

1 MINUTES OF MIFFLINBURG BOROUGH COUNCIL

2 July 19, 2016

3

4	PRESENT	ABSENT
5 Beverly L. Hackenberg, Council President	X	
6 Tod M. Steese, Vice President	X	
7 Troy A. Berkheiser, Council Member		X
8 Paul E. Bottiger, Council Member	X	
9 Richard J. Fry, Council Member	X	
10 Duane L. Zimmerman, Council Member		X-Arrived at 7:06 PM
11 David M. Cooney, Mayor	X	
12 Jeremiah D. Runkle, Solicitor	X	
13 Douglas R. Bickhart, Chief of Police	X	
14 Margaret A. Metzger, Borough Manager	X	
15 Robert M. Rowe, Borough Project Manager	X	
16 Misty L. Ross, Assistant Secretary	X	

17

18 The regular meeting of Mifflinburg Borough Council was called to order at 7:00 PM.

19
20 Visitors present at this meeting were Justin Keister, Gina Zarr, Chris Zarr, Seth Neuhauser, and Cathy
21 Neuhauser.

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23
24 Motion by: Tod M. Steese
25 Second by: Richard J. Fry

26
27 **MOTION: To approve the minutes of the Tuesday, June 21, 2016 regular meeting of Mifflinburg**
28 **Borough Council.**

29
30 Approved via unanimous voice vote.

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33 Motion by: Paul E. Bottiger
34 Second by: Richard J. Fry

35
36 **MOTION: To approve payment of Bill List #2016-07 in the amount of \$592,670.27.**

37
38 Yes – Mr. Bottiger, Mr. Fry, Mr. Steese, Mrs. Hackenberg

39
40 No – None

41
42
43 Mr. Justin Keister, of Larson Design Group, is present at tonight’s meeting on behalf of Mr. Dave
44 Gutelius regarding the sidewalks for the 8th Street Development. Mr. Keister informed Borough Council
45 that he and Mr. Gutelius are working with the Mifflinburg Planning Commission to put through the
46 Subdivision and Land Development Plans for the 8th Street Development. These plans were designed
47 without sidewalks or curbing. Borough Council direction is requested with determining the necessity of
48 sidewalks and curbing. Mr. Keister presented Borough Council with a copy of the proposed site plan
49 and an aerial view for the 8th Street Development. Mr. Rowe clarified that this is a unique situation and
50 is kind of the same situation as with the proposed plans for Mr. Dominick T. Adamo, Owner/Director of
51 Dominick T. Adamo Funeral Home, new Funeral Home at the corner of Walnut and Line Streets.

52
53 Mayor Cooney expressed that whenever possible, he personally likes to see sidewalks installed; it
54 provides a protective buffer for pedestrians. A lengthy discussion was held; Mr. Bottiger disagreed with
55 Mayor Cooney and stated that he believes in a situation like this, where it’s kind of out of the way, he
56 doesn’t see how sidewalks or curbing are going to be beneficial.

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58 Motion by: Paul E. Bottiger
59 Second by: Richard J. Fry

60
61 **MOTION: To not require Mr. Dave Gutelius to install sidewalks or curbing for the 8th Street**
62 **Development.**

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64 Approved via unanimous voice vote.

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68 Mr. Rowe reported that additionally, Mr. Dave Gutelius is requesting 27 EDU's for the 8th Street
69 Development. Mr. Rowe clarified that there is more than enough capacity available to receive/treat
70 sewage flows from the proposed development; and that the additional wasteload of equivalent sanitary
71 sewage will not create a hydraulic overload, an organic overload, or a 5 year projected overload in the
72 facilities. Borough Council action is requested to submit a permit amendment to DEP for an additional
73 27 EDU's for the proposed development.

74
75 Motion by: Tod M. Steese
76 Second by: Richard J. Fry

77
78 **MOTION: To submit a permit amendment to DEP for an additional 27 EDU's for the 8th Street**
79 **Development.**

80
81 Approved via unanimous voice vote.

82
83
84 Mr. Duane Zimmerman informed Borough Council that he requested to be placed on tonight's agenda to
85 represent a small group of hard working people with regard to the Borough using the parking area at the
86 Harry Haney Park, located along N. 8th Street, for a staging/storage area for millings during their paving
87 project each year. This year, one of the dump trucks hit the electrical wire and took out the mainline
88 fuse causing the power in this area to go out. Mr. Zimmerman stated that he thinks the Borough needs
89 to stop using the parking area at the Harry Haney Park for a staging/storage area for millings during their
90 paving project; there are a lot of other places that the Borough can use. Mr. Zimmerman clarified that
91 he thinks the Borough needs to come up with a better plan. A lengthy discussion was held; Mrs.
92 Hackenberg directed Mr. Rowe to determine how much of the millings the Borough would use and then
93 get rid of the rest.

94
95 Mr. Seth and Cathy Neuhauser, residents of 3 Oak Avenue, attended tonight's meeting along with Mr.
96 Chris and Gina Zarr, residents of 8 Oak Avenue, regarding the blighted property located at 1 Oak
97 Avenue. Mr. Neuhauser expressed that they appreciate that the Borough mows the grass; however the
98 trees and bushes that are planted along the property are obstructing the view of traffic, making it unsafe
99 when pulling out. Mr. Neuhauser inquired what the Borough plans were with regard to the blighted
100 property and its disposition.

101
102 Mr. Runkle reported that the Borough could definitely take care of the trees and bushes that are
103 obscuring the view of traffic. Mr. Runkle explained that the Borough has taken enforcement action
104 under the Property Maintenance Code, which they do through the Central Keystone Council of
105 Governments (CK-COG), the Enforcement Agent for that ordinance. The challenge with moving
106 forward with any further enforcement action on the property is the fact that the property owner is
107 deceased and has been for some time and there was never an estate opened. The Borough has the power
108 to demo the property and then lien the property for the costs incurred which is practically worthless
109 since there is debt against the property that far exceeds its value. The Borough has been through this
110 kind of situation before and it turned out to be nothing but an expense with little or no money recovered.
111 Mr. Runkle clarified that the Borough has not forgotten about the property; the Borough's has taken a
112 wait and see approach, to see if there is a solution that doesn't cost all of the taxpayers' money. There
113 have been a bunch of people that have expressed their interest in property including Mr. Dave Gutelius.
114 There may be someone who wants to pay the money to demo the property and then redevelop or flip it.
115 The question for Borough Council is how long do they want to wait and see.

116
117 Mr. Zimmerman expressed that he thinks this wait and see approach that the Borough is doing is
118 disrespectful to all of the rate payers and that he would like to see the Borough take a more serious look
119 at the blighted property. Mr. Runkle advised Borough Council that he thinks they should wait another
120 three (3) or four (4) months to see how things progress with Mr. Dave Gutelius's development on 8th
121 Street. A lengthy discussion was held; Borough Council directed Mrs. Metzger to contact Mr. Dave
122 Gutelius to obtain a quote to demolish the property.

123
124 Mr. Chris Zarr stated that with the 8th Street Development, Mr. Dave Gutelius will be selling lots and
125 inquired if he could purchase the lot next to him to put a pole shed. Mr. Runkle directed Mr. Zarr to
126 contact Mr. David Hines, Zoning Administrator for the CK-COG.

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135 Motion by: Tod M. Steese
136 Second by: Paul E. Bottiger

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138 **MOTION: To approve the Mifflinburg Borough Zoning Report for June 2016 and authorize**
139 **payment to the Central Keystone Council of Governments (CK-COG) in the amount of \$1,650.29.**

140
141 Yes – Mr. Fry, Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mrs. Hackenberg

142
143 No – None

144
145
146 Mrs. Metzger provided Borough Council with an update on the status of the itemized zoning invoice
147 from the Central Keystone Council of Governments (CK-COG). Mrs. Metzger reported that she sent the
148 letter to the CK-COG requesting more detail for the Borough zoning services as directed by Borough
149 Council at last month’s meeting. Mr. Berkheiser met with Mr. Brubaker, president of the CK-COG
150 Board, to express concern with the billings as well. The CK-COG requested that another meeting with
151 her and Mr. Berkheiser be held to discuss this matter further. A meeting was held earlier today; the CK-
152 COG has ensured her and Mr. Berkheiser that they’ll have more detail on the itemized zoning invoice by
153 next month’s bill. Mrs. Metzger informed Borough Council that at the meeting Mr. Chad Smith,
154 Director of the CK-COG, also informed her of an impending rate increase for the Rental Property
155 Ordinance. Mrs. Metzger stated that if they want her to, she can obtain prices from other companies. A
156 discussion was held; Mrs. Hackenberg directed Mrs. Metzger to obtain prices from other companies.

157
158 Mrs. Metzger informed Borough Council that she received and had Mrs. Hackenberg execute an
159 extension of the Elm Street Grant for New Communities Program Elm Street Project until May 14,
160 2018. Borough Council action is requested to formally approve the extension of this grant. The next
161 step will be to find a project that the Department of Community & Economic Development (DCED) can
162 approve for the funds remaining that will qualify as a Residential Reinvestment Project.

163
164 Motion by: Duane L. Zimmerman
165 Second by: Paul E. Bottiger

166
167 **MOTION: To approve the extension of the Elm Street Grant for New Communities Program Elm**
168 **Street Project until May 14, 2018.**

169
170 Approved via unanimous voice vote.

171
172
173 Mr. Rowe reminded Borough Council that they took action at the Tuesday, June 21, 2016 regular
174 Borough Council meeting to award the 2016 Electric Meter Recycling to Utility Services of the
175 Americas for \$0.65/LB for the meter w/globe. Mr. Rowe reported that Utility Services of the Americas
176 has contacted and informed him that their bid was \$0.065/LB. A copy of the revised quote tabulation
177 has been included in the information tonight and reads as follows:

178

	<u>Meter w/globe</u>	<u>Meter w/o globe</u>
179 Pacific Trading & Recycling	\$0.22/LB	\$0.34/LB
180 Bay Mental Inc.	\$0.04/LB	
181 Utility Services of the Americas	\$0.065/LB	

182
183

184 Borough Council action is requested to correct the bid award and award the 2016 Electric Meter
185 Recycling to Pacific Trading & Recycling.

186
187 Motion by: Paul E. Bottiger
188 Second by: Duane L. Zimmerman

189
190 **MOTION: To award the 2016 Electric Meter Recycling to Pacific Trading & Recycling for**
191 **\$0.22/LB for the meter w/globe.**

192
193 Yes – Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mrs. Hackenberg

194
195 No – None

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200 Mrs. Metzger announced that Wagner, Dreese, Elsasser (W.D.E.) & Associates, PC has completed all
201 work for the 2015 Annual Audit. Mr. Michael Fuller, auditor with W.D.E. & Associates, PC, presented
202 the Annual Audit to the Finance Committee prior to tonight's meeting. Borough Council action is
203 requested to accept this report.

204

205 Motion by: Paul E. Bottiger

206 Second by: Richard J. Fry

207

208 **MOTION: To accept the 2015 Audit Report as presented.**

209

210 Approved via unanimous voice vote.

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212

213 Mrs. Metzger informed Borough Council that the Borough has received a request from Kelsey's Dream.
214 Kelsey's Dream is requesting that water services be provided to the Mifflinburg VFW carnival grounds
215 on October 5-10, 2016 in order to conduct the 10th Annual Kelsey's Fall Festival. Borough Council
216 action is requested on this matter

217

218 Motion by: Tod M. Steese

219 Second by: Paul E. Bottiger

220

221 **MOTION: To provide water services to the Mifflinburg VFW carnival grounds for Kelsey's**
222 **Dream on October 5-10, 2016 in order to conduct the 10th Annual Kelsey's Fall Festival.**

223

224 Approved via unanimous voice vote.

225

226

227 Mr. Rowe provided Borough Council with an update on the status of the Walnut Street Project. Mr.
228 Rowe reported that the Walnut Street Project has been deemed substantially complete and the walk
229 through was held on Thursday, June 30, 2016. The street was open and used for the 4th of July 5K. The
230 following concerns have been expressed:

231

- 232 • Mr. Harvey and Brenda Ilgen, residents of 421 Walnut Street, expressed concerns about a
233 set of steps and some railing at their property. The Borough built the steps and railing to
234 meet the sidewalk grade in accordance with ADA requirements and there is now an extra
235 step. They were looking at compromising with the Borough on installing some handrails
236 on their steps so pedestrians don't walk into the extra step that's now at the bottom

237

- 238 • Mr. James Mitchell, a resident of 422 Walnut Street, expressed concerns of personal
239 property damage to his front porch during the Walnut Street Project. Mr. Mitchell was
240 concerned that Fairchild Brothers, Inc. caused separation of porch railings and porch roof
241 supports from the corner porch post as well as porch flooring boards heaving. Fortunately
242 for the Borough and for Fairchild Brothers, Inc. video and photographic documentation of
243 the entire project area is required, both before and after construction, as proof of existing
244 conditions prior to construction. Mr. Rowe informed Borough Council that he met with
245 Fairchild Brothers, Inc. and reviewed the photographic records of the existing conditions
246 prior to construction. There is significant evidence in the video and photos that show the
247 same conditions existed prior to construction and Fairchild Brothers, Inc. should be in no
248 way responsible for repairs of any of these issues. A letter was presented to Mr. Mitchell in
249 person; however he may not be satisfied with this response.

250

- 251 • Mr. Steve Weaver, a resident of 417 Walnut Street, expressed concerns about drainage on
252 the street. Mr. Rowe reported that he and Mr. Jason Mitchell, the Borough Public Works
253 Supervisor, were out several time during storm events; the street appears to be draining
254 really well and there doesn't seem to be any standing water issues.

255

256 Mr. Rowe informed Borough Council that Fairchild Brothers, Inc. has submitted Payment Application
257 No. 3 in the amount of \$189,186.51 and Change Order No. 1 for a price increase of \$11,457.24 for the
258 Walnut Street Project. A copy of the payment application and the change order have been included in
259 the information tonight. Both the payment application and the change order have been reviewed by Uni-
260 Tec Consulting Engineers, Inc. and Borough Management and are recommended for payment.

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266 Motion by: Paul E. Bottiger
267 Second by: Richard J. Fry

268
269 **MOTION: To approve Payment Application No. 3 to Fairchild Brothers, Inc. for the Walnut**
270 **Street Project in the amount of \$189,186.51.**

271
272 Yes – Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mr. Steese, Mrs. Hackenberg

273
274 No – None

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276
277 Motion by: Paul E. Bottiger
278 Second by: Richard J. Fry

279
280 **MOTION: To approve Change Order No. 1 to Fairchild Brothers, Inc. for the Walnut Street**
281 **Project for a price increase of \$11,457.24.**

282
283 Yes – Mr. Bottiger, Mr. Fry, Mr. Steese, Mr. Zimmerman, Mrs. Hackenberg

284
285 No – None

286
287
288 Mrs. Metzger reported that she received notification that the Green Light GO Grant application that
289 Borough Management submitted to PennDOT last February for the upgrading of the SR 45 and Mabel
290 Street Traffic Signal to video detection has been awarded. Borough Management has obtained some
291 additional information and reviewed the award and determined that there is not enough money in the
292 budget to complete this work this year. Mrs. Metzger explained that the Borough misunderstood what
293 was involved on their end to proceed with this project. The Borough was under the impression from the
294 original program application that they would be responsible just for the work and match associated with
295 installing new signalization equipment. It was the Borough's original understanding that PennDOT
296 would address and bear any cost related to engineering design and permitting. The Borough has since
297 found out that PennDOT is not covering these costs and this work would be completed by the Borough.
298 The Borough is still in need of upgrading this signal to a current video detection signalization system
299 and will be requesting information regarding any funding programs to assist with costs associated with
300 engineering design and re-permitting.

301
302 Mr. Steese stated that there seems to be a lot of traffic issues at the SR 45 and 4th Street intersection and
303 inquired what Borough Council's thoughts were on obtaining a delayed turn signal at this intersection.
304 Mr. Steese explained that vehicles traveling west on SR 45 who want to turn left (south) on 4th Street are
305 often forced to wait causing all other westbound traffic to queue behind them. This causes the traffic to
306 queue back as far east as 2nd Street or even further east. A discussion was held; Mrs. Metzger clarified
307 that a traffic study would be required to analyze traffic flow, and to help determine what, if any, measure
308 would be recommended to improve this intersection and traffic flows in this area.

309
310 Motion by: Tod M. Steese
311 Second by: Richard J. Fry

312
313 **MOTION: To submit a request to PennDOT that a traffic study be completed at the SR 45 and 4th**
314 **Street intersection to help analyze traffic flow, and to help determine what, if any, measure would**
315 **be recommended to improve this intersection and traffic flows in this area.**

316
317 Approved via unanimous voice vote.

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332 Mrs. Metzger informed Borough Council that she has become aware that there are a significant number
333 of trees (over 90) in the Harry Haney Park, located along N. 8th Street, that have died due to the Ash
334 Borer disease. These trees are in the wooded area that surrounds the kids fishing area and along the
335 eastern tree line and will require removal. This area is adjacent to the Merrill Lynn Conservancy trails
336 and property and some of the affected trees may belong to the conservancy or be a border tree. Borough
337 Management met with Mr. Gerald Hoy, of the Pennsylvania Department of Conservation and Natural
338 Resources (DCNR), to determine how dangerous these trees are and what is recommended for removal.
339 Some of these trees are very large and the Borough may require assistance for safe removal. Mr. Hoy is
340 suggesting that the Borough bid the work as a timber sale and has volunteered to provide sample bids for
341 a timber sale and to mark the trees that require removal. Mr. Hoy is also suggesting that a meeting be
342 held with the property owners that are located adjacent to the park to review the condition of the trees at
343 or surrounding the park, so that they are aware of the problem and can take action with regard to their
344 property. A discussion was held; Borough Council directed the Borough to post warning signs at the
345 park and proceed with having a timber sale.

346
347 Mrs. Metzger announced that she was approached by Mrs. Ada Sampsell, a resident of 89 Shipton
348 Street. Mrs. Sampsell owns a tree located near the Borough's electric easement which has been trimmed
349 by Borough employees previously as part of their line maintenance work. Mrs. Sampsell claims that the
350 trimming was not done correctly and she was promised removal of this tree about three (3) years ago.
351 Mrs. Sampsell would like the Borough to remove her tree now. In accordance with the Borough's
352 policy, the Borough does not perform private work for residents; what they do for one, they must be
353 prepared to do for all others. Mrs. Metzger stated that she explained the Borough's policy to Mrs.
354 Sampsell; however Mrs. Sampsell feels that she is due an exception to this policy because she was
355 promised removal previously. Borough Council direction/action is requested on this matter.

356
357 Motion by: Paul E. Bottiger
358 Second by: Duane L. Zimmerman

359
360 **MOTION: To remove the tree owned by Mrs. Ada Sampsell's, a resident of 89 Shipton Street,**
361 **which the Borough employees previously trimmed as part of their line maintenance work.**

362
363 Yes – Mr. Zimmerman, Mr. Bottiger

364
365 No – Mr. Fry, Mr. Steese, Mrs. Hackenberg

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367
368 The motion to remove the tree owned by Mrs. Ada Sampsell's, a resident of 89 Shipton Street, which
369 the Borough employees previously trimmed as part of their line maintenance work did not pass.

370
371 Mrs. Metzger requested an executive session to discuss personnel matters.

372
373 Mayor Cooney informed Borough Council that they received a copy of the Monthly Police Report for
374 June 2016 included in the information tonight.

375
376 Mayor Cooney informed Borough Council that he was contacted by a video production firm from Los
377 Angeles who is working on producing a movie and would like to utilize the Mifflinburg Borough Police
378 Department to film two (2) short scenes. The firm anticipates that it would take two (2) twelve (12)
379 hour days to film these scenes. A discussion was held; Mayor Cooney indicated that he would inform
380 the firm that Borough Council is not interest.

381
382 Chief Bickhart presented Borough Council with some Monthly Highlights for the Mifflinburg Police
383 Department for June 2016.

384
385 Chief Bickhart requested Borough Council action to authorize Mr. Bottiger to take the 2004 Chevy
386 Tahoe to auction for sale with a reserve of \$4,200.00.

387
388 Motion by: Tod M. Steese
389 Second by: Richard J. Fry

390
391 **MOTION: To authorize Mr. Bottiger to take the 2004 Chevy Tahoe to auction for sale with a**
392 **reserve of \$4,200.00.**

393
394 Mr. Bottiger reported that there is a seller's fee and clarified that the reserve is \$4,200.00 clear.

395
396 Approved via unanimous voice vote.

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399 Chief Bickhart provided Borough Council with an update on the status of the applications for the full-
400 time Police Officer position for the Mifflinburg Police Department. Chief Bickhart reported that the
401 applications for the full-time Police Officer position for the Mifflinburg Police Department were due on
402 Wednesday, July 6, 2016. There were four (4) applications received. The Mifflinburg Civil Service
403 Commission is currently in the process of testing; the following test have been scheduled:

405	Written Test	Monday, August 1, 2016
406	Oral & Physical Agility Test	Monday, August 15, 2016

407
408 Chief Bickhart provided Borough Council with an update on the status of the applications for the part-
409 time Police Officer position for the Mifflinburg Police Department. Chief Bickhart reported that so far,
410 seven (7) applications have been received.

411
412 Mayor Cooney conducted a presentation to Police Chief Douglas R. Bickhart. Mayor Cooney informed
413 Borough Council that he has prepared a Service Proclamation thanking Chief Bickhart for his years of
414 service to the Mifflinburg Police Department, which reads as follows:

415
416 WHEREAS, Police Chief Douglas R. Bickhart retired from the Mifflinburg Police
417 Department effective July 29, 2016, and,

418
419 WHEREAS, Chief Bickhart served dutifully and with distinction, integrity and honor, as a
420 valued member of the Police Department for a total of 27 years, and,

421
422 WHEREAS, Chief Bickhart started as a Patrolman in 1989 and became Chief of Police in
423 2003, and,

424
425 WHEREAS, Chief Bickhart, both in and out of uniform, set a commendable example for
426 the men and women of our Police Department, and,

427
428 WHEREAS, Chief Bickhart made an impact on the youth of our community through his
429 efforts as a D.A.R.E. instructor, and,

430
431 NOW THEREFORE, I, DAVID M. COONEY, Mayor of the Borough of Mifflinburg,
432 County of Union and Commonwealth of Pennsylvania, on behalf of the Mifflinburg Police
433 Department and the Mifflinburg Borough Council and our residents, wish Chief Bickhart and
434 his family good health and happiness, and do hereby honor and commend Chief Bickhart for
435 his many years of service to our community.

436
437 Mayor Cooney presented Chief Bickhart with a framed copy of the Service Proclamation that Mayor
438 Cooney read at tonight's meeting, a thank-you letter from Borough Council which was signed by all
439 Borough Council Members and the Mayor, a professional staff portrait of Chief Bickhart, as well as a
440 shadow box which displayed his original badge from when he first started, his current badge, color
441 brass, nametag, and a Mifflinburg Police Department patch.

442
443 Mayor Cooney requested an executive session to discuss personnel matters.

444
445 Mayor Cooney presented Borough Council with an update for the Mifflinburg Regional Economic
446 Development (MRED) Alliance. Mayor Cooney provided Borough Council with an update on the
447 following businesses in the Borough:

- 448
449
- 450 1. Karen's Korner will be closing up shop at 500 Chestnut Street and relocating to 451
451 Chestnut Street. Karen Yoder, who currently owns and operates Karen's Korner, will be
452 joining Dorothy Foust at Whispering Willow Primitives and Antiques.
 - 453 2. The new business that sells used goods has closed up shop at 510 Chestnut Street.
 - 454 3. The gentleman that had a showroom for his construction displays has closed up shop at 508
455 Chestnut Street
 - 456 4. The Barbershop will be closing up shop at 701 Walnut Street and relocating to 314
457 Chestnut Street.
 - 458 5. Twisted Bull Restaurant has closed up shop at 60 E. Chestnut Street.
 - 459 6. Rishel's Meats will be closing up shop at 701 Walnut Street. Mr. Dave Hendrick,
460 Hendricks Enterprises, has purchased Rishel's Meat and will be reopening the business at
461 60 E. Chestnut Street.

462 Mrs. Hackenberg informed Borough Council that they received a copy of the Engineer's Report for July
463 2016 included in the information tonight.

464

465 Mrs. Metzger provided Borough Council with an update on the status of the 3rd Street Bridge
466 Replacement Project.

467
468 Mr. Runkle requested an executive session to discuss potential litigation.

469
470 Mayor Cooney informed Borough Council that he participated in or will be participating in the
471 following meetings or events:

- 472
- 473 • The 20th Annual Union County Veterans 4th of July Parade that was held on Saturday, June
474 25, 2016 at 10:00 AM. Mayor Cooney announced that he was awarded a Distinguished
475 Service Award this year by the Union Council Veterans Parade Committee.
 - 476 • The Freedom Riders departure from Mifflinburg as they headed for the final leg of their
477 ride to Lewisburg to lead the Union County Veterans Parade.
 - 478 • A meeting with the Union County Housing Authority at the Union County Government
479 Center.
 - 480 • The Annual 4th of July festivities at the Mifflinburg Community Park. Mayor Cooney
481 announced that he introduce the entertainment and emceed the “Mifflinburg’s Got Talent!”
482 competition.
 - 483 • The Herr Memorial Library Expansion Grand Opening that was held on Sunday, July 17,
484 2016.
 - 485 • Firetruck Ride with the Mifflinburg Little League 9-10-11 year old District 13 Champions.
- 486

487 Mr. Zimmerman reported that there are two (2) parking ticket boxes located along Chestnut Street that
488 aren’t labeled why they are there or what they are there for. Mr. Zimmerman expressed that he thinks
489 the Borough should get rid of the parking ticket boxes or relocate them to somewhere else; at the very
490 least the boxes should have the proper signage on them. A discussion was held; Chief Bickhart stated
491 that he would check with Mrs. Tina DeFord, the Borough Police Clerk, to see how often the parking
492 ticket boxes are used.

493
494
495 Mrs. Hackenberg called an executive session to discuss potential litigation and personnel matters. An
496 executive session was held from 9:17 PM to 10:09 PM.

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498
499 Motion by: Tod M. Steese
500 Second by: Paul E. Bottiger

501
502 **MOTION: To hire the Pennsylvania Chiefs of Police Association to assist with the screening for**
503 **the position of Chief of Police for the Borough of Mifflinburg for a fee of \$3,000.00.**

504
505 Yes – Mr. Steese, Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mrs. Hackenberg

506
507 No – None

508
509
510 Motion by: Tod M. Steese
511 Second by: Richard J. Fry

512
513 **MOTION: To appoint Officers Richard Hubler and Mark Bailey as OIC’s (officer-in-charge) of**
514 **the Mifflinburg Police Department in the absence of Chief Bickhart and give them a raise at the**
515 **hourly rate as stated in their contract.**

516
517 Yes – Mr. Zimmerman, Mr. Bottiger, Mr. Fry, Mr. Steese, Mrs. Hackenberg

518
519 No – None

520
521
522 Motion by: Tod M. Steese

523
524 **MOTION: To adjourn the Mifflinburg Borough Council meeting.**

525
526 Approved via unanimous voice vote.

527
528
529 Meeting adjourned at 10:11 PM.

530

531 Respectfully Submitted,
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533
534 Misty L. Ross
535 Assistant Borough Secretary