Environmental Protection (DEP).**

289  
290 Approved via unanimous voice vote.

291  
292  
293 Mrs. Metzger distributed copies of the draft resolution which specifies how EDUs are to be distributed  
294 during a connection ban for Borough Council review. Mrs. Metzger reminded Borough Council that she  
295 previously distributed (via email) copies of Resolution No. 2013-03; A resolution establishing and  
296 adopting a policy for the distribution of connection permits under state, federal, or other regulatory  
297 limitations. This resolution was discussed at the Borough Work Session that was held on Tuesday, April  
298 3, 2018 and Borough Council directed her to prepare the amendments to update the existing resolution.  
299 Mrs. Metzger clarified that the revised resolution will be discussed further at the Borough Work Session  
300 that is scheduled for Tuesday, May 1, 2018

301  
302 Mrs. Metzger provided Borough Council with an update on the status of the 2017 Wastewater Treatment  
303 Plant (WWTP) Improvements Project. Mrs. Metzger reported that JP Environmental, LLC, the  
304 contractor for Contract 2017-04: 2017 Wastewater Improvements Project, has completed all work  
305 associated with their contract. HRG, Inc. has received Payment Application No. 3, the final payment  
306 application, in the amount of \$4,705.50. A copy of the payment application has been included in the  
307 information tonight. HRG, Inc. has reviewed the payment application and is recommending that  
308 Borough Council take action to approve the final payment application.

309  
310 Motion by: Tod M. Steese  
311 Second by: Richard J. Fry

312  
313 **MOTION: To approve Payment Application No. 3 - Final from JP Environmental, LLC for the**  
314 **2017 Wastewater Improvements Project in the amount of \$4,705.50.**

315  
316 Yes – Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Ms. Lewis, Mrs. Hackenberg

317  
318 No – None

319  
320  
321 Mrs. Metzger announced that the Annual Spring Drop-Off Event is scheduled for April 25-27, 2018  
322 (12:00-8:00 PM) and April 28, 2018 (8:00 AM-12:00 PM). Borough employees will be checking for  
323 proof of residency for those using this service.

324  
325 Mrs. Metzger announced that the Borough's Brush Recycling Event will be beginning in May and will  
326 be open May thru November. Items will be accepted on the 1<sup>st</sup> Saturday of each month from 8:00 AM  
327 to 11:00 AM. The 1<sup>st</sup> Brush Recycling Event is scheduled for Saturday, May 5, 2018.

328  
329 Mrs. Metzger informed Borough Council that Mr. Tony Romig, has submitted his resignation from the  
330 position of Electric Lineman Apprentice/Lineman III effective Friday, April 13, 2018. Borough Council  
331 action is requested to accept this resignation and authorize advertisement to fill the vacancy.

332  
333

334 Mr. Zimmerman reported that he spoke with Mr. Craig Lewis, the Borough Electric Foreman, about the  
335 possibility of the Borough enrolling in a Co-operative Education Program (Co-op Program) or hire a co-  
336 op student at the SUN Area Technical Institute (Vo-Tech School) located in New Berlin, PA. Mr.  
337 Zimmerman asked Mrs. Metzger if Mr. Lewis has mentioned anything to her about the Co-op Program.  
338 Mrs. Metzger informed Mr. Zimmerman that Mr. Lewis has mentioned the Co-op Program to her and  
339 subsequently, she contacted the Vo-Tech School and spoke with the school Co-op Coordinator. The  
340 school Co-op Coordinator indicated that the Co-op Program is only offered to students before they  
341 graduate (Wednesday, May 23, 2018); after that the students would need to submit an application for  
342 hire. The school Co-op Coordinator was going to check with the Electrical Systems Technology class to  
343 see if there were any students interested and get back to her prior to tonight's meeting; however she  
344 hasn't heard anything from the school Co-op Coordinator.

345  
346 Motion by: Linda L. Lewis

347 Second by: Tod M. Steese

348

349 **MOTION: To accept the resignation of Mr. Tony Romig as an Electric Lineman**  
350 **Apprentice/Lineman III, effective Friday, April 13, 2018 and to authorize Mrs. Metzger to**  
351 **advertise the vacancy for the Electric Lineman Apprentice/Lineman III position.**

352

353 Approved via unanimous voice vote.

354

355

356 Mrs. Metzger informed Borough Council that Mr. Matthew Wells and Miss Maura McGlaughlin, the  
357 Park Co-Directors, are requesting that the following additional employees be hired for the 2018 Season  
358 at the Mifflinburg Community Park/Pool due to some resignations or reduced availability of our rehires:

359

360

Lifeguards:

361

Cailey Neiswender

362

Mollie Bomgardner

363

Mara Shuck

364

Denise Seebold

365

Camille Finerghy

366

367

Concessions/Desk:

368

Alaina Post

369

Ethan Mangle

370

Cara Snook

371

372 A copy of the list has been included in the information tonight. Borough Council action is requested to  
373 hire the individuals as recommended by Mr. Wells and Miss McGlaughlin.

374

375

Motion by: Paul E. Bottiger

376

Second by: Tod M. Steese

377

378 **MOTION: To hire the additional employees for the 2018 Season at the Mifflinburg Community**  
379 **Park/Pool as listed and recommended by Mr. Matthew Wells and Miss Maura McGlaughlin, the**  
380 **Park Co-Directors.**

381

382 Mrs. Hackenberg inquired how old student must be to become a Lifeguard. Mrs. Metzger reported that  
383 in accordance with the Pennsylvania Child Labor Law (CLL) all students between the ages of 14 and 17  
384 are required to secure an Employment Certificate, also known as "Working Papers", at the public school  
385 of the district in which they reside before they may begin to work. In addition, in order to become a  
386 Lifeguard in the State of Pennsylvania and work as a certified Lifeguard, you must pass certain  
387 prerequisite criteria and obtain certification from qualified Schools, Courses or on the Job Training (Red  
388 Cross, YMCA, etc.), depending on what certification course your location requires. Typically, you must  
389 be at least 15 years old to obtain certification.

390

391

Approved via unanimous voice vote.

392

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399

400

401 Mrs. Metzger provided Borough Council with an update on the status of House Bill (HB2030). Mrs.  
402 Metzger reported that State Representative Aaron Bernstine, R-10, Lawrence County, introduced  
403 HB2030 on Thursday, February 8 2018 which amends Title 8 (Boroughs and Incorporated Towns) of  
404 the Pennsylvania Consolidated Statutes, in manufacture and supply of electricity, further providing for  
405 specific powers and providing for security deposits, for payment agreements and for restrictions on  
406 termination; and making an editorial change. This legislation is basically the same as the previously  
407 introduced HB1405; the legislation is making minor changes which include an update to technical  
408 language as well as language that would make this legislation only applicable to a limited class of  
409 municipalities. The bill's language limits its impact to boroughs providing electric to more than one  
410 county; out of the 35 boroughs in Pennsylvania that supply electric, only Ellwood City is located in  
411 more than one county. The proposed legislation has passed the State Government and will now pass to  
412 the State Senate. Mrs. Metzger added that the Pennsylvania Municipal Electric Association (PMEA), as  
413 well as the Pennsylvania Association of Boroughs (PSAB), are both opposing this legislation.  
414

415 Mrs. Metzger reported that the Borough Maintenance Crew has been performing sewer camera work  
416 both as part of the Corrective Action Plan (CAP) and in preparation for the PennDOT Summer Milling  
417 and Resurfacing Project. As a part of this work, the Borough has found that the sewer main located  
418 under N. 8<sup>th</sup> Street from Cherry Alley to approximately Park Road is in very poor condition and should  
419 be addressed as soon as possible. Borough Management is looking to address this as cost effectively  
420 and as quickly as they can in order to complete this work ahead of PennDOT's Milling and Resurfacing  
421 Project. Mrs. Metzger distributed copies of three (3) maps that Mr. Rowe has prepared which illustrates  
422 the N. 8<sup>th</sup> Street Sewer Repairs. This work could potentially change the sewer project that the Borough  
423 completes this year. A lengthy discussion was held regarding the sewer repairs and whether or not this  
424 work could be completed under the Borough Code. Mrs. Metzger informed Borough Council that Mrs.  
425 Erin Threet, HRG, Inc., mentioned that the Mulberry Street Reconstruction Project has not yet been  
426 closed out yet and inquired if a change order could be done to include the spot repairs if the contractor  
427 agrees. Mr. Tira stated that he has some concerns with this and would need to speak with Mrs. Threet  
428 to determine the similarity of the work involved. Mr. Tira suggested that if Borough Council is in favor of  
429 moving forward with the N. 8<sup>th</sup> Street Sewer Repairs, they take action to authorize Mrs. Metzger to  
430 proceed with obtaining either a change order or quotes.  
431

432 Motion by: Tod M. Steese  
433 Second by: Paul E. Bottiger  
434

435 **MOTION: To authorize Mrs. Metzger to proceed with obtaining either a change order or quotes**  
436 **for the N. 8<sup>th</sup> Street Sewer Repairs.**  
437

438 Approved via unanimous voice vote.  
439  
440

441 Mrs. Metzger requested an executive session to discuss potential litigation and personnel matters.  
442

443 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for  
444 March 2018 included in the information tonight.  
445

446 Mayor Cooney reported that he spoke with Mr. Eldon Hoy, the Athletic Director for the Mifflinburg  
447 Area School District (MASD), regarding the Annual Promenade that is scheduled for Saturday, May 5,  
448 2018. Mr. Hoy indicated that this year the Mifflinburg Fire Police will be doing traffic control.  
449

450 Chief Dyroff presented Borough Council with some Monthly Highlights for the Mifflinburg Police  
451 Department for March 2018.  
452

453 Mr. Steese pointed out for the record that he noticed on the Monthly Police Report for March 2018, the  
454 Total Calls for 2018 Year to Date for the Mifflinburg Police Department have increased by 132  
455 incidents since 2017. Chief Dyroff reported that every time the Mifflinburg Police Officers performs a  
456 Foot Patrol they're documenting that; as a result, the Mifflinburg Police Department are generating more  
457 numbers just in that alone, in addition to an increase in Traffic Stops and Citations which are also  
458 contributing to higher numbers.  
459

460 Mayor Cooney presented Borough Council with an update for the Mifflinburg Regional Economic  
461 Development (MRED) Alliance. Mayor Cooney updated Borough Council on the following businesses  
462 in the Borough:  
463

- 464 • Oma's Antique Emporium will be opening up shop at the old Tastecraft Market located at  
465 315 Chestnut Street.  
466

467 Mrs. Hackenberg informed Borough Council that they received a copy of the Engineer's Report for  
468 April 2018 included in the information tonight.

469  
470 Mayor Cooney informed Borough Council that he participated in or will be participating in the  
471 following meetings or events:

- 472
- 473 • The Annual Mifflinburg Community Easter Egg Hunt that was held on Saturday, March  
474 31, 2018 at 10:00 AM at the VFW Carnival Grounds. This year the Mifflinburg  
475 Community Easter Egg Hunt was hosted solely by the Mifflinburg VFW. Mayor Cooney  
476 publically thanked the Mifflinburg VFW for hosting the event.
  - 477 • A meeting with Senator Bob Casey and five (5) other local Mayors on Wednesday, April 4,  
478 2018 to discuss the issues facing small communities in Pennsylvania; including the  
479 importance of the Community Development Block Grant (CDBG) program, the opioid  
480 crisis, flooding in our river communities, grant funding for public safety endeavors, and  
481 enhancing a sense of community.
  - 482 • The Mifflinburg YMCA Center's Healthy Kids Day that is scheduled for Saturday, April  
483 22, 2018 from 10:00 AM – 12:00 PM. During this event the kids get to run a half mile fun  
484 run with the Mayor.
  - 485 • The Arbor Day celebration that is scheduled for Friday, April 27, 2018 at 10:00 AM at the  
486 Mifflinburg Community Park. Mayor Cooney stated that he will be issuing a proclamation  
487 during the celebration.
  - 488 • The Mifflinburg Little League Association's Opening Day Celebration that is scheduled for  
489 Saturday, April 28, 2018 at the Mifflinburg Community Park.
  - 490 • The ribbon cutting for the newly-built Original Italian Pizza located at 914 Chestnut Street  
491 that is scheduled for Saturday, April 28, 2018
  - 492 • The ribbon cutting for the Family Link Adult Day Care located at 69 Maple Street that is  
493 scheduled for Monday, April 30, 2018
- 494

495 Mr. Steese inquired about the status of the proposed Mifflinburg Dog Park at the Harry Haney Park.  
496 Mayor Cooney reminded Borough Council that Mr. Luis Montesinos were looking at applying for a  
497 PetSafe Bark for Your Park Grant; however this grant is designed for a county, city, municipality or  
498 other local governmental unit, legally organized, constituted and existing under state law (a "Local  
499 Government") or (b) a non-profit, public benefit organization legally organized and existing under state  
500 law which has received tax-exempt status under Section 501(c)(3) of the Internal Revenue Code of  
501 1986, as amended, and which manages or operates park facilities on behalf of a Local Government or  
502 which owns, manages and/or operates park facilities which are open to the general public at no charge  
503 (an "Eligible Non-profit Organization"). Mr. Montesinos was directed to reach out to the PetSafe Bark  
504 for Your Park Program and speak with a Representative to explain the situation to them, that on the  
505 Mifflinburg Dog Park Association is not a 501(c)(3) but the Borough is allowing them to use the land to  
506 establish a dog park, and inquire what on the Mifflinburg Dog Park Association would need to do to  
507 apply for this grant. Mayor Cooney stated that he would contact Mr. Montesinos to obtain an update on  
508 the status of the proposed Mifflinburg Dog Park.

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510  
511 Mrs. Hackenberg called an executive session to discuss potential litigation and personnel matters. An  
512 executive session was held from 8:08 PM to 8:14 PM.

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514  
515 Motion by: Tod M. Steese

516  
517 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**

518  
519 Approved via unanimous voice vote.

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521  
522 Meeting adjourned at 8:14 PM.

523  
524 Respectfully Submitted,

525  
526  
527 Misty L. Ross  
528 Assistant Borough Secretary